PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	07/03/23	Prepared by	Venkatesh	Serial no.	15449
Supplier name	Sri Balaji enterprises			HO inward no.	
Firm/Company	MRMLLP	Project	GMR	HO received date	
PO/WO date	23/02/23	PO/WO No.	97519	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	63	03/03/23	21,287/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	18,691
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:		Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges Cartage +18%	2,596
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	21,287
Amount E – PO / WO value:	18,691
Amount F – Difference (A – E):	2,596

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	13/03/2023
Remarks:	Final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Veer			
Sign:		APPROVED			
Date		06 MAR 2023			
Approval limit	Upto 20k	Above 20k B. VENKATESHWARLU MANAGER PURCHASE	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

SRI BALAJI ENTERPRISES

14-1-418, NEAR ROCKET GROUND
NEW AGHAPURA HYDERABAD
500001 T.S
Phone no.: 9030605690
Email: seetaram.joshi@yahoo.com
GSTIN: 36AEIPJ0494H1ZF
State: 36-Telangana

Invoice No. **63**	Date **03-03-2023**
Place of supply **36-Telangana**	PO date **23-02-2023**
PO number **97519**	Transport Name **RANDHIR**
Vehicle Number **TS07UH0028**	

Bill To

MODI REALITY MALAPUR LLP

5-4-187/3&4 ,2 nd floor
MG Road Secunderabad
500003

Contact No. : 9502277299

GSTIN : 36AAEFM1459R1ZP

State: 36-Telangana

Ship To

Gulmohar Residency
Survey No 19, Mallapur NEXT TO NFC
Railway Over Bridge
pin cod -500076

#	Item name	HSN/ SAC	Size	Quantity	Unit	Price/ Unit	GST	Amount
1	FLUSH DOOR 30MM (81X38)	4418	80X38	8	NOS	₹ 1,980.00	₹ 2,851.20 (18%)	₹ 18,691.20
2	CARTAGE	4418		1	-	₹ 2,200.00	₹ 396.00 (18%)	₹ 2,596.00
	Total			**9**			**₹ 3,247.20**	**₹ 21,287.20**

Invoice Amount In Words

Twenty One Thousand Two Hundred Eighty Seven Rupees only

Amounts:

Sub Total	₹ 21,287.20
Round off	- ₹ 0.20
Total	**₹ 21,287.00**
Received	₹ 0.00
Balance	₹ 21,287.00

HSN/ SAC	Taxable amount	CGST		SGST		Total Tax Amount
		Rate	Amount	Rate	Amount	
4418	₹ 18,040.00	9%	₹ 1,623.60	9%	₹ 1,623.60	₹ 3,247.20
Total	**₹ 18,040.00**		**₹ 1,623.60**		**₹ 1,623.60**	**₹ 3,247.20**

Terms and conditions:

GOODS ONCE SOLD WILL NOT BE TAKEN BACK
SUBJECT TO HYDERABAD JURI ATTRACT INTEREST AT 24% P.A.SDICTION.
PAYMENT POST DUE DATE WILL

UPI SCAN TO PAY

Company's Bank details:

Bank Name : KOTAK MAHINDRA BANK LIMITED, HYDERABAD - NAMPALLY

Bank Account No. : 4312001151

Bank IFSC code : KKBK0000553

Account holder's name : KIRAN DEVI JOSHI

For, : SRI BALAJI ENTERPRISES

SRI BALAJI ENTERPRISES SBE HYD.

Authorized Signatory

INWARD
MODI REALTY MALLAPUR LLP
Ward No 11552 Dt. 3/3/23
MRN No 118102 Dt. 4/03/23
Sign.
Received By...

SALES LLP R.R. DIST.
IN WARD
No 106675
Date 6/3/23
Sign.

Purchase Order

 03-03-2023 12:55:48 PM

97519
16.02.23 5:15:17

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Sri Balaji Enterprises	**Doc No**	97519	209015
H,no.14-1-418, Near ROCKET Ground,New Aghapura Hyderbad-500001	**Doc Date**	24-02-2023	
	Quote No	Nil	
GSTIN 36AEIPJ0494H1ZF	**Quote Date**	22-02-2023	
9030605690	**SupplyType**	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	630500 - DOOR-Doors - Flush door-- - 975Wx2025Hmmx32mm - Nos	8.00	1,980.00	0.00	18.00	18,691.20
					Total Order Value . . .	**18,691.20**

Rupees : Eighteen Thousand Six Hundred Ninty One and Paise Twenty Only.

Terms and Conditions :-

Specification /	All drros will be 2 panel with mango wood frame, 32 mm thickness, filing will be hardwood, masonite skin original both site, Rate per sft is Rs 146/- including GST
Payment Terms	After Delivery & Production of bill
Tax	GST included in the above prices
Delivery Date	With in 10 days
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, 8309938133
Penality For Delay	Nil
Transportation	Extra
Warranty	One year replacement warranty
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for C,D,F & G blocks terrace doors fitting work purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Modi Reality Mallapur LLP***

Authorised Signatory

Veeresh sutor

Name : ____________

Accepted the above Terms And Conditions

For ***Sri Balaji Enterprises***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	MRMLLP	Date:	22.02.23			
Site & Phase :	GMR	Time:	12.00.00			
Unit No./Block No.	C, D, F & G blocks terrace doors fitting work					
Supplier:		Req. No.	209015			
Material required before date:	Urgent	ID No.	84539.			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	32 x 80 DOOR4395-Doors-Flush door---975Wx2025Hmmx32mm-Nos	8	0	8		
2	HARD1411-Hardware-MS Aldrop---200mm-Nos	10	0	10		
3	HARD3480-Hardware-SS Hinges-Per 1 piece-Dorset--Nos	30	0	30		
4						
5						
6						
7						
8						
9						
10						
Remarks:	C, D, F & G blocks terrace doors fitting work					
	Engineer	Project Manager		Purchase		MD
Prepared By:	Nagendar 7674962386	Ram prasad				
Approved By:						
Sign & Date:	22.02.23					

97519.

97496

1544.+181

APPROVED BY
22 FEB 2023
M. RAM PRASAD (G.M R.)
Project Manager

APPROVED
23 FEB 2023
P. VENKATESHWARLU
MANAGER PURCHASE