PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	3-03-23	Prepared by	S. Jaysudha	Serial no.	**15360**
Supplier name	Shubham Enterprises			HO inward no.	
Firm/Company	SOV LLP	Project	SOV part-III	HO received date	
PO/WO date	28-02-23	PO/WO No.	97347	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	4564	28-02-23	6,278/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	6,278/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 117930 — Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	6,278/-
Amount E – PO / WO value:	6,278/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	13-03-23
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:		APPROVED (signature)			
Date		03 MAR 2023			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

P. VENKATESHWARLU
MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN : 36AELFS6374J1ZC
PAN No. : AELFS6374J

TAX INVOICE

Ph : (O) : 66318150
: 66568151
: 66568150

SHUBHAM ENTERPRISES

5-2-282/301, 3rd Floor, Mahavir Complex, Hyderbasti, R.P. Road, Secunderabad-500 003. T.S.
E-mail : shubhamentp1999@yahoo.co.uk
MSME UAN : TS020055126

Invoice No. : SE/22-23/4564 **Date :** 28-Feb-23
P.O. No. PO NO : 97347 // 212083 Date : 28-Feb-23
Reverse Charge (Y/N) : No
D.C. No. : BY MAIL Date : 28-Feb-23
State : Telangana State Code : 36
Vehicle No. :
E-Way Bill No. :

Bill to Party :	Ship to Party :
SILVER OAK VILLAS LLP SY NO: 291, CHERLAPALLY, NEXT TO GOVT MINT CHERLAPALLY, HYDERABAD State: Telangana(36) GSTIN No.: 36ADBFS3288A2Z7	SILVER OAK VILLAS LLP SY NO: 291, CHERLAPALLY, NEXT TO GOVT MINT CHERLAPALLY, HYDERABAD State: Telangana(36) GSTIN No.: 36ADBFS3288A2Z7

DESCRIPTION	HSN CODE	QUANTITY	RATE Rs. Ps.	AMOUNT Rs. Ps.
1 HAGER 32A 4POLE RCCB	85371000	2.00 NOS	2,660.00	5,320.00
				5,320.00
CGST TAX 9 %				478.80
SGST TAX 9%				478.80
ROUNDED				0.40
Indian Rupees Six Thousand Two Hundred Seventy Eight Only				6,278.00

P.M

MODI PROPERTIES PVT. LTD. * SEC'BAD * INWARD No. 3983 Date 28/2/23 Sign.

SUMMIT SALES LLP * R.R. DIST. * IN WARD No. 1064/2 Date 01/3/23 Sign.

Despatched Through :
Destination :

1. Goods once sold will not be taken back.
2. Interest 24% p.a. will be applicable after due date.
3. Subject to Secunderabad Jurisdiction.
4. **Cheque return Charges Rs. 500/-**
5. Bank Details : **PUNJAB NATIONAL BANK, Account No. : 3631001600000013**
IFS Code : PUNB0363100

E.&O.E.

For **SHUBHAM ENTERPRISES**

SHUBHAM ENTERPRISES SEC'BAD T.S.

Purchase Order

 22-02-2023 11:41:23

97347
08.02.23 3:48:30

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Shubham Enterprises 5-2-288/D,Hyderbasti,R.P. Road,Lane Opp.Arya Samaj,sec-bad-500 003	**Doc No**	97347	212083
	Doc Date	21-02-2023	
	Quote No	Nil	
GSTIN 36AELFS6374J1ZC 6656-8151..	**Quote Date**	21-02-2023	
040-66318150/23468151 9849153774	**SupplyType**	Supply	

Kind Attn : Viral.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	533300 - ELEC-Electrical - RCCB-4 pole- - 32A 300mAh - Nos	2.00	2,660.00	0.00	18.00	6,277.60
	Total Order Value . . .					**6,277.60**

Rupees : Six Thousand Two Hundred Seventy Seven and Paise Sixty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	Against Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, Above order for flat no. 991 A & 991 B model villa purpose for sample work purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For ***Silver Oak Villas LLP***

Authorised Signatory

Veeru rlov

Name : ____________________

Contact . .

Accepted the above Terms And Conditions

For ***Shubham Enterprises***

Name : ____________________

Date : __/__/____

Requisition Form						
Company Name:	Silver Oak VIllas- III	Date:	17-02-2023			
Site & Phase :	SOV-III	Time:	11:00			
Unit No./Block No.	For Flat.no 991 A & 991B Model Flat Purpose.					
Supplier:		Req. No.	212083			
Material required before date:	V.Urgent	ID No.	64411			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	ELEC5333-Electrical-RCCB-4 pole--32A 300mAh-Nos 279200	2	0	2		
2						
3						
4						
5	Po.no. 97347					
6						
7						
8						
9						
10						
Remarks:	For Flat.no 991 A & 991B Model Villa Purpose for sample work purpose.					
	Engineer	Project Manager		Purchase		MD
Prepared By:	K.Purshotham					
Approved By:	K.Purshotham					
Sign & Date:	17-02-2023					

APPROVED
21 FEB 2023
P. VENKATESHWARLU
MANAGER PURCHASE

GSTIN : 36AELFS6374J1ZC
PAN No. : AELFS6374J

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E-mail : shubhamentp1999@yahoo.co.uk
MSME UAN : TS020055126

Invoice No. : SE/22-23/4564 **Date :** 28-Feb-23 P.O. No. : PO NO : 97347 // 212083 Date : 28-Feb-23

Reverse Charge (Y/N) : **No** D.C. No. **BY MAIL** Date : 28-Feb-23

State : Telangana State Code : 36 Vehicle No. : E-Way Bill No. :

Bill to Party	Ship to Party
SILVER OAK VILLAS LLP SY NO: 291, CHERLAPALLY, NEXT TO GOVT MINT CHERLAPALLY, HYDERABAD State: Telangana(36) **GSTIN No.: 36ADBFS3288A2Z7**	**SILVER OAK VILLAS LLP** SY NO: 291, CHERLAPALLY, NEXT TO GOVT MINT CHERLAPALLY, HYDERABAD State: Telangana(36) **GSTIN No.: 36ADBFS3288A2Z7**

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				5,320.00
CGST TAX 9 %				478.80
SGST TAX 9%				478.80
ROUNDED				0.40
				6,278.00

SUMMIT SALES LLP R.R. DIST. IN WARD No: 106542 Date: 3/3/23 Sign:

INWARD
Inward No: 3535 Dt: 28/2/23
MRN No: 47930 Dt: 28/2/23
Received By: Sign:
(Silver Oak Villas-Part-III)

Indian Rupees Six Thousand Two Hundred Seventy Eight Only
Despatched Through :
Destination :

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