PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	6/3/23	Prepared by	Deepa	Serial no.	15436
Supplier name	SSHHP			HO inward no.	
Firm/Company	MMRK-HHP	Project	GHT	HO received date	
PO/WO date	24/2/23	PO/WO No.	97524	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	DB-29109	3/3/23	3,912/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	3,912/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	117938	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,912/-
Amount E – PO / WO value:	3,912/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	13/3/23
Remarks:	final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa				
Sign:	[signature]				
Date	6/3/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Mehta & Modi Realty Kowkur LLP
Sy No. 196, Kowkur, Hyderabad, 500010

GSTIN : 36ABLFM7631F1Z3 PAN ABLFM7631F

Invoice No.	DB - 29109
Invoice Date.	03-03-2023
PO No.	97524
PO Date.	24-02-2023
Req ID	84604
Req Date	23-02-2023
Loc Req No	142661

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	175600 - GENE-General Items - Safety Shoe-Male-- -	640699	1	499.00	499.00	12	59.88
2	754000 - GENE-General Items - Safety Shoe-Male-- -	640699	4	499.00	1,996.00	12	239.52
3	807100 - GENE-General Items - Safety Shoe-Male-- -	640699	2	499.00	998.00	12	119.76
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
	209.58	209.58	Total Taxable Amount	3,493.00	419.16
			Total Invoice Amount	3,912.16	

Rupees : Three Thousand Nine Hundred Twelve and Paise Sixteen Only.

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 106581
Date: 3/3/23
Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 24-02-2023 14:11:15

97524
16.02.23 5:15:17

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-50(
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	97524	142661
	Doc Date	24-02-2023	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	23-02-2023	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	175600 - GENE-General Items - Safety Shoe-Male-- - No-9 - Nos	1.00	499.00	0.00	12.00	558.88
2	754000 - GENE-General Items - Safety Shoe-Male-- - No-8 - Nos	4.00	499.00	0.00	12.00	2,235.52
3	807100 - GENE-General Items - Safety Shoe-Male-- - No-7 - Nos	2.00	499.00	0.00	12.00	1,117.76
					Total Order Value . . .	**3,912.16**

Rupees : Three Thousand Nine Hundred Twelve and Paise Sixteen Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site safety purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For *Mehta & Modi Realty Kowkur LLP*
Authorised Signatory

Name : Veeresham

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ______________

Date : __/__/____

Requisition Form						
Company Name:	Mehta & Modi Realty Kowkur LLP	Date:	23-02-2023			
Site & Phase :	GHT	Time:	17:00			
Unit No./Block No.	A & B					
Supplier:		Req. No.	142661			
Material required before date:	24-02-2023	ID No.	84604			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	GENE1756-General Items-Safety Shoe-Male---No-9-Nos	1	0	1		
2	GENE7540-General Items-Safety Shoe-Male---No-8-Nos 97254	4	0	4		
3	GENE8071-General Items-Safety Shoe-Male---No-7-Nos	2	0	2		
4						
5						
6						
7						
8						
9						
10						
Remarks:	GHT site workers purpose.					
	Engineer	Project Manager	Purchase			MD
Prepared By:	D Devi					
Approved By:	A Suresh					
Sign & Date:	23-02-2023					

APPROVED
24 FEB 2023
P. VENKATESHWARLU
MANAGER PURCHASE

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

C

M/s Mehta & modi (R) Kowkur LLP	DC No. : 5495
	Date : 28/2/23
Site: Sy 196,	Vehicle No. : TS10UB5649
Kowkur	P.O. / W.O. No. : 97524
	P.O. / W.O. Date : 24/2/23

Sl. No.	PARTICULARS	Quantity
1	Safety shoes Male No 9	1 No
2	" Male No 8	4 No
3	" Male No 7	2 No
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		

INWARD
Inward No: 13862 Dt: 28/02/23.
MRN No: 117938 Dt: 01/03/23
Received By. Sign:
MEHTA & MODI REALTY KOWKUR LLP

GSTIN : 36ABLFM2631F1Z3

Received the above materials in good condition.

Received by : Vamshi

Date : 28/2

Stamp: PH 28/02/23

SUMMIT SALES LLP
INWARD
No: 87226
Date: 6/3/23
Sign:
R.B. DIST.

For SUMMIT SALES LLP

Authorised Signatory