PURCHASE DIVISION
Advice for approval for credit to supplier

6

Date:	03/03/2023	Prepared by	Venkatesh	Serial no.	**15380**
Supplier name	Rajadhani Tiles Company			HO inward no.	
Firm/Company	MHPL	Project	SOV - III	HO received date	
PO/WO date	21/01/23	PO/WO No.	20230121003	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	090	23/02/23	63,000/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	58,275/-

Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

MRN nos.:	20230222007	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	63,000
Amount E – PO / WO value:	58,295
Amount F – Difference (A – E):	4,705
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	13/03/2023
Remarks:	Final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Veeru			
Sign:		APPROVED			
Date		04 MAR 2023			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

P. VENKATESHWARLU
MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE
CASH / CREDIT

RAJADHANI TILES COMPANY

MARBLES & GRANITE

& : 9848525411
: 8885561492

Dealers in : Rajastan Marbles, Granite, Kota Stone, Bangalore Stone, Tandur Stone and all types of Parking & Flooring Tiles
Plot No. 78, H.No. 4-40/7/2, Nagaram Village, Keesara Mdl., Medchal Dist - 500 083.

Invoice No. 090   GSTIN : 36AAPPU3108E1ZM   Date : 23/02/2023

Billed to :
Name : Modi Housing Pvt Ltd
Address Cherlapally
Hyderabad
State Telangana Code

Party GSTIN : 36AADCM5906D2Z0
Mode of Supply (Transportation)
Place of Supply : Silver oak villas
P.O. No. :
State Code : TELANGANA - 36
Vehicle No. AP13X6835

S.No.	DESCRIPTION	HSN/SAC	QTY.	RATE	UNIT PRICE	AMOUNT Rs. Ps.
1)	Tandoor Rough 3x2=6x500 3000 sft	2515	3000	18.50	sft	55,500
2)	unloading way Bill No 161603625002		3000	1.50	sft	4500

SUMMIT SALES LLP R.R. DIST. IN WARD No: 106224 Date: 23/2/23 Sign:

Electronic Reference Number :

Rupees in words Sixty Three Thousand Rupees only

Total Taxable Value	60,000
CGST @ 2.5 %	1500
SGST @ 2.5 %	1500
IGST @ — %	—
(Subject to Reverse Charges)	—
GRAND TOTAL	63,000

BANK DETAILS

Bank Name : ICICI BANK
Account No. : 131805500546
IFSC Code : ICIC0001318   **Branch : Kapra**

1. Interest @ 18% will be strictly charged extra of bills are not paid within ....days.
2. We are not responsible for transit damages.
3. No rejection is entertained beyond 15 days from the date of receipt of material your end.
4. All disputes are subject to Hyderabad Jurisdiction.

For **RAJADHANI TILES COMPANY**

Receiver's Signature with Seal

Purchase Order

Original

From Company:	Modi Housing Pvt. Ltd., 5-4-187/3&4, IInd FloorSoham MansionM.G.Road Secunderabad,TELANGANA,500003 GSTNO:36AADCM5906D2ZO	Delivery Location: Silver oak villas MHPL - SOVMHPL ,, ,

Supplier Details				
Rajadhani Tiles Company Plot no.78Beside Sri ram kanta Weight Bridge, nagaramnagaram, Keesara (M) R R Dist,TG, GSTIN:36AAPPU3108E1ZM ,9848525411	PO No	20230121003	Quote No	Nil
	PO Date	21 Jan 2023	Quote Date	21 Jan 2023
	Supply Type	Purchase Order		

SNo.	Item Name	Qty	Rate	Dis%	Taxable Amount	GST%						Amount
						IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT	
1	BUIL8803-Building Material-Tandoor Rough Stone---900x600mm-sqm	279.00	199.00	0%	55,521	0%	2.5%	2.5%	0	1,388	1,388	58,297
								Total Amount ...	0	1,388	1,388	58,297

Rupees in words : Fifty Eight Thousands Two Hundred And Ninety Seven . Five PaiseOnly.

Terms and Conditions:-

Original

Additional Specifications	Inclusive of GST.
Tax :	Within 2 days of PO
Delivery Date :	As given above.
Delivery Location :	Extra.
Transport:	Nil.
Advance Paid :	After Material delivery and on submission of bills.
Payment Terms :	Proof of delivery & original invoice must be delivered to Second floor, Soham Mansion, M.G. Road, Secunderabad- 03.Do not send to site.
Bill submission:	For Villa no.214 & 180-185,166-172 Footpath Laying Work.
Other Terms:	Payment shall be made on quantity delivered at site.

For Modi Housing Pvt. Ltd.,	Accepted the above Terms And Conditions For Rajadhani Tiles Company
Authorised Signatory	
Name :-	
Sign:-	
Date :-	Date :-

APPROVED
21 JAN 2023
P. VENKATESHWARLU
MANAGER PURCHASE

Requisition Form

Company Name	Modi Housing Pvt. Ltd.,	Date	20 Jan 2023
Site Or Phase	Silver oak villas MHPL - SOVMHPL	Time	12:57:39
Flat/Villa/Other	For villa no 214&180-185,166-172 footpath laying work purpose	Req.No.	185377
Material required before date		ID No	20230120003

S.No	Description	Qty Required	Qty Available at Site	Order Qty	Last Rate	Inward No	Date
1	BUIL8803-Building Material-Tandoor Rough Stone---900x600mm-sqm	279.00	0	279.00	260.00		

Remarks: For villa no 214&180-185,166-172 footpath laying work purpose

Prepared By :- Meenakshi

Sign:-

Date :- 20 Jan 2023

Approved By:-

Sign:-

APPROVE

21 JAN 2023

P. VENKATESHWA

MANAGER PURCH

Date:-

Note: On receipt of material at site write inward number and date in last two columns

✆ : 9848525411
: 8885561492

RAJADHANI TILES COMPANY

Plot No. 78, H.No. 4-40/7/2, Nagaram Village, Keesara Mdl.,
Medchal Dist - 500 083, Telangana.

M/s. Mon Housing (P) Ltd
Cherlapally

No. : 607
Date : 17/2/23
Order No. 20230121003
Vehicle No. AP13X6835

S.NO.	PARTICULARS	QTY.	RATE	AMOUNT Rs. Ps.
	Nandoos stone 3x2	500 Nos		
		3,000 sft		
			TOTAL	

SUMMIT SALES LLP R.R. DIST.
INWARD No. 82145
Date 3/3/23
Sign.

INWARD
Inward No. 603 Dt: 18/2/23
GRN No. 20230222007 Dt: 22/2/23
Received By:
M.H.P.L-SOVA

Goods once sold will not be taken back

Thank You

E. & O.E.

Signature