

PURCHASE DIVISION
Advice for approval for credit to supplier

(E)

Date: 04/08/23		Prepared by: Asha Jyothi		Serial no. 15346	
Supplier name: SR Furniture works				HO inward no.	
Firm/Company: SCLLP		Project: SHLLP		HO received date	
PO/WO date: 04/08/23		PO/WO No. 97791		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	042	01/03/23	66,965/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 66,965/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 118077	Proof of delivery matches MRN ☒ Yes ☐ No
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Amount B – Other Credits : Transportation charges

Amount C – Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier: 66,965/-

Amount E – PO / WO value: 66,965/-

Amount F – Difference (A – E):

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date: 12/08/23

Remarks: Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Asha Jyothi	APPROVED			
Sign:					
Date	04/08/23	04 MAR 2023			
Approval limit	Upto 20k	MANISH PARIKH MANAGER PROCUREMENT	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

S R FURNITURE WORKS

ALL TYPES OF ENGINEERING WORKS

Plot No. 284, B.N. Reddy Nagar, Cherlapally, Hyderabad - 500 051.

To
M/s Summit Sales LLP
Cherlapally
Hyderabad

GST No. 36ACQFS2044C127

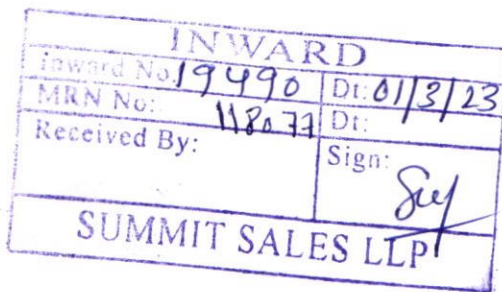
Invoice No. : 042

Date : _____

P.O. No. : 97791

Date : 01/03/2023

SI.No.	PARTICULARS	HSN CODE	QTY	RATE	AMOUNT
1	Iron Grills powder coating Serial No: 7139 Dated: 01/03/2023	7301	2270 kgs	25/-	56,750/-



Rupees in Words Sixty six thousand
nine sixty five only/-

Total Amount Before Tax	56,750/-
CGST 9 %	5107.5/-
SGST 9 %	5107.5/-
IGST %	—
Total Amount After Tax	66,965/-

Goods once sold will not be taken back

For **S R FURNITURE WORKS**

Customer Signature

D.R. Sanyal
Signature

Purchase Order

Page(s) 1 Of 1

04-03-2023 11:25:26



97791

16.02.23 5:15:19

From Company : **Summit Sales LLP**

5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.

G S T No. : 36ACQFS2044C1Z7

Supplier Details

S R Furniture Works

Plot no 284, B.N.Reddy Nagar, Cherlapally, Hyderabad-500051

GSTIN 36BFUPK2271R1ZJ

8008984556

8008984556

Doc No 97791 170954

Doc Date 04-03-2023

Quote No nil

Quote Date 04-03-2023

SupplyType Supply

Kind Attn : Venkatesh

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 623900 - STEL-Steel - MS Powder coated Grill-- - 750X600mm - Nos	2,270.00	25.00	0.00	18.00	66,965.00

Total Order Value . . . 66,965.00

Rupees : Sixty Six Thousand Nine Hundred Sixty Five Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Day.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming quality and specifications. Above order for Powder coating purpose.

Completion Date NA

Measurment Nil

Security Nil

Remarks Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email

For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **S R Furniture Works**

Name : 04/03/2023

Name : _____

Date : / /

Requisition Form

Company Name:		SSLLP		Date:		04.03.2023	
Site & Phase :		SHLLP		Time:		10:00	
Supplier				Req.No.		170954	
Material required before date:				ID No.		84840	
No	Description	Size	Quantity	Units	Inward No	Date	
1.	Iron Grills powder coating		2270	Kg's			
2.							
Remarks: For Powder coating purpose .							
Prepared By		M.Asha jyothi		Approved by			
Sign.& Date		04.03.2023		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

PO :- 97791

