PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	06.03.23	Prepared by	V.RAVI	Serial no.	**14686**
Supplier name	PARCHVA GLOBAL			HO inward no.	
Firm/Company	Dr NRK Biotech pvt Ltd	Project	Nexopolis	HO received date	
PO/WO date	04.08.22	PO/WO No.	90707	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	338	17.10.22.	7292-40	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	7292-40
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:		Proof of delivery matches MRN	□ Yes □ No

Amount B –Other Credits : Transportation charges	649-40
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	7941-40
Amount E – PO / WO value:	7292-40
Amount F – Difference (A – E):	649-40
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	NIL
Remarks:	100% Advance Paid & Close the P.O final bill.

Approved by	Purchase Officer	for Purchase Manager	M D	Accountant	Accounts Manager
Name:		V.RAVI			
Sign:		[signature]			
Date		06.03.23			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

MODI PROPERTIES PVT. LTD. SECBAD
INWARD
No. 9200
Date 6/3/23
Sign. 3

Form for closure of purchase order

Data required from site/engineers:							
PO no.:	90707	PO date:	04/08/22	Req. no.:	186375	Advice Scan ID	
MRN nos. related to PO							

☐	Part material received.
☑	Full material received.
☐	Material not received.
☐	Close PO – Balance material will be re-ordered by new requisition.
☐	Cancel PO. Material not required.
☐	Cancel PO. Material will be re-ordered by new requisition.
☐	Keep PO open. Material required.
☐	Keep PO open. Work under progress.

Remarks by engineer: full material received closing of PO.

Notes: 1. Provide details of material received by way of separate attachment. 2. Provide hardcopy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be sent by way of hard copy to Ashaiya.

Prepared by	Sign	Date	Project manager	Sign	Date
G.Shravya	[signature]	15/02/23	C.Babamurali Krishna	[signature]	15/02/23

Data required from accounts:

☐	Checked with E&D for receipt of bills.		
☑	Bills not received against this PO.		
☐	Part bill received against this PO.	Bill nos.	
☐	All bills received against this PO.		
☑	Advance paid against this PO. 100 % Advance paid	Amount paid	79411/-

Remarks by Accountants:

Notes: 1. Pos issued for false ceiling and such works may have been processed by E&D. Check before filling the above.

Prepared by	Sign	Date	Accounts manager (approval required for PO more than 10k)	Sign	Date
Mahesh	E. Mahesh	28/02/23			

Advice by MD - action to be taken by purchase:

☐	Get certified bill from supplier (not original).
☐	Prepare bill in SSLLP for material supplied.
☐	Get proof of delivery from site.
☐	Barcoded PO missing – get certified copy from Accounts.
☐	Thereafter, prepare advice to credit to supplier and send to HO for processing.
☐	Close PO ☐ Keep PO open. Material awaited
☐	Send barcoded PO to MDs desk. PO to be closed thereafter.
☐	Accounts to be reconciled with supplier. Suppliers ledger required from 1.4.2021.
☐	Accounts to be reconciled with supplier. Suppliers ledger required from 1.4.2020.
☐	RMC supplier – suppliers ledger required from 1.4.2020. Process bill after thoroughly checking both the ledgers and all pour reports. Pour reports from day one to be thoroughly checked with Pos/Bills. Thereafter, prepare advice to credit to supplier and send to HO for processing. Close all open POs.
☐	E&D to check receipt of bill and enter comments below.
☐	Details of material supplied and balance material to be supplied is required.

Remarks:

Prepared by	Sign	Date

APPROVED BY
SOHAM MODI
MANAGING DIRECTOR
02 MAR 2023

Form for closure of purchase order

Data required from site/engineers:							
PO no.:	90707	PO date:	04/08/22	Req. no.:	186375	Advice Scan ID	
MRN nos. related to PO							

☐	Part material received.
☑	Full material received.
☐	Material not received.
☐	Close PO – Balance material will be re-ordered by new requisition.
☐	Cancel PO. Material not required.
☐	Cancel PO. Material will be re-ordered by new requisition.
☐	Keep PO open. Material required.
☐	Keep PO open. Work under progress.

Remarks by engineer: Full material received closing of PO.

Notes: 1. Provide details of material received by way of separate attachment. 2. Provide hardcopy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be sent by way of hard copy to Ashaiya.

Prepared by	Sign	Date	Project manager	Sign	Date
C.Shravya	[signature]	15/02/23	C.Babamuralikrishna	[signature]	15/02/23

Data required from accounts:

☐	Checked with E&D for receipt of bills.		
☐	Bills not received against this PO.		
☐	Part bill received against this PO.	Bill nos.	
☐	All bills received against this PO.		
☐	Advance paid against this PO.	Amount paid	7,941/-

Remarks by Accountants: Bill Not Received Advance Paid on 26/08/2023 [signature] 16/02/2023

Notes: 1. Pos issued for false ceiling and such works may have been processed by E&D. Check before filling the above.

Prepared by	Sign	Date	Accounts manager (approval required for PO more than 10k)	Sign	Date

Advice by MD - action to be taken by purchase:

☐	Get certified bill from supplier (not original).		
☐	Prepare bill in SSLLP for material supplied.		
☐	Get proof of delivery from site.		
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☐	Close PO	☐	Keep PO open. Material awaited
☐	Send barcoded PO to MDs desk. PO to be closed thereafter.		
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☐	RMC supplier – suppliers ledger required from 1.4.2020. Process bill after thoroughly checking both the ledgers and all pour reports. Pour reports from day one to be thoroughly checked with Pos/Bills. Thereafter, prepare advice to credit to supplier and send to HO for processing. Close all open POs.		
☐	E&D to check receipt of bill and enter comments below.		
☐	Details of material supplied and balance material to be supplied is required.		

Remarks:

Prepared by	Sign	Date

Purchase Order

From Company : **DR.NRK Biotech Private Limited**
Plot no.11,, TSIIC Industrial Development Area, Sno.230 to 243, Turkapally, Hyderabad, Medchal - Malkajgiri, Telangana, 500078
G S T No. : 36AACCD2775Q1Z3

Supplier Details			
Parshva Global	**Doc No**	90707	186375
I-569, Sector-I, M.I.G. Colony, R.S.S. Nagar, Behind M.I.G. Police Station Indore, Madhyapradesh - 452011.	**Doc Date**	04-08-2022	
	Quote No	nil	
GSTIN 23AKWPK2361C1ZA	**Quote Date**	03-08-2022	
0731-2970620 8989567878	**SupplyType**	Supply	

Kind Attn : Mr. Manish Kataria

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	IGST	Amount
1	270600 - ELEC-Electrical - Guard Alert Siren--DMS-WS+Grey Siren - 220V - Nos	2.00	3,090.00	0.00	18.00	7,292.40
					Total Order Value . . .	**7,292.40**

Rupees : Seven Thousand Two Hundred Ninty Two and Paise Fourty Only.

Terms and Conditions :-

Specification /	Microcontroller based automatically switchin on and off of siren, for howling/warbling sound. LED indication. Voltage - 220-270 V AC. ABS encloser, 220V AC single phase 50Hz.
Payment Terms	100% advance through RTGS.
Tax	All taxes included in above price.
Delivery Date	8 days from the date of purchase order.
Delivery Location	Nextopolis Sy No 230 to 243, plot no 11, turkapally, shamirpet, medchal Phone. .
Penality For Delay	Nil
Transportation	Extra at actual.
Warranty	Six months.
Advance Paid	Rs. 7292/- to be pay through RTGS.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site security purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***DR.NRK Biotech Private Limited***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Parshva Global***

Name : ______________________

Name : ______________________

Date : __/__/____

		11:25	PC9rln. 186399 0834- 0845							4004	8405			
2374.	2019128	16:14 876	Parshra Global		1 Guard Alert		OK	NOS			TB10UB 8384.	2.11.1144	NSM1.-1	Cony
2375.	[illegible]	12:15	[illegible]		[illegible]									

Company:- Dr.NRK BioTech PVT LTD

Project :- Nextopolis

Po:- 90707

Supplier :- Parshva Global

Material - Guard Alert - 2Nos

INWARD

Inward No: 2374	Dt: 20/9/22
MRN No:	Dt:
Received By: Shravya	Sign:
DR NRK BIOTECH PVT LTD	

GENERAL MATERIAL INWARD REGISTER

Inward No	Date	Time	Supplier	Item Category	Item Desc.	Item Size	Quantity	Units	D.C.No	P.O. No	Vehicle No.	Delivered by	Received by	Engineer's Signature
2372.	19/9/23	18:54	CEMEX INFRA	1	RMC	M-25	05	M3	1003	202209	TS08UE	party	NARESH	
	13205	19:30	0432-0525							15001	1527			
			REG NO. 156400											
2373.	20/9/23	09:53	Sri Balaji Marketing	1	PPC Cement		600	Bags	2161	202209	AP23Y	Party	NARESH	
		11:25	REG NO. 156399							4004	3405			
			0524- 0545											
2374.	20/9/23	16:04	Parshva Global	1	Guard Alert		02	Nos			TS10UB	S.K.RAJU	NARESH	
		526									8384			
2375.	20/09/23	12:15	Sri Bhavani Electrical	1	Hacksaw Blade		05	Nos	-	Local Purchase		By bike	NARESH	
2376.	20/9/23	13:00	TELANGANA STATE Police	1	Intergrated E-Challan		870	Rupees	-	-	TS10UB 8387	S.K.RAJU	NARESH	
2377.	22/09/23	15:30	Bharat petroleum	1	DIESEL		77.66	Ltrs	223643-002		By bike	NARESH	NARESH	
			Total Amount: 7500 (Seventy five thousand only)											
			76.66 Ltrs × 97.84 Rs = 7500											

04-08-2022 17:09:22

Purchase Order

90707
29.07.22 12:09:35

From Company : **DR.NRK Biotech Private Limited**
Plot no.11,, TSIIC Industrial Development Area, Sno.230 to 243, Turk
Malkajgiri, Telangana, 500078
G S T No. : 36AACCD2775Q1Z3

Supplier Details

Parshva Global
I-569, Sector-I, M.I.G. Colony, R.S.S. Nagar, Behind M.I.G. Police Station Indore, Madhyapradesh - 452011.
GSTIN 23AKWPK2361C1ZA
0731-2970620
8989567878

Doc No	90707	186375
Doc Date	04-08-2022	
Quote No	nil	
Quote Date	03-08-2022	
SupplyType	Supply	

Kind Attn : Mr. Manish Kataria

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	IGST	Amount
1	270600 - ELEC-Electrical - Guard Alert Siren--DMS-WS+Grey Siren - 220V - Nos	2.00	3,090.00	0.00	18.00	7,292.40
Rupees : Seven Thousand Two Hundred Ninty Two and Paise Fourty Only.					**Total Order Value . . .**	**7,292.40**

Terms and Conditions :-

Specification /	Microcontroller based automatically switchin on and off of siren, for howling/warbling sound. LED indication. Voltage - 220-270 V AC. ABS encloser, 220V AC single phase 50Hz.
Payment Terms	100% advance through RTGS.
Tax	All taxes included in above price.
Delivery Date	8 days from the date of purchase order.
Delivery Location	Nextopolis Sy No 230 to 243, plot no 11, turkapally, shamirpet, medchal Phone. .
Penality For Delay	Nil
Transportation	Extra at actual.
Warranty	Six months.
Advance Paid	Rs. 7292/- to be pay through RTGS.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site security purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

Mtrl Recd @ site

For ***DR.NRK Biotech Private Limited***

Accepted the above Terms And Conditions
For ***Parshva Global***

Name :

Contact - -

Name : ____________________

Date : __/__/____

Requisition Form							
Company Name:	Dr.Nrk BioTech Pvt Ltd	Date:	03.08.2022				
Site & Phase :	Nextopolis	Time:	12:40				
Flat/Block no.							
Supplier:		Req. No.	186375				
Material required before date:		ID No.	78582				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	ELEC2706-Electrical-Guard Alert Siren--DMS-WS+Grey Siren-220V-Nos 90707	2		2			
2							
3							
4							
5							
6							
7							
8							
9							
10							
Remarks:	Towards site use purpose						
	Engineer	Project Manager		Purchase		MD	
Prepared By:	S.Shravya			APPROVED 04 AUG 2022 P. PRABHAKAR Sr. MANAGER PURCHASE			
Approved By:	C.balamuralikrishna						
Sign & Date:	03.08.2022						

DUPLICATE FOR SUPPLIER/TRANSPORTER

TAX INVOICE

Parshva Global

I-569, Sector-I, M.I.G. Colony, Indore, Madhya Pradesh 452011, INDIA

GSTIN : 23AKWPK2361C1ZA

Tel. : 8989567878 email : parshvaglobal@gmail.com

FSSAI Lic. No. : 21418850001569

Invoice No. : 338 Dated : 17-10-2022 (11.22 AM) Place of Supply : Telangana (36) Reverse Charge : N GR/RR No. :	Transport : Shree Mahavir Courier Vehicle No. : Station : SECUNDERABAD E-Way Bill No. : Incoterms :
Billed to : DR.NRK Biotech Private Limited TSIIC Industrial Development Area Plot no.11,, Sno.230 to 243, Turkapally Hyderabad, Telangana, 500078 Party Mobile No : 7095957395 GSTIN / UIN : 36AACCD2775Q1Z3	***Shipped to :*** DR.NRK Biotech Private Limited TSIIC Industrial Development Area Plot no.11,, Sno.230 to 243, Turkapally Hyderabad, Telangana, 500078 Party Mobile No : 7095957395 GSTIN / UIN : 36AACCD2775Q1Z3

PO# 90707

S.N.	Description of Goods	HSN/SAC Code	Qty.	Unit	Price	Amount( )
1.	Guard Alert Siren *DMS-WS & Grey Siren*	8531	2	Nos	3,090.00	6,180.00
						6,180.00
	Add : Courier Charges					550.00
	Add : IGST		*@*		*18.00 %*	1,211.40
	Less : Rounded Off (-)					0.40
	Grand Total		**2**	**Nos**		**7,941.00**

Tax Rate	Taxable Amt.	IGST Amt.	Total Tax
18%	6,730.00	1,211.40	1,211.40

TAX INVOICE

RupeesSeven Thousand Nine Hundred Forty One Only

IMPORTANT

Range of Siren mentioned is in diameter, at 0 dB ambient noise level, and in still air. We can not guarantee for the range of siren. As its a location-specific factor. Please use suitable starters/contactor for siren motor protection.

Bank Details: Kotak Mahindra Bank A/c No 0812385623 IFSC: KKBK0005937 UPI pglobal@kotak

Terms & Conditions

E.& O.E.

1. Goods once sold will not be taken back in any case.
2. Interest @ 24% p.a. will be charged if the payment is not made within the stipulated time.
3. Subject to 'Indore' Jurisdiction only.
4. Rs. 250/- would be charged for cheque bounce charges.

Receiver's Signature :

For Parshva Global

Digitally signed by MANISH KATARIA

Authorised Signatory

"TRUE COPY"