PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	4-03-23	Prepared by	S. JaySudha	Serial no.	15420
Supplier name	Summit Sales LLP			HO inward no.	
Firm/Company	SOV LLP	Project	SOV Part-III	HO received date	
PO/WO date	28-02-23	PO/WO No.	97629	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	29070	2-03-23	3,231/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	3,231/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 118025 — Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,231/-
Amount E – PO / WO value:	3,231/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	13-03-23
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Veeru			
Sign:		APPROVED			
Date		06 MAR 2023			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

P.VENKATESHWARLU
MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	DB - 29070
Silver Oak Villas LLP	Invoice Date.	02-03-2023
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	PO No.	97629
	PO Date.	28-02-2023
	Req ID	84695
GSTIN : 36ADBFS3288A2Z7 PAN ADBFS3288A	Req Date	27-02-2023
	Loc Req No	212130

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	663900 - CONS-Consumables - Handwash liquid-- -	34013090	4	88.00	352.00	18	63.36
2	649300 - CONS-Consumables - Mopping cloth-- - - -	680510	12	16.75	201.00	5	10.06
3	661500 - CONS-Consumables - Cleaning Cloth-- - - -	630710	12	16.75	201.00	5	10.06
4	283000 - CONS-Consumables - Floor cleaner --Lizol	84807900	5	88.20	441.00	18	79.38
5	998900 - CONS-Consumables - Phinyl-- - 1 Ltr - Nos	29331940	5	52.00	260.00	18	46.80
6	974800 - CONS-Consumables - Detergent powder-- -	34022090	5	32.00	160.00	18	28.80
7	975200 - CONS-Consumables - PVC Bucket-- - - -	392310	3	210.00	630.00	18	113.40
8	471700 - CONS-Consumables - Acid-- - 1Ltr - Nos	281119	12	21.00	252.00	18	45.36
9	767300 - CONS-Consumables - Detergent --Vim - - -	34022090	3	53.00	159.00	18	28.62
10	722700 - CONS-Consumables - Air Freshner-- - - -	96161010	3	42.00	126.00	18	22.68
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	2,782.00	448.52
	224.26	224.26	Total Invoice Amount	3,230.50	

Rupees : Three Thousand Two Hundred Thirty and Paise Fifty Only.

SUMMIT SALES LLP R.R. DIST. IN WARD No. 106525 Date 2/3/23 Sign

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

Purchase Order

 28-02-2023 14:13:05

97629
16.02.23 5:15:18

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP	**Doc No**	97629	212130
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	28-02-2023	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	28-02-2023	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	663900 - CONS-Consumables - Handwash liquid-- - - - Nos	4.00	88.00	0.00	18.00	415.36
2	649300 - CONS-Consumables - Mopping cloth-- - - - Nos	12.00	16.75	0.00	5.00	211.05
3	661500 - CONS-Consumables - Cleaning Cloth-- - - - Nos	12.00	16.75	0.00	5.00	211.05
4	283000 - CONS-Consumables - Floor cleaner --Lizol - 1-lts - Nos	5.00	88.20	0.00	18.00	520.38
5	998900 - CONS-Consumables - Phinyl-- - 1 Ltr - Nos	5.00	52.00	0.00	18.00	306.80
6	974800 - CONS-Consumables - Detergent powder-- - 500gms - pkts	5.00	32.00	0.00	18.00	188.80
7	975200 - CONS-Consumables - PVC Bucket-- - - - Nos	3.00	210.00	0.00	18.00	743.40
8	471700 - CONS-Consumables - Acid-- - 1Ltr - Nos	12.00	21.00	0.00	18.00	297.36
9	767300 - CONS-Consumables - Detergent --Vim - - - Nos	3.00	53.00	0.00	18.00	187.62
10	722700 - CONS-Consumables - Air Freshner-- - - - Nos	3.00	42.00	0.00	18.00	148.68
					Total Order Value . . .	**3,230.50**

Rupees : Three Thousand Two Hundred Thirty and Paise Fifty Only.

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Working Day.

Delivery Location Silver Oak Villas Part III
Sy .No.11,12,14,15,16,17,18 , 294
Phone. 0

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : Veeru 28/02

Contact ..

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Purchase Order

 28-02-2023 14:13:05 Original / Office Copy / Purchase Div.Copy

Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for villas & office cleaning work purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Silver Oak Villas LLP***

Authorised Signatory

Veer

Name : ____________________

Contact : -

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP	Date:	27-02-2023				
Site & Phase :	Sov III	Time	14:50				
Unit No./Block No:	For villas and office cleaning work purpose						
Supplier:		Req. No.	212130				
Material required before date:	06-03-2023	ID No.	84695				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	CONS1624-Consumables-Handwash liquid----Nos 663900	4	0	4			
2	CONS8187-Consumables-Mopping cloth----Nos 649300	12		12			
3	CONS6196-Consumables-Cleaning Cloth----Nos 661500	12		12			
4	CONS5033-Consumables-Floor cleaner --Lizol-1 lts-Nos 283000	5		5			
5	CONS7608-Consumables-Phenyl---1 Ltr-Nos 998900	5		5			
6	CONS3861-Consumables-Detergent powder---500gms-Pkts 974800	5		5			
7	CONS3499-Consumables-PVC Bucket----Nos 975200	3		3			
8	CONS7227-Consumables-Acid---1Ltr-Nos 4717	12		12			
9	CONS4941-Consumables-Dish washing liquid/soap----Nos 267300	3		3			
10	CONS7495-Consumables-Air Freshner----Nos 722700	3		3			
Remarks:	For villas and office cleaning work purpose						
	Engineer	Project Manager		Purchase		MD	
Prepared By:	B.Meenakshi						
Approved By:	K.Purshotham						
Sign & Date:		27-02-2023					

po. no. 97629

APPROVED
28 FEB 2023
P. VENKATESHWARLU
MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Silver Oak Villas LLP

Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd

GSTIN : 36ADBFS3288A2Z7

DC No.	24843
DC Date.	02-03-2023
PO No.	97629
PO Date.	28-02-2023
Req ID	84695
Req Date	27-02-2023
Loc Req No	212130

	Description of Goods	HSN/SAC	Qty
1	663900 - CONS-Consumables - Handwash liquid-- - - - Nos	34013090	4
2	649300 - CONS-Consumables - Mopping cloth-- - - - Nos	680510	12
3	661500 - CONS-Consumables - Cleaning Cloth-- - - - Nos	630710	12
4	283000 - CONS-Consumables - Floor cleaner --Lizol - 1-lts - Nos	84807900	5
5	998900 - CONS-Consumables - Phinyl-- - 1 Ltr - Nos	29331940	5
6	974800 - CONS-Consumables - Detergent powder-- - 500gms - pkts	34022090	5
7	975200 - CONS-Consumables - PVC Bucket-- - - - Nos	392310	3
8	471700 - CONS-Consumables - Acid-- - 1Ltr - Nos	281119	12
9	767300 - CONS-Consumables - Detergent --Vim - - - Nos	34022090	3
10	722700 - CONS-Consumables - Air Freshner-- - - - Nos	96161010	3
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INWARD
Inward No: 3540 Dt: 2/3/23
MRN No: 118025 Dt: 2/3/23
Received By: Si
(Silver Oak Villas-Part-III)

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP * R.R. DIST. *
INWARD
No: 87186
Date: 4/3/23
Sign:

Subject to Hyderabad Jurisdiction