PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	4-03-23	Prepared by	S. JaySudha	Serial no.	15388
Supplier name	Summit Sales LLP			HO inward no.	
Firm/Company	SOV LLP	Project	SOV part-III	HO received date	
PO/WO date	28-2-23	PO/WO No.	97630	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	29068	2-03-23	26,464/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	26,464/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 118028	Proof of delivery matches MRN ☑ Yes □ No
Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	26,464/-
Amount E – PO / WO value:	26,464/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	13-03-23
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Vcev			
Sign:		APPROVED			
Date		06 MAR 2023			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

P. VENKATESHWARLU
MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	DB - 29068
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	Invoice Date.	02-03-2023
	PO No.	97630
	PO Date.	28-02-2023
	Req ID	84696
GSTIN : 36ADBFS3288A2Z7 PAN ADBFS3288A	Req Date	27-02-2023
	Loc Req No	212129

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	660200 - CHEM-Chemical - Tiles Adhesive--Roff -	38245090	10	703.00	7,030.00	18	1,265.40
2	368900 - GENE-General Items - Sponges-- - 12pack -	39129020	200	9.00	1,800.00	18	324.00
3	114900 - GENE-General Items - Recron-- - - - Nos	55032000	240	42.00	10,080.00	18	1,814.40
4	656400 - CONS-Consumables - Bombay Brooms	96032900	100	10.00	1,000.00	0	0.00
5	897300 - ELEA-Electrical - Bentonite Powder-- -	250840	10	300.00	3,000.00	5	150.00
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	22,910.00	3,553.80
	1,776.90	1,776.90	Total Invoice Amount	26,463.80	

Rupees : Twenty Six Thousand Four Hundred Sixty Three and Paise Eighty Only.

for Summit Sales LLP

SUMMIT SALES LLP R.R. DIST.
INWARD No. 106523
Date 2/3/23
Sign

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 02-03-2023 10:47:40

97630
16.02.23 5:15:18

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	97630	212129
	Doc Date	28-02-2023	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	28-02-2023	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	660200 - CHEM-Chemical - Tiles Adhesive--Roff - 25Kgs - Bag	10.00	703.00	0.00	18.00	8,295.40
2	368900 - GENE-General Items - Sponges-- - 12pack - Nos	200.00	9.00	0.00	18.00	2,124.00
3	114900 - GENE-General Items - Recron-- - - - Nos	240.00	42.00	0.00	18.00	11,894.40
4	656400 - CONS-Consumables - Bombay Brooms Small-- - - - Nos	100.00	10.00	0.00	0.00	1,000.00
5	897300 - ELEA-Electrical - Bentonite Powder-- - 25Kgs - Nos	10.00	300.00	0.00	5.00	3,150.00
	Total Order Value . . .					**26,463.80**

Rupees : Twenty Six Thousand Four Hundred Sixty Three and Paise Eighty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site work use purpose.
Completion Date	NA
Measurment	NA
Security	Nil

For ***Silver Oak Villas LLP***

Authorised Signatory

Vueerd

Name : ______________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________

Date : __/__/____

Purchase Order

 02-03-2023 10:47:40 Original / Office Copy / Purchase Div.Copy

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : Veeru

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name	SOV LLP	Date	27-02-2023
Site & Phase	SOV-III	Time	2.00
Unit No /Block No	For Site Use Purpose		
Supplier		Req No	212129
Material required before date	Urgent	ID No	84696

S No	Item		Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	CHEM5170-Chemical-Tiles Adhesive---25Kgs-Bags	660200	10bags		10bags		
2	GENE1417-General Items-Sponges---12pack-Nos	36890	200nos		200nos		
3	GENE6616-General Items-Recron----Nos	114900	240nos		240nos		
4	CONS8566-Consumables-Bombay Brooms Small----Nos	656400	100nos		100nos		
5	ELEC5240-Electrical-Bentonite Powder---25Kgs-Nos	897300	10bags		10bags		
6							
7							
8							
9							
10							

po.no. 97630

Remarks: For Site Use Purpose

	Engineer	Project Manager	Purchase	MD
Prepared By	K Tulasi Rani			
Approved By	K Purshotham			
Sign & Date	27-02-2023			

APPROVED
28 FEB 2023
P. VENKATESHWARLU
MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	DC No.	24841
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	DC Date.	02-03-2023
	PO No.	97630
	PO Date.	28-02-2023
	Req ID	84696
GSTIN : 36ADBFS3288A2Z7	Req Date	27-02-2023
	Loc Req No	212129

	Description of Goods	HSN/SAC	Qty
1	660200 - CHEM-Chemical - Tiles Adhesive--Roff - 25Kgs - Bag	38245090	10
2	368900 - GENE-General Items - Sponges-- - 12pack - Nos	39129020	200
3	114900 - GENE-General Items - Recron-- - - - Nos	55032000	240
4	656400 - CONS-Consumables - Bombay Brooms Small-- - - - Nos	96032900	100
5	897300 - ELEA-Electrical - Bentonite Powder-- - 25Kgs - Nos	250840	10
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24	INWARD		
25	No: 3(4) Dt: 2/3/23		
26	No: 18028 Dt: 2/3/23		
27	Received by: Sign:		
28			
29	(Silver Oak Villas-Part-III)		
30			

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST. IN WARD No: 87/81 Date: 4/3/23 Sign:

Authorised signatory