PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	01/03/2023	Prepared by	MINISH	Serial no.	15269
Supplier name	Maha Lakshmi Trader's			HO inward no.	
Firm/Company	SSLLP.	Project	SHLLP.	HO received date	
PO/WO date	06/02/2023	PO/WO No.	96826	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	9640	01/03/2023	58,906/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):		58,906/-	
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	117954.	Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges			-
Amount C –Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			58,906/-
Amount E – PO / WO value:			2,05,863/-
Amount F – Difference (A – E):			1,46,957/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	☑ Yes □ No – wait for balance material □ Other		
Payment – due date	06/03/2023.		
Remarks:	Final Bill		

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:		01 MAR 2023			
Date		MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice *(ORIGINAL FOR RECIPIENT)* **e-Invoice**

IRN : **e58670d1474242d61d5a15504ce3f31d6404d59d4-5dc39b754aad928a4b51d44**
Ack No. : **112315494810810**
Ack Date : **1-Mar-23**

MAHA LAKSHMI TRADERS
Beside Indian Overseas Bank,Main Road,
Alwal. Secunderabad - 500010
Ph - 9866920214 , 9177803094
GSTIN/UIN: 36AHEPK7054M1ZZ
State Name : Telangana, Code : 36
E-Mail : mahalakshmitradersalwal@gmail.com

Consignee (Ship to)
Summit Sales Llp
Cherlapally,Behind Kingston
PG college, Hyderabad
Phone. 9618244433, Hamendra
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Buyer (Bill to)
Summit Sales Llp
5-4-187/3&4,11nd Floor ,Mg Road, Secunderabad
-500003
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Invoice No. **7640** e-Way Bill No. **191606627174**	Dated **1-Mar-23**
Delivery Note	Mode/Terms of Payment
Reference No. & Date.	Other References
Buyer's Order No. **96826**	Dated **6-Feb-23**
Dispatch Doc No.	Delivery Note Date
Dispatched through	Destination
Vessel/Flight No. **TS10UC9698**	Place of receipt by shipper:
City/Port of Loading	City/Port of Discharge
Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Part No.	Quantity	Rate	per	Disc. %	Amount
1	**Geberit Alpha Naked-8.5 IN**	39229000	109.011.00.1	**15 nos**	6,400.00	nos	48 %	**49,920.00**
	CGST							**4,492.80**
	SGST							**4,492.80**
	Round Off (+/-)							**0.40**
	Total			**15 nos**				**₹ 58,906.00**

INWARD
Inward No. 19485 Dt: 01/3/23
MRN No: 117954 Dt: 1/3/23
Received By: Sign: 861
SUMMIT SALES LLP

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 106452
Date: 01/3/23
Sign:

Amount Chargeable (in words) *E. & O.E*
Indian Rupees Fifty Eight Thousand Nine Hundred Six Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
39229000	49,920.00	9%	4,492.80	9%	4,492.80	8,985.60
Total	**49,920.00**		**4,492.80**		**4,492.80**	**8,985.60**

Tax Amount (in words) : **Indian Rupees Eight Thousand Nine Hundred Eighty Five and Sixty paise Only**

Company's Bank Details
A/c Holder's Name: **Maha Lakshmi Traders**
Bank Name : **Union Bank of India**
A/c No. : **560101000033494**
Branch & IFS Code: **Alwal & UBIN0910830**
SWIFT Code :

Company's PAN : **AHEPK7054M**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for MAHA LAKSHMI TRADERS

MAHA LAKSHMI TRADERS

Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

 06-02-2023 12:11:28

96826
28.01.23 12:54:54

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Maha Lakshmi Traders 12/142, Beside India Overseas Bank, Main Road,Alwal **GSTIN** 36ACQFS2044C1Z7 9866920214	**Doc No**	96826	170790
	Doc Date	06-02-2023	
	Quote No	Nil	
	Quote Date	02-02-2023	
	SupplyType	Supply	

Kind Attn : Mr.Kailash Choudhary

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	301300 - SACP-Sanitary-CP - Concealed flush tank plate--Gebritte - - - Nos	30.00	2,650.00	48.00	18.00	48,781.20
2	987100 - SACP-Sanitary-CP - Conceled Flush Tank--Gebritte - - - Nos	40.00	6,400.00	48.00	18.00	157,081.60
					Total Order Value . . .	**205,862.80**

Rupees : Two Lakh(s) Five Thousand Eight Hundred Sixty Two and Paise Eighty Only.

Terms and Conditions :-

Specification /	All items shall be of 'Geberit' brand, Alpha model.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Within 3 days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	10 yrs on flush tank & 25 yrs guarantee on spare parts
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock repeleneshing purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For MDs APPROVAL
☑ High Value/quantity beyond limits.
☐ Pr/Req. processed-post approval.
☐ Approval for technical details/clarification.
☐ Replenishing SSLLP stock
☐ Other

APPROVED BY
- 8 FEB 2023
SOHAM MODI
MANAGING DIRECTOR

BILL DELIVERY DETAILS

S.no.	Bill No.	Bill Dt.	Amount
1.	7177	8/02/23	1,46,957/-
2.			
3.			
4.			
5.			

For *Summit Sales LLP*
Authorised Signatory

Name : 07/02/2023

Accepted the above Terms And Conditions
For *Maha Lakshmi Traders*

Name :

Date : __/__/____

Requisition Form

Company Name: SSLLP

Site & Phase : SHLLP

Unit No./Block No.

Supplier:

Material required before date:

Date: 02.02.2023

Time: 11:00:00

Req. No. 170790

ID No. 84020

S No	Item		Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	SACP5822-Sanitary CP-Conceled Flush Tank--Gebritte--Nos	PO8 96826.	40	32	40		
2	SACP6660-Sanitary CP-Concealed flush tank plate--Gebritte--Nos		30	20	30		
3							
4							
5							
6							
7							
8							
9							
10							

Remarks: For Stock Replenishing purpose

	Engineer	Project Manager	Purchase	MD
Prepared By:	M.Asha jyothi			
Approved By:	Minish			
Sign & Date:			W	

APPROVED BY
03 FEB 2023
SOHAM MODI
MANAGING DIRECTOR