PURCHASE DIVISION
Advice for approval for credit to supplier

6

Date:	03/03/2023	Prepared by	K. Mounika	Serial no.	15339
Supplier name	ssllp			HO inward no.	
Firm/Company	NE	Project	NE	HO received date	
PO/WO date	24/02/23	PO/WO No.	97534	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	DB-29051	01/03/2023	6,372/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	6,372/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.:	117962	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	6,372
Amount E – PO / WO value:	6,372
Amount F – Difference (A – E):	-
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	13/03/23
Remarks:	final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	K. Mounika	[signature]			
Sign:	[signature]				
Date	03/03/23	APPROVED 03 MAR 2023 P. VENKATESHWARLU MANAGER PURCHASE			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	DB - 29051
Nilgiri Estates	Invoice Date.	01-03-2023
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	PO No.	97534
	PO Date.	24-02-2023
	Req ID	84620
GSTIN : 36AAHFN0766F1ZA PAN AAHFN0766F	Req Date	24-02-2023
	Loc Req No	175578

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	461900 - WIND-Windows - Al-Sliding with mesh-- - 3'X4'	76101000	1	5400.00	5,400.00	18	972.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	5,400.00		972.00
	486.00	486.00	Total Invoice Amount	6,372.00		

Rupees : Six Thousand Three Hundred Seventy Two Only.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 10649 Date: 01/3/23 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 24-02-2023 4:26:36 PM O

97534
16.02.23 5:15:17

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details			
Summit Sales LLP	**Doc No**	97534	175578
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	24-02-2023	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	24-02-2023	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	461900 - WIND-Windows - Al-Sliding with mesh-- - 900WX1200Hmm - Nos *3'X4'*	1.00	5,400.00	0.00	18.00	6,372.00
					Total Order Value . . .	**6,372.00**

Rupees : Six Thousand Three Hundred Seventy Two Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Nilgiri Estate Sy.No.143/133/134/135/136, Rampally Village. Phone. 9030931172
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for villa no.183 work purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Nilgiri Estates***

Authorised Signatory

Veerit rajan

Name : ______

Contact - -

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______

Date : __/__/____

Requisition Form						
Company Name:	NE	Date:	24.02.23			
Site & Phase :	NE	Time:	13:00			
Unit No./Block No.						
Supplier:		Req. No.	175578			
Material required before date:		ID No.	69620			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	WIND9709-Windows-Al Sliding with mesh---900WX1200Hmm-Nos 3'x4'	1	0	1		
2						
3						
4	97534.					
5						
6						
7						
8						
9						
10						
Remarks:	FOR VILLA NO 183 PURPOSE					
	Engineer	Project Manager		Purchase		MD
Prepared By:						
Approved By:						
Sign & Date:						

APPROVED
24 FEB 2023
P. VENKATESHWARLU
MANAGER PURCHASE

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Nilgiri Estates

Site: Ram Pally Hyd

DC No. : 5460
Date : 25/2/2023
Vehicle No. : TS10UB 3123
P.O. / ~~W.O.~~ No. : 97534
P.O. / W.O. Date : 24/2/23

Sl. No.	PARTICULARS	Quantity
1		
2	Alu Sliding with mesh 3x4	1No
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15	INWARD	
16	No. 22996	
17	By: 117962 Dt. 01/3/23	
18	Mishra	
19	Nilgiri Estates	
20		
		1No

GSTIN : 36AAHFN0716F1ZA

Received the above materials in good condition.

Received by : Nadan

Stamp: P/M

Date : 25/2

SUMMIT SALES LLP R.R. DIST. INWARD No: 89135 Date: 3/3/23 Sign:

For SUMMIT SALES LLP

Authorised Signatory