PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	3/3/23	Prepared by	Deepa	Serial no.	15374
Supplier name	SSHP			HO inward no.	
Firm/Company	MPPl	Project	MPl	HO received date	
PO/WO date	28/2/23	PO/WO No.	97652	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	DB-29048	1/3/23	992/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	992/-
Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	
MRN nos.: 118007	Proof of delivery matches MRN: ☑ Yes ☐ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	992/-
Amount E – PO / WO value:	992/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	13/3/23
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa				
Sign:	[signature]				
Date	3/3/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details	Invoice No.	DB - 29028
Modi Properties Private Limited,.	Invoice Date.	01-03-2023
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	PO No.	97652
	PO Date.	28-02-2023
	Req ID	84690
GSTIN : 36AABCM4761E1ZM PAN AABCM4761E	Req Date	27-02-2023
	Loc Req No	178975

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7512 - Stationery - other - CD Marker - NA - nos	9608	2	18.90	37.80	12	4.54
2	276700 - STAT-Stationary - Permanent Marker -- -	96082000	2	16.00	32.00	18	5.76
3	301600 - STAT-Stationary - Project Folder-- -	48203000	20	7.00	140.00	18	25.20
4	340000 - STAT-Stationary - Highlighter-- - - - Nos	960810	5	20.00	100.00	12	12.00
5	832300 - STAT-Stationary - Fevistick-- - - - Nos	35069999	4	20.00	80.00	18	14.40
6	772600 - STAT-Stationary - Stamp Pad-- - - - Nos	96122000	2	32.00	64.00	18	11.52
7	979900 - STAT-Stationary - File folder-L-- - - - Nos	48203000	20	5.50	110.00	18	19.80
8	383100 - STAT-Stationary - Cello Tapes- one side-- -	39199020	2	52.00	104.00	18	18.72
9	730400 - STAT-Stationary - Pen-Blue color-Cello	960899	15	6.00	90.00	18	16.20
10	273300 - STAT-Stationary - pen-black color-Cello	960899	15	6.00	90.00	18	16.20
11							
12							
13							
14							
15							

IGST	CGST	SGST			
	72.17	72.17	Total Taxable Amount	847.80	144.34
			Total Invoice Amount	992.14	

Rupees : Nine Hundred Ninty Two and Paise Fourteen Only.

SUMMIT SALES LLP R.R. DIST. IN WARD No. 10646 Date 01/3/23 Sign.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 28-02-2023 15:03:25 Original

97652
16.02.23 5:15:18

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP	**Doc No**	97652	178975
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	28-02-2023	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	27-02-2023	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7512 - Stationery - other - CD Marker - NA - nos	2.00	18.90	0.00	12.00	42.34
2	276700 - STAT-Stationary - Permanent Marker -- - Black - Nos	2.00	16.00	0.00	18.00	37.76
3	301600 - STAT-Stationary - Project Folder-- - A3&A4 - Nos	20.00	7.00	0.00	18.00	165.20
4	340000 - STAT-Stationary - Highlighter-- - - - Nos	5.00	20.00	0.00	12.00	112.00
5	832300 - STAT-Stationary - Fevistick-- - - - Nos	4.00	20.00	0.00	18.00	94.40
6	772600 - STAT-Stationary - Stamp Pad-- - - - Nos	2.00	32.00	0.00	18.00	75.52
7	979900 - STAT-Stationary - File folder-L-- - - - Nos	20.00	5.50	0.00	18.00	129.80
8	383100 - STAT-Stationary - Cello Tapes- one side-- - - - Nos	2.00	52.00	0.00	18.00	122.72
9	730400 - STAT-Stationary - Pen-Blue color-Cello Fine grip - - - Nos	15.00	6.00	0.00	18.00	106.20
10	273300 - STAT-Stationary - pen-black color-Cello Fine grip - - - Nos	15.00	6.00	0.00	18.00	106.20
					Total Order Value . . .	**992.14**

Rupees : Nine Hundred Ninty Two and Paise Fourteen Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
	Transport cost shall be borne by us.

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________ Name : ______________ Date : __/__/____

Purchase Order

 28-02-2023 15:03:25 Original / Office Copy / Purchase Div.Copy

Transportation	
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Site office purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : Veerd/

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	MPPL	Date:	27-02-2023				
Site & Phase :	May flower Platinum	Time:					
Unit No./Block No.							
Supplier:		Req. No.	178975				
Material required before date:	2/3/2023	ID No.	84690.				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	STAT9799-Stationary-CD Marker----Nos — 7512	2		2			
2	STAT5222-Stationary-Permanent Marker ---Black-Nos - 2767	2		2			
3	STAT8951-Stationary-Project Folder---A3&A4-Nos - 3016	20		20			
4	STAT7304-Stationary-Highlighter----Nos - 3400 97652	5		5			
5	STAT5693-Stationary-Fevistick----Nos — 8323	4		4			
6	STAT9887-Stationary-Stamp Pad----Nos - 7726	2		2			
7	STAT4663-Stationary-File folder L----Nos — 9799	20		20			
8	STAT8800-Stationary-Cello Tapes one side----Nos - 3831	2		2			
9	STAT1585-Stationary-Pen-Blue color-Cello Fine grip--Nos - 7304	20		20			
10	STAT3016-Stationary-pen-black color-Cello Fine grip--Nos - 2733	20		20			
Remarks:	Towards SITE use purpose						
	Engineer	Project Manager		Purchase		MD	
Prepared By:	Divya	for		APPROVED 28 FEB 2023 P. VENKATESHWARLU MANAGER PURCHASE			
Approved By:	Narender Reddy	N. [signature]					
Sign & Date:							

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4 II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Modi Properties Private Limited,

Sy No. 82/1, Mallapur, Nacharam, Hyderabad

GSTIN : 36AABCM4761E1ZM

DC No	24819
DC Date	01-03-2023
PO No	97652
PO Date	28-02-2023
Req ID	84690
Req Date	27-02-2023
Loc Req No	178975

	Description of Goods	HSN/SAC	Qty
1	7512 - Stationery - other - CD Marker - NA - nos	9608	2
2	276700 - STAT-Stationary - Permanent Marker -- - Black - Nos	96082000	2
3	301600 - STAT-Stationary - Project Folder-- - A3&A4 - Nos	48203000	20
4	340000 - STAT-Stationary - Highlighter-- - - - Nos	960810	5
5	832300 - STAT-Stationary - Fevistick-- - - - Nos	35069999	4
6	772600 - STAT-Stationary - Stamp Pad-- - - - Nos	96122000	2
7	979900 - STAT-Stationary - File folder-L-- - - - Nos	48203000	20
8	383100 - STAT-Stationary - Cello Tapes- one side-- - - - Nos	39199020	2
9	730400 - STAT-Stationary - Pen-Blue color-Cello Fine grip - - - Nos	960899	15
10	273300 - STAT-Stationary - pen-black color-Cello Fine grip - - - Nos	960899	15
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INWARD

Inward No: 24310	Dt: 1-3-23
MRN No: 118007	Dt: 1/3/23
Received By:	Sign:

MODI PROPERTIES PVT. LTD. SY. N...

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP R.R. DIST. IN WARD No: 87168 Date: 3/3/23 Sign:

Subject to Hyderabad Jurisdiction