PURCHASE DIVISION
Advice for approval for credit to supplier

(E)

Date:	07/03/2023	Prepared by	K.Mounika	Serial no.	**15452**
Supplier name	SSLP			HO inward no.	
Firm/Company	NE	Project	NE	HO received date	
PO/WO date	06/02/23	PO/WO No.	96833	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	29127	04/03/23	1,444/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1,444/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	118207	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,444
Amount E – PO / WO value:	1,444
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	13/03/23
Remarks:	Final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	K.Mounika	Venk			
Sign:	[signature]	APPROVED			
Date	07/03/23	06 MAR 2023			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

B.VENKATESHWARLU
MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		Invoice No.	DB - 29127
Nilgiri Estates		Invoice Date.	04-03-2023
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad		PO No.	96833
		PO Date.	06-02-2023
		Req ID	84026
GSTIN : 36AAHFN0766F1ZA	PAN AAHFN0766F	Req Date	04-02-2023
		Loc Req No	175576

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	463000 - STEL-Steel - MS Grill-- - 2ftX 4ft ----8.70Kgs	72166100	1	1218.00	1,218.00	18	219.24
2	6188 - Miscellaneous - Hamali charges - NA - Per Sft		8	0.75	6.00	18	1.08
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	1,224.00		220.32
	110.16	110.16	Total Invoice Amount	1,444.32		

Rupees : One Thousand Four Hundred Fourty Four and Paise Thirty Two Only.

SUMMIT SALES LLP
IN WARD
No: 10661
Date: 4/3/23
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 06-02-2023 3:11:58 PM

96833
28.01.23 12:54:54

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad **GSTIN** 36ACQFS2044C1Z7 040-66335551 9618244433	**Doc No**	96833	175576
	Doc Date	06-02-2023	
	Quote No	Nil	
	Quote Date	04-02-2023	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	463000 - STEL-Steel - MS Grill-- - 600WX1200Hmm - Nos *2ftX 4ft ----8.70Kgs*	1.00	1,218.00	0.00	18.00	1,437.24
2	6188 - Miscellaneous - Hamali charges - NA - Per Sft	8.00	0.75	0.00	18.00	7.08
	Rupees : One Thousand Four Hundred Fourty Four and Paise Thirty Two Only.		**Total Order Value . . .**			**1,444.32**

Terms and Conditions :-

Specification /	All MS flat pattis should be 3/4 - 6mm & 10mm thickness sq.rod. Fabrication, grinding & powder coating should be of good quality. Above rates approved by MD vide circular no. 831(b), dated. 10/06/2016 and accepted by contractor.
Payment Terms	After delivery & production of bill.
Tax	All taxes included in above price.
Delivery Date	As per request of Project Manager - Delivery in 2 weeks.
Delivery Location	Nilgiri Estate Sy.No.143/133/134/135/136, Rampally Village. Phone. 9030931172
Penality For Delay	NIL.
Transportation	Included in the above price.
Warranty	1 year on workmanship.
Advance Paid	NIL.
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for villa no.183 grill fixing work purpose.
Completion Date	Work shall be completed within 20days from the date of the work order.
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	Original Invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original Invoice must be sent to Head Office. Proof of delivery/DC can be sent by email.

For ***Nilgiri Estates***
Authorised Signatory

Name : Veer

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form						
Company Name:	NE	Date:	04.02.2023			
Site & Phase :	NE	Time:				
Unit No./Block No.	183					
Supplier:		Req. No.	175576			
Material required before date:	urgent	ID No.	84026			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	STEL9190-Steel-MS Grill---600WX1200Hmm-Nos 96833	1	0	1		
Remarks:	For villa 183 purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:	ANIL.M					
Approved By:				APPROVED		
Sign & Date:				06 FEB 2023		

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Nilgiri Estates	DC No. : 5125
	Date : 01/3/23
	Vehicle No. : AS10UB3723
Site:	P.O. / W.O. No. : 96833/17557
	P.O. / W.O. Date : 6/2/23

Sl. No.	PARTICULARS	Quantity
1	M.S. Grills 600mm x 1200mm	01 Nos
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16	MRN closed	
17	INWARD	
18	Inward No: 22995 Dt: 01/3/23	
19	MRN No: 118207 Dt:	
20	Received By: Bishnu Sign:	01 No
	NILGIRI ESTATES	

GSTIN :

Received the above materials in good condition.

Received by :

Date : 1/3/23

Stamp: P.M

SUMMIT SALES LLP R.R. DIST. IN WARD No: 87244 Date: 7/3/23 Sign:

For SUMMIT SALES LLP

B. Mcurali

Authorised Signatory