PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	02/03/23	Prepared by	Ashajyothi	Serial no.	15321
Supplier name	SSLLP			HO inward no.	
Firm/Company	GVRC	Project	Innopolis	HO received date	
PO/WO date	15/02/23	PO/WO No.	97178	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	28929	21/02/23	3,136/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	3,136/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	117723	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,136/-
Amount E – PO / WO value:	3,136/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	06/03/23
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
02 MAR 2023
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		Invoice No.	28929
GV Research center Pvt Ltd		Invoice Date.	21-02-2023
Sy No. 542, Genome vallaey, Thurkapally, Hyderabad		PO No.	97178
		PO Date.	15-02-2023
		Req ID	84313
GSTIN : 36AAHCG4562D1ZP	PAN AAHCG4562D	Req Date	15-02-2023
		Loc Req No	212549

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	466300 - STAT-Stationary - Paper A4-- - - - Bundles	48025690	10	280.00	2,800.00	12	336.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	2,800.00		336.00
	168.00	168.00	Total Invoice Amount	3,136.00		

Rupees : Three Thousand One Hundred Thirty Six Only.

SUMMIT SALES LLP
IN WARD
No. 106162
Date 21/2/23
Sign.
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 15-02-2023 14:17:28

97178
08.02.23 3:15:07

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	97178	212549
	Doc Date	15-02-2023	
	Quote No	nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	14-02-2023	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	466300 - STAT-Stationary - Paper A4-- - - - Bundles	10.00	280.00	0.00	12.00	3,136.00
					Total Order Value . . .	**3,136.00**

Rupees : Three Thousand One Hundred Thirty Six Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After delivery and production of bill
Tax	GST included in the above prices
Delivery Date	With in a day
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penality For Delay	Nil
Transportation	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For *G V Reserch Centers Pvt Ltd*

Authorised Signatory

Name : 16/02/2023

Name :

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Date : __/__/____

Requisition Form							
Company Name:	GVRC	Date:	14.02.2023				
Site & Phase :	Innopolis	Time:	15:02				
Unit No./Block No.							
Supplier:		Req. No.	212549				
Material required before date:	Urgent	ID No.	84313				
S No	Item 3592	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	ELEC7639-Electrical-Spike buster-4Socket--4mtrs-Nos	3	0	3			
2	STAT5901-Stationary-Paper A4---Bundles	10	0	10			
3							
4							
5							
6							
7							
8							
9							
10							
Remarks:	Towards site use purpose						
	Engineer	Project Manager		Purchase		MD	
Prepared By:	S.Nagamani						
Approved By:	Mr Madhu						
Sign & Date:	14.02.2023						

PO 92178.

APPROVED
16 FEB 2023
MINISH PARIKH
MANAGER PROCUREMENT

[illegible]

Summit Sales LLP

[illegible] Masab Mall [illegible] 500001

GSTIN/UIN: 36ACQFS2043C1Z7

Supplier / Customer / Transporter [illegible]

Customer Details

[illegible] Pvt. Ltd.

Sy.No. 542 [illegible] Valley [illegible]

GSTIN 36AAHCG4562D1ZP

Dt.	21.02.2022	
[illegible]	[illegible]	
[illegible]	[illegible]	
[illegible]	17.02.2022	
[illegible]	[illegible]	
Req Date	15.02.2022	
[illegible]	[illegible]	

Sl	Description of Goods	HSN/SAC	Qty
1	4067001 - STAT-Stationery - Paper A4 [illegible] Bundles		
2		48025690	10
3			
4			
5			
6			
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11307

Inward No: 11307	Dt: 22/2/22
MRN No: [illegible]	Dt: 22/02/22
Received By:	Sign:

[illegible]ome Valley Resi[illegible] Center Pvt. Ltd.

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP
INWARD
No. 87112
Date 2/3/22
Sign
R.R. DIST.

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