

PURCHASE DIVISION
Advice for approval for credit to supplier

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Date:		01/03/2023		Prepared by	MINISH		Serial no.	15265	
Supplier name		Ganesh Tube Traders				HO inward no.			
Firm/Company		SCLLP.		Project	SHLLP.		HO received date		
PO/WO date		27/02/2023		PO/WO No.	97593		Scan ID.		
Sl no.	Bill no.		Bill date		Bill amount		Original attached		
1.	695.		27/02/2023		2,832/-		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
2.							<input type="checkbox"/> Yes <input type="checkbox"/> No		
3.							<input type="checkbox"/> Yes <input type="checkbox"/> No		
4.							<input type="checkbox"/> Yes <input type="checkbox"/> No		
Amount A – Bills total (Excluding Transport & Hamali Charges):					2,832/-				
Proof of delivery by way of: <input type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report									
MRN nos.:	117952.				Proof of delivery matches MRN		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Amount B –Other Credits : Transportation charges									
Amount C –Other Debits :									
Amount D (D=A+B-C) – Amount to be credited to the supplier:					2,832/-				
Amount E – PO / WO value:					2,832/-				
Amount F – Difference (A – E):					-NIL-				
Quantity received as per PO /WO			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Part received						
Close PO / WO			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> Other						
Payment – due date			06/03/2023.						
Remarks:									
Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager				
Name:									
Sign:									
Date									
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k				

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weight slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.



Bill To : SUMMIT SALES LLP 5-4-187/3&4, 2 Nd Floor, Mg Road,, Secunderabad 36ACQFS2044C1Z7 Telangana Ship To : SUMMIT SALES LLP 5-4-187/3&4, 2 Nd Floor, Mg Road,, Secunderabad 36ACQFS2044C1Z7 Telangana	Invoice No. : 695 Ref. No. : 97593 Invoice Date : 27-Feb-2023 Destination : Vehicle No. : E-way Bill No : Despatch From :
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Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	J PASTE	350699	18 %	30 NO	80.00	NO		2,400.00
								216.00
								216.00
Total:								2,832.00

INWARD	
Inward No. 19483	Dt: 01/3/23
MRN No: 117952	Dt: 1/3/23
Received By:	Sign: <i>Suj</i>
SUMMIT SALES LLP	



Suj
9246364748

Total Amount In Words: INR Two Thousand Eight Hundred Thirty Two Only						
HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
350699	2,400.00	9%	216.00	9%	216.00	432.00
Total	2,400.00		216.00		216.00	432.00

 Tax Amount (in words) : **INR Four Hundred Thirty Two Only**

Company's Bank Details

 Bank Name : **HDFC BANK**
 A/c No. : **50200014835551**
 Branch & IFS Code: **PG ROAD, SEC-BAD & HDFC0000042**

For GANESH TUBE TRADERS



Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct


 5-2-270, PLOT NO. 29, HYDERBASTI,
 RANIGUNJ, SECUNDERABAD-3
 TELANGANA PIN 500003
 Ph.: 04066568587 9246330441
 Email : ganeshtubetraders@gmail.com

Purchase Order

Page(s) 1 Of 1

27-02-2023 15:23:08

Orig



16.02.23 5:15:18

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Ganesh Tube Traders
5-1-373/11, old Ghasmandi, Ranigunj, Sec- 3.

GSTIN 36ADBPJ8881C1ZJ
9246330441.

66568587/ 66384751

9949248666

Doc No	97593	170912
Doc Date	27-02-2023	
Quote No	nil	
Quote Date	24-02-2023	
SupplyType	Supply	

Kind Attn : Sandeep Jain

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 515300 - CHEM-Chemical - Jantha Paste-Epoxy--Bharat Polymers - 400gms - Nos	30.00	80.00	0.00	18.00	2,832.00
Total Order Value . . .					2,832.00

Rupees : Two Thousand Eight Hundred Thirty Two Only.

Terms and Conditions :-**Specification /** All items shall be of ___ brand/company**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Next Day.**Delivery Location** Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra**Penalty For Delay** Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Final payment as per actual weightment. Above order for stock replenishing purpose.**Completion Date** Nil**Measurement** Nil**Security** Nil**Remarks** Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.For **Summit Sales LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Ganesh Tube Traders**

Name : _____

Date : ___/___/___

Requisition Form

Company Name: SLLLP

Site & Phase : SHLLP

Unit No./Block No.

Supplier:

Material required before date:

S No Item

- 1 PAINT7286-Paints- Wall Putty Cement --Birla-20 Kg-Bags
- 2 PAINT8548-Paints-Red Oxide Primer-- Asian-1Ltr-Can
- 3 PAINT3684-Paints-Enamel-Bottle Green-Asian-4Ltrs-Can
- 4 CHEM9548-Chemical-Jantha Paste Epoxy--Bharat Polymers-400gms-Nos
- 5
- 6
- 7
- 8
- 9
- 10

1 seth on 25/2/23
206
206

Remarks: For Stock Replenishing purpose

Prepared By: M.Asha jyothi

Approved By: Minish

Sign & Date:

Date: 24.02.2023

Time: 11:00:00

Req. No. 170912

ID No. 84687

Qty required Qty available at site Order Qty Inward No Inward Date

S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	PAINT7286-Paints- Wall Putty Cement --Birla-20 Kg-Bags	10 ✓	46	10		
2	PAINT8548-Paints-Red Oxide Primer-- Asian-1Ltr-Can	6 ✓	4	6		
3	PAINT3684-Paints-Enamel-Bottle Green-Asian-4Ltrs-Can	4 ✓	6	4		
4	CHEM9548-Chemical-Jantha Paste Epoxy--Bharat Polymers-400gms-Nos	30 ✓	25	30		

Project Manager

Purchase

W

MD

APPROVED BY
 25 FEB 2023
 SYSTEM MANAGER
 MANAGER, DIRECTOR