

PURCHASE DIVISION
Advice for approval for credit to supplier

2

Date: 01/03/2023		Prepared by: MINISH		Serial no. 15193	
Supplier name: NIKI Doors				HO inward no.	
Firm/Company: SLLP		Project: SHLLP		HO received date	
PO/WO date: 10/02/2023		PO/WO No. 97054		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	349.	28/02/2023	1,22,691/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 1,20,803/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 117943	Proof of delivery matches MRN	☒ Yes ☐ No
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Amount B – Other Credits : Transportation charges 1,600 + 18/- 1,888/-

Amount C – Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier: 1,22,691/-

Amount E – PO / WO value: 1,20,803/-

Amount F – Difference (A – E): 1,888/-

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date 61,202/- Advance Paid, Balance to Pay.

Remarks:

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

NIKI DOORS

Office: Plot No.99, Line No.9, Prashasan Nagar, Road No.72, Jubilee Hills, Hyderabad - 500 033, T.S.

INVOICE CUM DELIVERY CHALLAN

As Per Section 31(I) of GST Act 2017 & Rule of invoice Rules

Original

Customer Name: SUMMIT SALES LLP 5-4-187/3&4, II ND FLOOR, MG ROAD, SECUNDERABAD - 500003 GST No. 36COFS2044C1Z7		Invoice No. 349 Date 28-02-2023 P.O.NO 92054 Time of Removal:				
		GST No. 36AAMPJ0229L1ZL				
Sl. No	Decription of Goods	HSN Code	Qty	Units NO	Rate per Unit	Total Assessable Value
1	32MM.SKIN DOORS 80 X 32 2P ✓	4418	20 ✓		2,340.00	46,800
2	32MM. SKIN DOORS 80 X 38 2P ✓		20 ✓		2778.75	55,575
3						
4	TRANSPORT					1,600
		Total	40	-		103,975
E & O.E				Discount	%	-
Total GST Rs. 18,716				CGST	9 %	9,358
Rupees:				SGST	9 %	9,358
Grand Total ONE LAKH TWENTY TWO Thousand And SIX HUNDRED NINETY ONE				IGST	%	-
				Grand Total		122,691
Vehicle No : TS09UD3888 LR No :		Date : 28-02-2023 Transport:				
Bank Details : IDBI BANK, Branch : Habsiguda C.A. A/c. 0446102000013378 , IFS Code : IBKL0000446		For Niki Doors  Authorised Signature				
Certified that the Particulars given above are true and correct and that the amount indicated represent that Price actually charged and there is no flow of additional consideration directly or indirectly from the buyer.						
Subject to Hyderabad Jurisdiction						

Purchase Order

Page(s) 1 Of 1

13-02-2023 10:39:29

Original / Office Copy / Purchase Div.Copy

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

NIKI DOORS
Plot no 99, Lane 9, Prashanth Nagar, Road no 72, Jubli Hills, Hyderabad,
Telangana.

GSTIN 36AAMPJ0229L1ZL

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Doc No	97054	170835
Doc Date	10-02-2023	
Quote No	NIL	
Quote Date	09-02-2023	
SupplyType	Supply	

Kind Attn : J. Sunil Kumar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 819400 - DOOR-Doors - Panel door-2Panel - - 825Wx2025Hm mx32mm - Nos 32" x 80"	20.00	2,340.00	0.00	18.00	55,224.00
2 334500 - DOOR-Doors - Panel door-2Panel - - 975Wx2025Hm mx32mm - Nos 38" x 80"	20.00	2,778.75	0.00	18.00	65,578.50
Total Order Value . . .					120,802.50

Rupees : One Lakh(s) Twenty Thousand Eight Hundred Two and Paise Fifty Only.

Terms and Conditions :-

Specification /	All items shall be of good quality, with Masonite Skin, 2 sides, 2 Panels, with mango wood frame, thickness 32mm, Rate per sft is Rs.130/- GST Extra.
Payment Terms	50% Advance balance after delivery
Tax	Inclusive of all taxes
Delivery Date	With in 8 days
Delivery Location	Summit Housing LLP Cherlapally, Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penalty For Delay	Nil
Transportation	1,600/-
Warranty	1 yr
Advance Paid	Rs.61,202/-00, by cheque/RTGS....
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock replenishing, purpose.
Completion Date	Nil
Measurement	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Summit Sales LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **NIKI DOORS**

Name : _____

Date : ____/____/____

Estimate/Draft PO

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11-02-2023 11:36:59

Original



From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

NIKI DOORS

Plot no 99, Lane 9, Prashanth Nagar, Road no 72, Jubli Hills, Hyderabad,
Telangana.

GSTIN 36AAMPJ0229L1ZL

9866009933

9866009933

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Payment Terms 50% Advance balance after delivery

Tax Inclusive of all taxes

Delivery Date Within 8 days

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Nil

Transportation 1,600/-

Warranty 1 yr

Advance Paid Rs.61,202/-00, by cheque/RTGS....

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Stock replenishing, purpose.

Completion Date Nil

Measurement Nil

Security Nil

Remarks 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'



For MDs APPROVAL

- ☒ High Value/quantity beyond limits.
- ☒ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification
- ☐ Replenishing BSLLP stock
- ☐ Other

For **Summit Sales LLP**

Authorised Signatory

Name :

11/02/2023

Name :

Accepted the above Terms And Conditions

For **NIKI DOORS**

Date : _/_/

Requisition Form

Company Name: SSLLP

Site & Phase : SHLLP

Unit No./Block No.

Supplier:

Material required before date:

Date: 09.02.2023

Time: 11:00:00

Req. No. 170835

ID No. 84213

S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	DOOR8194-Doors-Panel door-2Panel --675Wx2075Hmmx32mm-Nos	20	53	20		
2	DOOR1639-Doors-Panel door-2Panel --675Wx2025Hmmx32mm-Nos	20	3	20		
3	DOOR1041-Doors-Panel door-2Panel --825Wx2025Hmmx32mm-Nos	20	4	20		
4	DOOR9498-Doors-Panel door-2Panel --975Wx2025Hmmx32mm-Nos	20	6	20		
5						
6						
7						
8						
9						
10						

2067526

Remarks: For Stock Replenishing purpose

Engineer

Prepared By: M.Asha jyothis

Approved By: Minish

Sign & Date:

Project Manager

Purchase

MD

APPROVED BY

09 FEB 2023

SOHAM MODI
MANAGING DIRECTOR