PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	6/3/23	Prepared by	Deepa	Serial no.	15433
Supplier name	SSHHP			HO inward no.	
Firm/Company	MMRK-HHP	Project	GHT	HO received date	
PO/WO date	27/2/23	PO/WO No.	97614	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	DB-29013	3/3/23	6456/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	6,456
Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos.:	117903	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	6,456/-
Amount E – PO / WO value:	7,096/-
Amount F – Difference (A – E):	640/-
Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Part received
Close PO / WO	☐ Yes ☑ No – wait for balance material ☐ Other
Payment – due date	13/3/23
Remarks:	Part bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deeps				
Sign:	[signature]				
Date	6/3/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	DB - 29093
Modi Properties Private Limited,.	Invoice Date.	03-03-2023
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	PO No.	97614
	PO Date.	27-02-2023
	Req ID	84662
	Req Date	24-02-2023
GSTIN : 36AABCM4761E1ZM PAN AABCM4761E	Loc Req No	178972

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	661500 - CONS-Consumables - Cleaning Cloth-- - - -	630710	10	16.75	167.50	5	8.38
2	649300 - CONS-Consumables - Mopping cloth-- - - -	680510	10	16.75	167.50	5	8.38
3	471700 - CONS-Consumables - Acid-- - 1Ltr - Nos	281119	12	21.00	252.00	18	45.36
4	283000 - CONS-Consumables - Floor cleaner --Lizol	84807900	6	88.20	529.20	18	95.26
5	998900 - CONS-Consumables - Phinyl-- - 1 Ltr - Nos	29331940	6	52.00	312.00	18	56.16
6	663900 - CONS-Consumables - Handwash liquid-- -	34013090	6	88.00	528.00	18	95.04
7	974800 - CONS-Consumables - Detergent powder-- -	34022090	6	32.00	192.00	18	34.56
8	659600 - CONS-Consumables - Bombay Brooms Big	96032900	3	88.20	264.60	0	0.00
9	905700 - CONS-Consumables - Coconut Brooms-- -	96032900	6	616.75	3,700.50	0	0.00
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	6,113.30		343.14
	171.57	171.57	Total Invoice Amount	6,456.44		

Rupees : Six Thousand Four Hundred Fifty Six and Paise Fourty Four Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 106554
Date: 3 3 23
Sign:
R.R. DIST.

Purchase Order

 27-02-2023 16:26:44

97614
16.02.23 5:15:18

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP	**Doc No**	97614	178972
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	27-02-2023	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	24-02-2023	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	661500 - CONS-Consumables - Cleaning Cloth-- - - - Nos	10.00	16.75	0.00	5.00	175.88
2	649300 - CONS-Consumables - Mopping cloth-- - - - Nos	10.00	16.75	0.00	5.00	175.88
3	471700 - CONS-Consumables - Acid-- - 1Ltr - Nos	12.00	21.00	0.00	18.00	297.36
4	283000 - CONS-Consumables - Floor cleaner --Lizol - 1-lts - Nos	6.00	88.20	0.00	18.00	624.46
5	998900 - CONS-Consumables - Phinyl-- - 1 Ltr - Nos	6.00	52.00	0.00	18.00	368.16
6	663900 - CONS-Consumables - Handwash liquid-- - - - Nos	6.00	88.00	0.00	18.00	623.04
7	974800 - CONS-Consumables - Detergent powder-- - 500gms - pkts	6.00	32.00	0.00	18.00	226.56
8	767300 - CONS-Consumables - Detergent --Vim - - - Nos	6.00	53.00	0.00	18.00	375.24
9	659600 - CONS-Consumables - Bombay Brooms Big -- - - - Nos	6.00	88.20	0.00	0.00	529.20
10	905700 - CONS-Consumables - Coconut Brooms-- - - - Nos	6.00	616.75	0.00	0.00	3,700.50
					Total Order Value . . .	**7,096.27**

Rupees : Seven Thousand Ninty Six and Paise Twenty Seven Only.

Terms and Conditions :-

Specification /	All items shall be of ___ brand/company
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil

Transport cost shall be borne by us.

PARTY DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	29013	3/3/23	6456/-
2.			
3.			
4.			
5.			

For *Modi Properties Pvt.Ltd.*

Authorised Signatory

Veerendra

Name : ____________

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____________

Date : __/__/____

Purchase Order

27-02-2023 16:26:44

Original / Office Copy / Purchase Div.Copy

ation	
ity	Nil
ance Paid	Nil
ther Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site work use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : Veeet

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name MPPL

Site & Phase May flower Platinum

Unit No Block No

Supplier

Material required before date 27-02-2023

Date 24-02-2023

Time

Req No 178972

ID No 84662

S No	Item		Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	CONS6196-Consumables-Cleaning Cloth----Nos	— 6615	10		10		
2	CONS8187-Consumables-Mopping cloth----Nos	— 6497	10		10		
3	CONS7227-Consumables-Acid---1Ltr-Nos	— 4717	12		12		
4	CONS5033-Consumables-Floor cleaner --Lizol-1 lts-Nos	— 2830 97614	6		6		
5	CONS7608-Consumables-Phenyl---1 Ltr-Nos	— 9989	6		6		
6	CONS1624-Consumables-Handwash liquid----Nos	— 6639	6		6		
7	CONS3861-Consumables-Detergent powder---500gms-Pkts	— 9748	6		6		
8	CONS9748-Consumables-Detergent --Vim --Nos	— 7673	6		6		
9	CONS6564-Consumables-Bombay Brooms Big ----Nos	— 6596	6		6		
10	CONS9459-Consumables-Coconut Brooms----Nos	— 9057	6		6		

Remarks Towards site use purpose

Engineer

Prepared By Divya

Approved By Narender Reddy

Sign & Date

Project Manager

APPROVED
Purchase
27 FEB 2023
P. VENKATESHWARLU
MANAGER PURCHASE

MD

170897

10886

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Modi Properties Pvt Ltd

Site: Sy 82/1, Mallapur
Hyd 76

DC No.	5487
Date	28/2/2023
Vehicle No.	TS10UB3122
P.O. / W.O. No.	97614
P.O. / W.O. Date	27/2/23

Sl. No.	PARTICULARS	Quantity
1	Cleaning cloth	10 Nos
2	Mopping cloth	10 No
3	Acid 1Lt	12 Nos
4	Lizol 1Lt	6 Nos
5	Phenyl 1Lt	6 Nos
6	Hand Wash Liquid	6 No
7	Detergent Powder 500 Gm	6 No
8	Bombay Broom Big	3 No
9	Cocnut Broom	6 No
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		

INWA[illegible]
Inward No: 24804 28-2-23
MRN No: 117903 Dt: 28/2/23
Received By: Sign:
MODI PROPERTIES PVT. LTD. SY.No. 82/1.

GSTIN : 36AABCM4761E1ZM

Received the above materials in good condition.

Received by : [signature]
Date : 28/2

Stamp:

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 87219
Date: 6/3/23
Sign:

For SUMMIT SALES LLP

Authorised Signatory