

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		06/02/23		Prepared by		Venkatesh		Serial no.		15403	
Supplier name		SSLC				HO inward no.					
Firm/Company		MRMLP		Project		GMR		HO received date			
PO/WO date		24/02/23		PO/WO No.		97513		Scan ID.			
Sl no.	Bill no.			Bill date		Bill amount			Original attached		
1.	29086			03/03/23		3,824/-			☒ Yes ☐ No		
2.									☐ Yes ☐ No		
3.									☐ Yes ☐ No		
4.									☐ Yes ☐ No		
Amount A – Bills total (Excluding Transport & Hamali Charges):								8,824/-			
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report											
MRN nos.:						Proof of delivery matches MRN			☒ Yes ☐ No		
Amount B – Other Credits : Transportation charges											
Amount C – Other Debits :											
Amount D (D=A+B-C) – Amount to be credited to the supplier:								3,824			
Amount E – PO / WO value:								3,824			
Amount F – Difference (A – E):											
Quantity received as per PO / WO				☒ Yes ☐ Excess received ☐ Short received ☐ Part received							
Close PO / WO				☒ Yes ☐ No – wait for balance material ☐ Other							
Payment – due date				13/03/23							
Remarks: final Bill											
Approved by		Purchase Officer		Purchase Manager		M D		Accountant		Accounts Manager	
Name:				✓ Seal							
Sign:				APPROVED 06 MAR 2023 VENKATESHWARU MANAGER PURCHASE							
Date											
Approval limit		Upto 20k		Above 20k		Above 100k		Upto 20k		Above 20k	

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

Customer Details				Invoice No.		DB - 29086	
Modi Reality Mallapur LLP Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076 GSTIN : 36AAEFM1459R1ZP							

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

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97513

16.02.23 5:15:17

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details

Summit Sales LLP

5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	97513	209034
Doc Date	24-02-2023	
Quote No	Nil	
Quote Date	23-02-2023	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 466300 - STAT-Stationary - Paper A4-- - - Bundles	6.00	280.00	0.00	12.00	1,881.60
2 776500 - GENE-General Items - Helmets Staff and Visitors-- - - Nos	10.00	131.00	0.00	18.00	1,545.80
3 730400 - STAT-Stationary - Pen-Blue color-Cello Fine grip - - - Nos	20.00	6.00	0.00	18.00	141.60
4 273300 - STAT-Stationary - pen-black color-Cello Fine grip - - - Nos	20.00	6.00	0.00	18.00	141.60
5 276700 - STAT-Stationary - Permanent Marker -- - Black - Nos	6.00	16.00	0.00	18.00	113.28
Total Order Value . . .					3,823.88
Rupees : Three Thousand Eight Hundred Twenty Three and Paise Eighty Eight Only.					

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After delivery and production of bill
Tax	GST included in the above prices
Delivery Date	With in a day
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _____, 8309938133
Penalty For Delay	Nil
Transportation	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for sales & site office work purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil

For **Modi Reality Mallapur LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

Contact : _____

Date : __/__/__

Purchase Order

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Original / Office Copy / Purchase Div.Copy

Remarks

'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Modi Reality Mallapur LLP**

Authorised Signatory

Name : _____

Contact : -

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : __/__/__

Requisition Form		Company Name: MRM LLP		Date: 23-02-2023	
Site & Phase : GMR		Unit No./Block No. Sales & site office		Time: 10:25	
Supplier:		Req. No. 209034			
Material required before date:		25-02-2023 ID No. 84607			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No Inward Date
1	STAT5901-Stationary-Paper A4----Bundles	6	0	6	
2	GENE1719-General Items-Helmets Staff and Visitors----Nos	10	0	10	
3	STAT1585-Stationary-Pen-Blue color-Cello Fine grip--Nos	20	0	20	
4	STAT5222-Stationary-Permanent Marker ---Black-Nos	6	0	6	
5	STAT3016-Stationary-pen-black color-Cello Fine grip--Nos	20	0	20	
6					
7					
8					
9					
10					
Remarks: Towards sales and site office purpose at GMR site.					
Engineer					
Prepared By:	A. Janaki				
Approved By:					
Sign & Date:					

Project Manager
Ram Prasad

73 FEB 2023

APPROVED BY

Purchase **APPROVED**

24 FEB 2023

P. VENKATESHWARLU
MANAGER PURCHASE

MD

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.

Tel : 040 - 6633 5551

M/s Modi Realty Mallapur LLP

Site: Sy 19, Mallapur

Hyd 76

DC No. : 5482

Date : 28/2/23

Vehicle No. : 97513

P.O. / W.O. No. : TS10VB3120

P.O. / W.O. Date : 24/2/23

Sl. No.	PARTICULARS	Quantity
1	Paper A-4	6 Ball
2	Helmet Stoff + Vnitin	10 Na
3	Gello Pen Blue	20 Na
4	Gello Pen Black	20 Na
5	Permanent Marker Black	6 Na
6		
7		
8		
9		
10		
11		
12		
13		
14		
15	INWARD	
16	MODI REALTY MALLAPUR LLP	
17	Ward No 11506. 01/28/23	
18	MRN No 111918 01/10/23	
19	Received By: [Signature] Sign: [Signature]	
20		

GSTIN : 36AAE6m1459R1ZP

Received the above materials in good condition.

Received by : [Signature]

Stamp:

Date : 28/2



For SUMMIT SALES LLP

[Signature]
Authorised Signatory