Remarks from site on the 'Requisition by Site Report' of purchase division

Company:			Date:		04-03-2023		
Site: Silver Oak Villas part				K.Tulasi Rani			
		2-2023 to 03-03 to sat)	-2023	Approved by:	K Purshotham		
Report Date		3-2023					
		ers missing in the	report*·				
List of requis	sitions where	PO/WO not prep	ared 3 w	orking days after requi	sition		
Req No.	Req Date	Serial no of		Item Description	Reason for not preparing		
•	1	item in Req	recin bescription		PO/WO#		
					10/00		
				,			
List of requis	itions where	PO/WO is prepar	red and it	ems have not been rece	ived at site beyond the lead time		
Req No.	Req Date	Date Serial no of		Item Description	Details of discussion with		
		item in Req.		reem beset therein	supplier ^{\$}		
212073	13-02-23	1	T	an Brown Granite	Work Under Process		
212074	13-02-23	1		an Brown Granite			
212075	13-02-23				Work Under Process		
		1		an Brown Granite	Work Under Process		
212084 17-02-23		2-23 1-2		s Bottochino Fiorito &	Material Available Delivery by		
212085	17-02-23	1.2		Country Chocolet	Tuesday		
212003	17-02-23	-02-23 1-3		.Tiles Bottochino	Material Avaiable Delivery by		
			Fiorito, Autumn Walnut &		Tuesday		
212086 17-02-23 1-2		1-2	Country Almond		No. 114		
	27 02 23	1-2	V.Tiles Country Rosso & Canceite Beige cera		Material Avaiable Delivery by		
212087 17-02-23 1-2		V.Tiles Country Rosso &		Monday			
			Canceite Beige cera		Material Avaiable Delivery by Wednesday		
212088	17-02-23	17-02-23 1-2		Kajaria Williams Grey	Material Avaiable Delivery by		
			& Country Rosso		Wednesday		
212089	17-02-23	1	Floor Tiles Canceite Beige cera		Material Avaiable Delivery by		
					Tuesday		
212095	17-02-23	1-12	Electrical Copper Wires 2.5 yellow wire sqmm		Material Available Delivery by Monday		
242404	21.02.22						
212101	21-02-23	1-2	Floor	Tiles Kajaria Williams	Material Available Delivery by		
212102	24 02 00	1.15	grey	y & Olimpia Benge	Monday		
212102	21-02-23	1-12	Wall	Tiles Luna & Ultra	Material Available Delivery by		
			Sprinkl	e & Malaysian Brown	Tuesday		
212111	24-02-23	1-2	DK,H	L,LT & Jaipur panna			
212111	24-02-23			teel - MS GATE	Work Under Process		
212112	24-02-23	1-2		teel - MS GATE	Work Under Process		
212113		1-2	Steel - MS GATE		Work Under Process		
212114	24-02-23	1-4	Steel - MS GRILLS		Work Under Process		
	24-02-23	1		eel - MS RAILING	Work Under Process		
	24-02-23	1	Ste	eel - MS RAILING	Work Under Process		
212116			Tan Brown Granite		Work Under Process		
212116 212117	27-02-23	1	Tai	n Brown Granite	Work Under Process		
212116 212117 212118	27-02-23 27-02-23	1 1		n Brown Granite n Brown Granite	Work Under Process Work Under Process		
212116 212117	27-02-23		Tai				

				Railing	Work Und	er Proce	SS
212121	27-02-23	1		Work Under Process			
212122	27-02-23	1	SS	Work Under Process			
212123	27-02-23	1	SS				
212124	27-02-23	1	SS	Work Under Process			
212125	27-02-23	1	SS	Work Under Process			
212126	27-02-23	1	SS	Work Under Process			
212127	27-02-23	1	SS	Work Under Process			
212131	28-02-23	1-24	PVC materi pipe& D Cover,D	Material Available Delivery by Monday			
212132	28-02-23	1-24	PVC materi pipe& De Cover,D	Material Available Delivery by Monday			
212133	28-02-23	1-24	PVC materi pipe& Do Cover,D	Material Available Delivery by Monday			
212134	28-02-23	1-24	PVC materi pipe& Do Cover,D	Material Available Delivery by Tuesday			
212135	28-02-23	1-10	Body,Ang	Mixture, Long le cock,Health cet & etc	Material Available Delivery by Tuesday		
212136	28-02-23	1-7		Body,Angle h Faucet & etc	Material Available Delivery by Tuesday		
212137	28-02-23	1-9	Sanitary CP Bolts,Waste	Material Available Delivery by Monday			
212138	28-02-23	1-9		wash Basin,Rack e coupling & etc	Material Available Delivery by Monday		
	passes issued th		7/7	From No.		To No.	4117
Delivery vai	n site visit on: 3	Sdays	27-02-23(Mor 04-03-23 (Sati	nday), 01-03-23(Wed urday)	03-0, dnesday)	3 - 23(Frid	ay) &
purchase?			t emailed in pdf	format to		Yes	
	dered but rece						
	ctions & remarleel & cement st						
Sl. No	ttt	Wt per mtr.	Wt. for 12	Stock at site –	Stock at	Previo	us stock in
		- kgs	mtr rod – kgs	no of rods	site in Kgs	Kgs	
1.	8mm	.395	4.74	340	1611	-	
2.	10mm	.617	7.404	70	518	-	
3.	12mm	.89	10.68	800	8544	-	
4.	16mm	1.58	18.96	100	1516	-	
5.	20mm	2.47	29.64	-	-	-	
6.	25mm	3.86	46.32	-	-	-	
7.	32mm	6.32	75.84		_ -	-	

8.	Binding wire	-		Nill	Nill	Nill	
OPC stock	Nill	OPC last weeks stock	Nill	PPC/PSC stock	322	PPC/PSC last weeks stock	414
Details		Project Manag	Tor	A d O. C / M	anagan	Admin Audit	
Sign		11 oject Manager		Admin Officer/Manager		Aumm Audic	
Date		04-03-2023		04-03-2023			

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and rajkumarn@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DC's / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MD's approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted/, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE!