PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	3/3/23	Prepared by	[illegible]	Serial no.	
Supplier name	Mehta Propproperty Onsite Pvt Ltd			HO inward no.	
Firm/Company	Mehta [illegible] Reality Kalyan [illegible]	Project		HO received date	
PO/WO date		PO/WO No.		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	143	23/2/23	21,027/-	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.:		Proof of delivery matches MRN	☐ Yes ☐ No
Amount B –Other Credits : Transportation charges			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			21,027/-
Amount E – PO / WO value:			21,027/-
Amount F – Difference (A – E):			
Quantity received as per PO /WO	☐ Yes ☐ Excess received ☐ Short received ☐ Part received		
Close PO / WO	☐ Yes ☐ No - wait for balance material ☐ Other		
Payment – due date			
Remarks:			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	[illegible]				
Sign:					
Date:	3/3/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

03 MAR 2023

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, carry bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

PROP PROPERTY

INVOICE

Mehta Proppropperty Online Private Limited		
# 4-3-41/2, First Floor	Invoice No.	SAL/143
Ghasmandi Road, Secunderabad	Invoice Date	25/02/2023
GSTIN/UIN: 36AAKCM3777H1Z1	**Mehta Proppropperty Online Private Limited**	
Statem Name : Telangana,Code :03	**Account Details**	
Mehta and Modi Realty Kowkur LLP	**Account Holder Name:**	**MEHTA PROPPROPERTY ONLINE PRIVATE LIMITED**
5-4-187/3&4,2nd Floor,Soham Mansion	**Account Number:**	009763300000776
MG Road Secunderabad Hyderabad	**IFSC Code:**	YESB0000097
GSTIN/UIN: 36ABLFM7631F1Z3		
Statem Name : Telangana,Code :03		

S.No	Project Name	Address	Qty	Rate	Amount
1	Greenwood Heights	Kowkur	27	660	17,820.00
	CGST +9%	Near Yapral			1,603.80
	SGST +9%	Hyderabad			1,603.80
Total					**21,027.60**

Amount Chargeable(in words) E.&O.E

Indian Rupees: TWENTY ONE THOUSAND TWENTY SEVEN RUPEES ONLY

	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount
	17,820.00	9%	1,603.80	9%	1,603.80
Total	**17,820.00**		**1,603.80**		**1,603.80**

Tax Amount (in words) : **ONE THOUSAND SIX HUNDRED THREE RUPEES ONLY**

MEHTA PROPPROPERTY ONLINE PRIVATE LIMITED HYDERABAD

A.S.Divya

Thanks & Regards,
Annaboina S Divya
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Experience the first online marketplace for Construction Industry!
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PROPPROPERTY PVT. LTD. #21, Bapu bagh colony, 2nd floor Minister road, Lane besides Fresh super market, Secunderabad 500003.