

PURCHASE DIVISION
Advice for approval for credit to supplier



Date: 01/03/2023		Prepared by: MINISH		Serial no. 15194	
Supplier name: NIKI DOORJ				HO inward no.	
Firm/Company: 93 LLP.		Project: 94 LLP.		HO received date	
PO/WO date: 21/02/2023		PO/WO No. 97361		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	350	28/02/2023	62,290/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 60,402/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 117942	Proof of delivery matches MRN	☐ Yes ☐ No
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Amount B – Other Credits : Transportation charges 1,600+18/-

Amount C – Other Debits : 1,888/-

Amount D (D=A+B-C) – Amount to be credited to the supplier: 62,290/-

Amount E – PO / WO value: 60,742/-

Amount F – Difference (A – E): 1,548/-

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date: 31/07/- Advance paid, Balance to Pay.

Remarks:

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

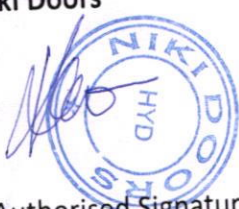
NIKI DOORS

Office: Plot No.99, Line No.9, Prashasan Nagar, Road No.72, Jubilee Hills, Hyderabad - 500 033, T.S.

INVOICE CUM DELIVERY CHALLAN

As Per Section 31(I) of GST Act 2017 & Rule of invoice Rules

Original

Customer Name: SUMMIT SALES LLP 5-4-187/3&4, II ND FLOOR, MG ROAD, SECUNDERABAD - 500003		Invoice No. 350 Date 28-02-2023 P.O.NO 97361				
GST No. 36COFS2044C1Z7		Time of Removal: GST No. 36AAMPJ0229L1ZL				
Sl. No	Description of Goods	HSN Code	Qty	Units NO	Rate per Unit	Total Assessable Value
1	32MM.SKIN DOORS 82 X 32 2P ✓	4418	10 ✓		2,340.00	23,400
2	32MM. SKIN DOORS 80 X 38 2P ✓		10 ✓		2778.75	27,788
3						
4	TRANSPORT					1,600
		Total	20	-		52,788
E & O.E		Discount		%		-
Total GST Rs. 9,502		CGST		9 %		4,751
Rupees:		SGST		9 %		4,751
Grand Total SIXTY TWO Thousand And TWO HUNDRED NINETY		IGST		%		-
		Grand Total				62,290
Vehicle No: TS09UD3888 LR No:		Date: 28-02-2023 Transport:				
Bank Details: IDBI BANK, Branch : Habsiguda C.A. A/c. 0446102000013378, IFS Code : IBKL0000446		For Niki Doors  Authorised Signature				
Certified that the Particulars given above are true and correct and that the amount indicated represent that Price actually charged and there is no flow of additional consideration directly or indirectly from the buyer.						
Subject to Hyderabad Jurisdiction						

Purchase Order

Page(s) 1 Of 1

22-02-2023 12:55:42

Original / Office Copy / Purchase Div.Copy

From Company : **Summit Sales LLP**

5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.

G S T No. : 36ACQFS2044C1Z7

Supplier Details

NIKI DOORS

Plot no 99, Lane 9, Prashanth Nagar, Road no 72, Jubli Hills, Hyderabad, Telangana.

GSTIN 36AAMPJ0229L1ZL

9866009933

9866009933

Doc No

97361

170867

Doc Date

21-02-2023

Quote No

NIL

Quote Date

15-02-2023

SupplyType

Supply

Kind Attn : J. Sunil Kumar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 104100 - DOOR-Doors - Panel door-2Panel - - 825Wx2075Hmmx32mm - Nos 32" x 82"	10.00	2,368.88	0.00	18.00	27,952.78
2 334500 - DOOR-Doors - Panel door-2Panel - - 975Wx2025Hmmx32mm - Nos 38" x 80"	10.00	2,778.75	0.00	18.00	32,789.25

Total Order Value . . .**60,742.03**

Rupees : Sixty Thousand Seven Hundred Fourty Two and Paise Three Only.

Terms and Conditions :-**Specification /** All items shall be of good quality, with Masonite Skin, 2 sides, 2 Panels, with mango wood frame, thickness 32mm, Rate per sft is Rs.130/- GST Extra.**Payment Terms** 50% Advance balance after delivery**Tax** Inclusive of all taxes**Delivery Date** With in 8 days**Delivery Location** Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra**Penalty For Delay** Nil**Transportation** 1,600/-**Warranty** 1 yr**Advance Paid** Rs.31,171/-00, by RTGS/NEFT.**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for Stock replenishing, purpose.**Completion Date** Nil**Measurement** Nil**Security** Nil**Remarks** 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'For **Summit Sales LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **NIKI DOORS**

Name : _____

Date : ____/____/____

Estimate/Draft PO

Page(s) 1 Of 1

21-02-2023 14:06:43



97361

08.02.23 3:48:30

From Company : **Summit Sales LLP**

5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.

G S T No. : 36ACQFS2044C1Z7

Supplier Details

NIKI DOORS

Plot no 99, Lane 9, Prashanth Nagar, Road no 72, Jubli Hills, Hyderabad, Telangana.

GSTIN 36AAMPJ0229L1ZL

9866009933

9866009933

Doc No	97361	170867
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Quote No	NIL	
Quote Date	15-02-2023	
SupplyType	Supply	

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Phone. 9618244433, Hamendra

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Warranty 1 yr

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Measurment Nil

Security Nil

Remarks 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For MDs APPROVAL

- ☒ High Value/quantity beyond limits.
- ☐ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification.
- ☐ Replenishing SLLP stock
- ☐ Other

APPROVED BY

21 FEB 2023

**SOHAM MODI
MANAGING DIRECTOR**

For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **NIKI DOORS**

Name :

Name :

Date : _/_/_

Requisition Form

Company Name: SSLLP

Site & Phase : SHLLP

Unit No./Block No.

Supplier:

Material required before date:

Date: 15.02.2023

Time: 11:00:00

Req. No. 170867

ID No. 84482

Qty required at site Qty available Order Qty Inward No Inward Date

1	DOOR8917-Doors-Panel door--825Wx2075Hmmx32mm-Nos	32x82	10 ✓	18	10	
2	DOOR8194-Doors-Panel door--675Wx2075Hmmx32mm-Nos	26x82	20 ✓	25	20	
3	DOOR1639-Doors-Panel door-2Panel--675Wx2025Hmmx32mm-Nos	26x80	20 ✓	0	20	
4	DOOR9498-Doors-Panel door-2Panel--975Wx2025Hmmx32mm-Nos	38x80 ✓	10 ✓	1	10	

Remarks: For Stock Replenishing purpose

Engineer

Prepared By: M.Asha jyothis

Approved By: Minish

Sign & Date:

Project Manager

Purchase

MD

APPROVED BY
16 FEB 2023
SOHAM MODI
MANAGING DIRECTOR