

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	3/3/22	Prepared by:	A. H. H.	Serial no.	
Supplier name:	M. K. K.			HO inward no.	
PO/WO date:	2/2/22	PO/WO No.	76715	HO received date:	
SI no.	Bill no.	Bill date	Bill amount	Original attached	
1.	458	2/2/22	4895	☐ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	

Amount A - Bills total (Excluding Transport & Hamali Charges):

Proof of delivery by way of: ☐ DC bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 118204	Proof of delivery matches MRN	☐ Yes ☐ No
------------------	-------------------------------	--

Amount B - Other Credits : Transportation charges

Amount C - Other Debits :

Amount D (D=A+B-C) - Amount to be credited to the supplier:

Amount E - PO / WO value:

Amount F - Difference (A - E):

Quantity received as per PO / WO

☐ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO

☐ Yes ☐ No - wait for balance material ☐ Other

Payment - due date:

Remarks:

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	A. H. H.				
Sign:					
Date:	3/3/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This report should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, E-way bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.



Release Order



96715
28.01.23 12:54:53

Company

Modi Realty Pocharam LLP

S-4-153 364 10th Floor Bopam Mansion MG Road Secunderabad-1
CIN: TCIN 05ABTFM1636-027

Supplier Details

V Green Media Pvt Ltd

10-15-030 3 1st floor street no 7 opp lane of Minerva coffee shop
- Haveli Nagar Hyderabad

GSTIN: 36A40DVG305P120

Pin: 500007

Kind Attn: Accounts Department

The Order for the Supply of following items

Doc No: 96715 167470
Doc Date: 02-02-2023
Quote No:
Quote Date: 02-02-2023
SupplyType: Supply

Item Name	Qty	Rate	Dis%	GST	Amount
1. 865430 - BOPAM Promotions - Design Charges - Classified Display ad - Single Color - 11 Nos Non-stationery Hyderabad 04-2023	1.00	4,895.10	0.00	5.00	4,895.10
Subtotal: Four Thousand Eight Hundred Ninety Five and Paise Ten Only					Total Order Value: 4,895.10

Terms and Conditions -

Specification / Brand: V Green Media Pvt Ltd on 04-02-2023
Payment Terms: After Delivery & Production of bill
Tax: inclusive of all taxes
Delivery Date: 04-02-2023
Delivery Location: Hight Heights
Doozeram
Phone: 9849497454
Penalty For Delay: Nil
Transportation Cost: Nil
Warranty: Nil
Advance Paid: Nil
Other Terms: We reserve the right to reject items not conforming to quality and specifications
Completion Date: 04-02-2023
Measurement: NA
Security: Nil
Remarks: Nil

Modi Realty Pocharam LLP

Accepted the above Terms and Conditions

For V Green Media Pvt.Ltd.

Date: _____

