

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	3/3/23	Prepared by	Chowhan	Serial no.	
Supplier name	Vijay	Project	Vishal Hark	HO inward no.	
PO/VO date	2/2/23	PO/VO No.	96716	HO received date	
SI no.	Bill no.	Bill date	Bill amount	Scan ID.	
1.	467	21/2/23	2893		Original attached ☐ Yes ☐ No
2.					☐ Yes ☐ No
3.					☐ Yes ☐ No
4.					☐ Yes ☐ No
Amount A - Bills total (Excluding Transport & Hamali Charges):					

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 118203	Proof of delivery matches MRN	☐ Yes ☐ No
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Amount B - Other Credits : Transportation charges

Amount C - Other Debits :

Amount D (D=A+B-C) - Amount to be credited to the supplier:

Amount E - PO / VO value:

Amount F - Difference (A - E):

Quantity received as per PO / VO

☐ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / VO

☐ Yes ☐ No - wait for balance material ☐ Other

Payment - due date

Remarks:

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	Chowhan				
Sign:					
Date	3/3/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, away bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

V GREEN MEDIA Pvt. Ltd.
3-6-530/2, Street No 7, Himayathnagar
Hyderabad - 500 029, T. S., India
CIN: U74300AP2011PTC075248

To, M/s Vista Homes 5-4-187/3 & 4, IInd Floor Main Road, Secunderabad-500 003 Phone no	Invoice No.	VGM-2223-467	Date : 21-02-2023
	Your P.O No.	97107	Date : 15-02-2023
	DC No :		Date : 31-01-2023
	Order Confirmed by :		

S. No	Description	HSN/ SAC	Qty	Rate	CGST %	SGST %	IGST %	Amount
1	Advertisement "Vista Ad in Hindu" Size: 3.5x7 Publication Hindu Date of Pub: 18-02-2023	998636	1 NOS	2756.00	2.50	2.50		2756.00

	OUR	CUSTOMER	Total Amount	2,756.00
GSTIN :	36AADCV9375P1: C	36AAGFV208801: ZJ	Total CGST Amount	68.90
TIN No. :	36641857335		Total SGST Amount	68.90
STC No. :	AADCV9375PSDU 11		Total IGST Amount	
IT PAN No:	AADCV9375P		Grand Total (INR)	2,893.80

- Payment should be made by Crossed Demand Draft / Cheque in favour of **M/s V GREEN MEDIA PVT. LTD.** Hyderabad.
- Interest @ 24 % p.a. is charged on unrealised payments.
- Complaints / Clarifications will not be entertained after 7 days of delivery.
- Subject to Hyderabad jurisdiction only

Amount in Indian Rupees :
TWO THOUSAND EIGHT HUNDRED AND NINETY THREE AND PAISE EIGHTY ONLY

Bank Details : HDFC Bank Ltd
Panjagutta, Hyderabad.
A/c : 50200033057768, IFSC CODE

For V Green Media Pvt Ltd.

Receiver's Signature & Stamp

Prepared by

Checked by

Authorised Signatory

Release Order

02-02-2023 10:57:46



96716

28.01.23 12:54:53

From Company : **Nilgiri Estates**

5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003.

G S T No. : 36AAHFN0766F1ZA

Supplier Details

V Green Media Pvt.Ltd.

#3-6-530/3, 1st floor, street.no.7, (opp. lane of Minerva coffee shop)
Himayathnagar,Hyderbad.

GSTIN 36AADCV9375P1ZC

040 - 6646 4477

Doc No	96716	167473
Doc Date	02-02-2023	
Quote No		
Quote Date	02-02-2023	
SupplyType	Supply	

Kind Attn : Accounts Department

Release Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 866400 - PROM-Promotions - Design Charges -Classified Display ad-Single Colu - - - Nos NE ad in Hindu Hyd on 04-02-2023	1.00	2,756.00	0.00	5.00	2,893.80
Total Order Value . . .					2,893.80

Rupees : Two Thousand Eight Hundred Ninty Three and Paise Eighty Only.

Terms and Conditions :-

Specification / Brand	NE ad in Hindu Hyd on 04-02-2023
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	04-02-2023
Delivery Location	Nilgiri Estate Sy.No.143/133/134/135/136, Rampally Village. Phone. 9030931172
Penalty For Delay	Nil
Transportation Cost	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.
Completion Date	04-02-2023
Measurment	NA
Security	-
Remarks	Nil

For **Nilgiri Estates**

Authorised Signatory

Name : _____

Contact :-

Accepted the above Terms And Conditions

For **V Green Media Pvt.Ltd.**

Date : ____/____/____

