

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 01/03/23		Prepared by: Venkatesh		Serial no. 15293	
Supplier name: Summit Sales LLP		Project: GMR		HO inward no.	
Firm/Company: MRL		PO/WO No. 97067		HO received date	
PO/WO date: 11/02/23		Scan ID.			
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	28721	13/02/23	283.20	☐ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				283.20	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.:	117383		Proof of delivery matches MRN	☒ Yes ☐ No	
Amount B –Other Credits : Transportation charges					
Amount C –Other Debits :					
Amount D (D=A+B-C) – Amount to be credited to the supplier:				283.20	
Amount E – PO / WO value:				283.20	
Amount F – Difference (A – E):					
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date		06/02/23			
Remarks: Final Bill					
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		V. Venkatesh			
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

Customer Details				Invoice No.	28775		
Modi Reality Mallapur LLP				Invoice Date.	13-02-2023		
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076				PO No.	97067		
				PO Date.	11-02-2023		
				Req ID	84229		
				Req Date	10-02-2023		
				Loc Req No	208932		
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2119 - Carpentry - hardware - Measuring tape - other	9017	5	48.00	240.00	18	43.20
	Brown Tape ---3inch						
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
	IGST	CGST	SGST	Total Taxable Amount	240.00		43.20
		21.60	21.60	Total Invoice Amount		283.20	

Rupees : Two Hundred Eighty Three and Paise Twenty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 13-02-2023

Customer Details

Modi Reality Mallapur LLP

Sy No. 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge, 500076

GSTIN: 36AAEFM1459R1ZP

DC No. 24581

DC Date. 13-02-2023

PO No. 97067

PO Date. 11-02-2023

Req ID 84229

Req Date 10-02-2023

Loc Req No 208932

Description of Goods

HSN/SAC

Qty

9017

5

1 2119 - Carpentry - hardware - Measuring tape - other - nos

2

3

4

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Subject to Hyderabad Jurisdiction

for Summit Sales LLP

INWARD

MODI REALTY MALLAPUR LLP

Ward No 11318 dt 13/2/23

MRN No 117383 dt 14/02/23

Received By: [Signature] Sign: [Signature]

Authorised signatory



Purchase Order

From Company : Modi Reality Mallapur LLP 5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad. G S T No. : 36AAEFM1459R1ZP			
Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad GSTIN 36ACQFS2044C1Z7 040-66335551 9618244433	Doc No	97067	208932
	Doc Date	11-02-2023	
	Quote No	nil	
	Quote Date	10-02-2023	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2119 - Carpentry - hardware - Measuring tape - other - nos Brown Tape ---3inch	5.00	48.00	0.00	18.00	283.20
Total Order Value . . .					283.20
Rupees : Two Hundred Eighty Three and Paise Twenty Only.					

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _____, 8309938133
Penalty For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order For Club house tiles floor protection work purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

Books of accounts verified and no bills wrt this PO were received by accounts	
Name:	Rajyashankar
Sign:	
Date:	28/2

For **Modi Reality Mallapur LLP**

Authorised Signatory

Veeru mitor

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

Date : __/__/__

FrRequisition Form

Company Name:	MODI REALTY MALLAPUR LLP		Date:	10-02-23		
Site & Phase :	GULMOHAR RESIDENCY		Time:	10:31		
Supplier			Req. No.	208932		
Material required before date:	Urgent		ID No.			
No	Description	Size	Quantity	Units	Inward No	Date
1.	Measuring tape 5m	3"	5	No's		
2.						
3.						
4.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
Remarks: Towards Club house tiles floor protection work purpose work purpose						
Prepared By	Bagath		Approved by	M.Ram prasad		
Sign. & Date	10-02-23		Sign. & Date			

Note:

