PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	06.03.23	Prepared by	V.RAVI	Serial no.	**14689**
Supplier name	Bhagwati Steel Tubes			HO inward no.	
Firm/Company	HMRKLLP	Project	G.H.P	HO received date	
PO/WO date	30.11.22	PO/WO No.	95642	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	1187	27.01.23	5328-00	✓☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	5328-00
Proof of delivery by way of: ✓☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos.:	116754	Proof of delivery matches MRN	✓☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5328-00
Amount E – PO / WO value:	5327.70
Amount F – Difference (A – E):	0.70
Quantity received as per PO /WO	✓☐ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	✓☐ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	07/03/23
Remarks:	Final bill & close the P.O.

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		V.RAVI			
Sign:		[signature]			
Date		06.03.23			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 9208
Date 6/3/23
Sign.

Form for closure of purchase order

Data required from site/engineers:							
PO no.:	95642	PO date:	30-11-22	Req. no.:	142504	Advice Scan ID	
MRN nos. related to PO							
☐	Part material received.						
☑	Full material received.						
☐	Material not received.						
☐	Close PO – Balance material will be re-ordered by new requisition.						
☐	Cancel PO. Material not required.						
☐	Cancel PO. Material will be re-ordered by new requisition.						
☐	Keep PO open. Material required.						
☐	Keep PO open. Work under progress.						
Remarks by engineer:							

Notes: 1. Provide details of material received by way of separate attachment. 2. Provide hardcopy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be sent by way of hard copy to Ashaiya.

Prepared by	Sign	Date	Project manager	Sign	Date
Asma	[signature]	09/02/23	A. Suresh	[signature]	09/02/23

Data required from accounts:			
☐	Checked with E&D for receipt of bills.		
☑	Bills not received against this PO.		
☐	Part bill received against this PO.	Bill nos.	
☐	All bills received against this PO.		
☐	Advance paid against this PO.	Amount paid	
Remarks by Accountants: bill not Received.			

Notes: 1. Pos issued for false ceiling and such works may have been processed by E&D. Check before filling the above.

Prepared by	Sign	Date	Accounts manager (approval required for PO more than 10k)	Sign	Date
S.Xavier	S.Xavier	11-02-2023			

Advice by MD - action to be taken by purchase:			
☑	Get certified bill from supplier (not original).		
☐	Prepare bill in SSLLP for material supplied.		
☐	Get proof of delivery from site.		
☐	Barcoded PO missing – get certified copy from Accounts.		
☑	Thereafter, prepare advice to credit to supplier and send to HO for processing.		
☑	Close PO	☐	Keep PO open. Material awaited
☐	Send barcoded PO to MDs desk. PO to be closed thereafter.		
☐	Accounts to be reconciled with supplier. Suppliers ledger required from 1.4.2021.		
☐	Accounts to be reconciled with supplier. Suppliers ledger required from 1.4.2020.		
☐	RMC supplier – suppliers ledger required from 1.4.2020. Process bill after thoroughly checking both the ledgers and all pour reports. Pour reports from day one to be thoroughly checked with Pos/Bills. Thereafter, prepare advice to credit to supplier and send to HO for processing. Close all open POs.		
☐	E&D to check receipt of bill and enter comments below.		
☐	Details of material supplied and balance material to be supplied is required.		
Remarks:			

Prepared by	Sign	Date

APPROVED BY
02 MAR 2023
SOHAM MODI
MANAGING DIRECTOR

closure form

Purchase Order

 31-12-2022 10:26:47 AM Original / Office Copy / Purchase Div.Copy

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Bhagwati Steel Tubes
4-3-76/1, Hill Street, Ranigunj, Sec-bad-500003

GSTIN 36AFGPM2765P1ZT 27712284..
27713678,66568509. 9391113830.

Doc No	95642	142504
Doc Date	30-11-2022	
Quote No	Nil	
Quote Date	29-11-2022	
SupplyType	Supply	

Kind Attn : Mr Ajay Mohatta

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8218 - Steel - other - Ms Square rod - 8 mm - Kgs *10mm MS SQUIRE ROD*	70.00	64.50	0.00	18.00	5,327.70
				Total Order Value . . .		**5,327.70**

Rupees : Five Thousand Three Hundred Twenty Seven and Paise Seventy Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Working Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Extra.
Warranty	Nil
Advance Paid	NA
Other Terms	We reserve the right to reject items not conforming to quality and specifications.For compound wall Railing work Purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

INWARD
Inward No: 13704 Dt: 27/01/23.
MRN No: 116754 Dt: 28/01/23.
Received By. Sign:
MEHTA & MODI REALTY KOWKUR LLP

For *Mehta & Modi Realty Kowkur LLP*
Authorised Signatory

Accepted the above Terms And Conditions
For *Bhagwati Steel Tubes*

Name : ____________ Name : ____________ Date : __/__/____

GST NO: 36AFGPM2765P1ZT

E-mail: bhagwatisteeltubes@yahoo.com

BHAGWATI STEEL TUBES

4-3-76/1, HILLSTREET, RANIGUNJ, SECUNDERABAD - 500 003.

PH : 040 - 66568509 & 27713678 (M): 9391113830

TAX INVOICE

M/S. MEHTA & MODI REALTY KOWKUR LLP,	INVOICE No: 1187 DATE: 27.01.2023
DELI: SY:195, GREENWOOD HEIGHTS,	P.O. NO.: 95642/142504 DT: 30.11.2022
KOWKOOR, HYD-BAD. 500010.	
	D.C. No.: 1187 DATE: 27.01.2023
GST No.: 36ABLFM7631F1Z3	Payment: IMMEDIATE AGAINST DELIVERY

S.No.	Descriptions of Items	Size mm	HSN Codes	Qty. Nos.	Quantity Mtr/Kgs	UOM	RATE P. UOM	AMOUNT Rs. P.
1	MS SQ. ROD	10X10	7214		70.00	KGS	64.50	4515.00

PH-04066335551

WAY BILL NO :

VEHICLE NO :
TS10UB1564

INWARD
Inward No: 13704 Dt: 27/01/23
MRN No: 16754 Dt: 28/01/23
Received By: Sign:
MEHTA & MODI REALTY KOWKUR LLP

SUB TOTAL	4515.00
CGST @ 9%	406.35
SGST @ 9%	406.35
IGST @ 18%	
ADD: R/O	0.30
GRAND TOTAL:	5328.00

₹ FIVE THOUSAND THREE HUNDRED & TWENTY EIGHT ONLY

Subject to Secunderabad Jurisdiction

Goods once sold will not be taken back or exchanged

Interest @24% per annum will be charged on Bills not paid within due date

BANK : DBS BANK LTD (R.P. ROAD. SEC-BAD)
A/C NO. 0677351000002670 IFSC CODE NO: DBSS0IN0677
BANK : STATE BANK OF INDIA (M.G. ROAD.SEC-BAD)
A/C NO: 36695832011 IFSC CODE NO.: SBIN0003032

For BHAGWATI STEEL TUBES

Authorised Signatory

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(Original / Duplicate / Triplicate)

E & OE

Purchase Order

 30-12-2022 3:57:34 PM

95642
27.12.22 3:29:43

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Bhagwati Steel Tubes 4-3-76/1, Hill Street, Ranigunj, Sec-bad-500003	**Doc No**	95642	142504
	Doc Date	30-11-2022	
	Quote No	Nil	
GSTIN 36AFGPM2765P1ZT 27712284..	**Quote Date**	29-11-2022	
27713678,66568509. 9391113830.	**SupplyType**	Supply	

Kind Attn : Mr Ajay Mohatta

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8218 - Steel - other - Ms Square rod - 8 mm - Kgs *10mm MS SQUIRE ROD* 18'x20' feet length.	70.00	64.50	0.00	18.00	5,327.70
					Total Order Value . . .	**5,327.70**

Rupees : Five Thousand Three Hundred Twenty Seven and Paise Seventy Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Working Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Extra.
Warranty	Nil
Advance Paid	NA
Other Terms	We reserve the right to reject items not conforming to quality and specifications.For compound wall Railing work Purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Bhagwati Steel Tubes***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Mehta & Modi Realty Kowkur LLP		Date:	29-12--2022
Site & Phase :	GHT		Time:	13:00
Supplier	SSLLP		Req. No.	142504
Material required before date:		30-12-2022	ID No.	82979

No	Description	Size	Quantity	Units	Inward No	Date
1	MS Square Rod 8218	10mm	12	Nos		
2	steel othr.		70 kg's →.			
3						
4	94294.		64.50 per kg		+18%.	
5		95642.				
6						
7						
8						
9						
10						

Remarks: -GHT Compound Wall Railing work purpose.

Prepared By	A Suresh	Approved by	
Sign.& Date	29-12-2022	Sign. & Date	

APPROVED
30 DEC 2022
P. VENKATESHWARLU
MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.

GST No. : 36AFGPM2765P1ZT

E-mail : bhagwatisteeltubes@yahoo.com

F/C required

21/2/23

Phone : 66568509
27713678

BHAGWATI STEEL TUBES

4-3-76/1, Hill Street, Ranigunj, Secunderabad - 500 003.

DELIVERY CHALLAN CUM TAX INVOICE

M/s. Mehta Modi Realty Kowkur LLP
Greenwood Heights Kowkur
Hyd-Sec

GSTIN : 36 ABLFM7631F1Z3

D. C. / Inv. No. 1187 Date 27/1/23

P. O. No. 95642/142504

L. R. No. dt. 30.11.22

Payment Terms Immediate

S. No.	DESCRIPTION OF GOODS	SIZE	HSN Code	Qty. in Nos.	Quantity	Rate	Amount
	MS 2/Rod	10 mm	7214		70 kg	64.50	4515/-

INWARD
Inward No: 13704 Dt: 27/01/23
MRN No: 116754 Dt: 28/01/23
Sign
Received By:
MEHTA & MODI REALTY KOWKUR LLP

14:41

Rupees

SUB TOTAL	4515/-
ADD CGST @	406.35
ADD SGST @	406.35
ADD IGST @	
ROUND OFF	0.30
GRAND TOTAL	5328/-

Despatch Through

1. Subject to Secunderabad Jurisdiction.
2. Goods once sold will not be taken back or exchanged.
3. Interest @ 24% per annum will be charged on Bills not paid within due date.

For Bhagwati Steel Tubes

GST NO: 36AFGPM2765P1ZT E-mail: bhagwatisteeltubes@yahoo.com

BHAGWATI STEEL TUBES

4-3-76/1, HILLSTREET, RANIGUNJ, SECUNDERABAD - 500 003.
PH : 040 - 66568509 & 27713678 (M): 9391113830

TAX INVOICE

M/S. MEHTA & MODI REALTY KOWKUR LLP,	INVOICE No: 1187 DATE: 27.01.2023
DELI: SY:195, GREENWOOD HEIGHTS,	P.O. NO.: 95642/142504 DT: 30.11.2022
KOWKOOR, HYD-BAD. 500010.	
	D.C. No.: 1187 DATE: 27.01.2023
GST No.: 36ABLFM7631F1Z3	Payment: IMMEDIATE AGAINST DELIVERY

S.No.	Descriptions of Items	Size mm	HSN Codes	Qty. Nos.	Quantity Mtr/Kgs	UOM	RATE P. UOM	AMOUNT Rs. P.
1	MS SQ. ROD	10X10	7214		70.00	KGS	64.50	4515.00
	PH-04066335551							
	WAY BILL NO :					SUB TOTAL		4515.00
						CGST @ 9%		406.35
						SGST @ 9%		406.35
						IGST @ 18%		
	VEHICLE NO :					ADD: R/O		0.30
	TS10UB1564					GRAND TOTAL:		5328.00
	₹ FIVE THOUSAND THREE HUNDRED & TWENTY EIGHT ONLY							

INWARD
Inward No: 13704 Dt: 27/01/23
MRN No: 116754 Dt: 28/01/23
Received By: Sign:
MEHTA & MODI REALTY KOWKUR LLP

Subject to Secunderabad Jurisdiction
Goods once sold will not be taken back or exchanged
Interest @24% per annum will be charged on Bills not paid within due date

BANK : DBS BANK LTD (R.P. ROAD. SEC-BAD) A/C NO. 0677351000002670 IFSC CODE NO: DBSS0IN0677	For BHAGWATI STEEL TUBES
BANK : STATE BANK OF INDIA (M.G. ROAD.SEC-BAD) A/C NO: 36695832011 IFSC CODE NO.: SBIN0003032	Authorised Signatory

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