PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	1/3/23	Prepared by	Deepa	Serial no.	15305
Supplier name	sunil fasteners			HO inward no.	
Firm/Company	MMRK-Hhp	Project	GHT	HO received date	
PO/WO date	21/2/23	PO/WO No.	97326	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	1613	23/2/23	2,124/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	2,124/-
Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	
MRN nos.: 117761	Proof of delivery matches MRN ☑ Yes ☐ No
Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,124/-
Amount E – PO / WO value:	2,124/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	6/3/23
Remarks:	final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa				
Sign:	[signature]				
Date	1/3/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

CASH CREDIT

SUNIL FASTENERS

DEALERS : ★ Bolts ★ Nuts ★ Screws ★ Washers

Manufacturers : ★ ANCHOR FASTNERS ★ Hitech Rods ★ Universal Clamps & A.C. Channels

ANCHOR BOLTS FOR ANY LOAD ANY TYPE OUR SPECIALITY

5-5-201/E, B.S. Complex, Ranigunj, Secunderabad - 500 003.
Ph : 040-42610717, Cell : 9550555703, 9397044443

No. 1613
Date 23/2/23

M/s. Metha & Modi Realty Kowkur LLP
Secbad

Date ______ PO 97326 Date 21/2/23

Party's GST No. 36ABLFM7631F1Z3 Phone ______

HSN Code	PARTICULARS	Quantity	Unit Price	Amount Rs.	Ps.
7318	8m x 75 pin type	200 Ps	9/-	1800	0
			TOTAL	1800	0
			SGST @ 9%	162	0
			CGST @ 9%	162	0
			IGST @ 18%		
			P & F		
			GRAND TOTAL	2124	0

P. H
23/2/23
TS10OB5649
8500437837

INWARD
Inward No: 13850 Dt: 23/02/23
MRN No: 117761 Dt: 24/02/23
Received By: Sign:
METHA & MODI REALTY KOWKUR LLP

SUMMIT SALES LLP
INWARD
No. 106472
Date 01/3/23
Sign.
R.R. DIST.

BANK DETAILS :

Kotak Mahendra Bank
A/c. No. : 3745107485
IFSC Code : KKBK0007529
Branch : R.P. Road, Secuderabad.

GSTIN : 36ACMPY8582F1ZR State Code : 36

Payment within ______ days, otherwise Interest @ 30% p.a. will be charged extra.
Our responsibility ceases on delivery of goods to carriers.
Subject to Secunderabad Jurisdiction Only.

For SUNIL FASTENERS

Authorised Signatory

TIMES DROP IN ANCHOR
Pentagon
HONNA FASTENING SYSTEM
SNE NAKODA FASTENING SYSTEM
PATTA

Purchase Order

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97326
08.02.23 3:48:30

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-50
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Sunil Fastners 5-5-201/E, B.S Complex, Ranigunj, Secunderabad-500003	**Doc No**	97326	142647
	Doc Date	21-02-2023	
	Quote No	Nil	
GSTIN 36ACMPY8582F1ZR	**Quote Date**	20-02-2023	
9397044443 9397044443	**SupplyType**	Supply	

Kind Attn : Y.Sunil Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	243900 - HARD-Hardware - Anchor bolt -Pin Type- - 8x75mm - Nos	200.00	9.00	0.00	18.00	2,124.00
					Total Order Value . . .	**2,124.00**

Rupees : Two Thousand One Hundred Twenty Four Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	NA
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site work Purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment.DO NOT send original invoice to site.Original invoice must be sent to HO Office or Purchase site office.Proof of dellvery/DC can be sent by email.

For ***Mehta & Modi Realty Kowkur LLP***
Authorised Signatory

Name : Veeru 21/02

Accepted the above Terms And Conditions
For ***Sunil Fastners***

Name : ______

Date : __/__/____

Requisition Form						
Company Name:	Mehta & Modi Realty Kowkur LLP	Date:	20-02-2023			
Site & Phase :	GHT	Time:	14:11			
Unit No./Block No.						
Supplier:		Req. No.	142647			
Material required before date:	21-02-2023	ID No.	84466.			
S No	Item -2439	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	HARD9267-Hardware-Anchor bolt -Pin Type--8x75mm-Nos 97326	200		200		
2						
3						
4						
5						
6						
7						
8						
9						
10						
Remarks:	GHT Site work purpose.					
	Engineer	Project Manager		Purchase APPROVED 20 FEB 2023 P. VENKATESHWARLU MANAGER PURCHASE		MD
Prepared By:	D Devi					
Approved By:	A Suresh					
Sign & Date:	20-02-2023					