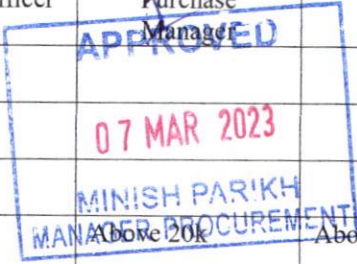


PURCHASE DIVISION  
Advice for approval for credit to supplier

(F)

Date:	07/08/23	Prepared by	Asha Jyothi	Serial no.	15496
Supplier name	Naveen Metal Udyog			HO inward no.	
Firm/Company	Coescentia lab	Project	Gv one	HO received date	
PO/WO date	12/12/22	PO/WO No.	94938	Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	307	13/12/22	14,472/-	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
4.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				14,472/-	
Proof of delivery by way of: <input type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report					
MRN nos.:	115214		Proof of delivery matches MRN	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Amount B – Other Credits : Transportation charges				-	
Amount C – Other Debits :				-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:				14,472/-	
Amount E – PO / WO value:				14,472/-	
Amount F – Difference (A – E):				-	
Quantity received as per PO / WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Part received			
Close PO / WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> Other			
Payment – due date		13/03/23			
Remarks: Final bill					
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.  
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

No. : 36AGOPD8982C1Z4

TAX INVOICE  
~~CASH/ CREDIT~~

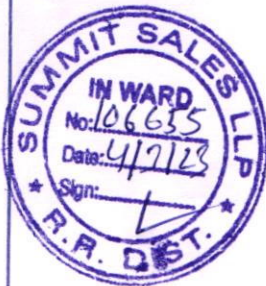
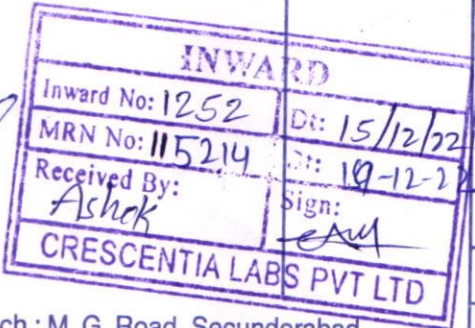
Phone : 27712497  
40042626

# NAVEEN METAL UDYOG

4-5-155, PAN BAZAR, SECUNDERABAD - 500 003.

E-mail : nmuhyd@yahoo.co.in

M/s. <u>Crescentia Labs Pvt Ltd</u> <u>Shameerpet</u> <u>Malleajjini</u>	Invoice No. : <b>307</b> Date: <u>13/12/22</u>
Phone _____	P. O. No. & Date : <u>94938/195116</u>
GST No. <u>36AADCB2608M1Z0</u>	Desp. Through : <u>dt. 12/12/22</u>
	E Way Bill No. <u>TS 10 UB 8382</u>

HSN Code	PARTICULARS	Qty.	Unit Price	AMOUNT
7209	Sheet <u>1.5m</u> <u>1250x 2500.</u>	4 Nos	@ 3066 Ean	12264 = w
 				
SUB TOTAL				12264 = w
SGST @ 9%				1104 = w
CGST @ 9%				1104 = w
IGST @				
G. TOTAL				14472 = w

BANK : PUNJAB NATIONAL BANK Branch : M. G. Road, Secunderabad.  
A/c. No. : 0625210318512 IFSC Code : PUNB0062520

Rupees fourteen thousand four hundred  
and seventy two only

1. Goods once sold will not be taken back and No claim for shortage of damage will be entertained unless lodged within 24 hours.
2. Interest will be charged @ 18% per annum if payment is not made within 30 days.
3. Our responsibility ceases no sooner goods are handed over to the carrying agency.
4. Payment strictly by Account Payees Cheques only.
5. Subject to Secunderabad Jurisdiction only.

E & O. E.

For NAVEEN METAL UDYOG

  
Authorised Signatory

# Purchase Order

Page(s) 1 Of 1

12-12-2022 14:56:25



94938

29.11.22 5:57:23

Div.Copy

From Company : **Crescentia Labs Pvt Ltd**  
Plot No.15-B, MN Park Phase-I, Sy No.230 to 243, Turkapally  
Malkajigiri (D).  
G S T No. : 36AADCB2608M1ZO

hal

Supplier Details		Doc No	94938	195116
Naveen Metal Udyog 4-5-155, Pan Bazar, Sec-bad-03.		Doc Date	12-12-2022	
GSTIN 36AGOPD8982C1Z4 27712497. 66382026. 9246297667		Quote No	Nil	
		Quote Date	10-12-2022	
		SupplyType	Supply	

**Kind Attn : Mr.Surpat Singh Dugar/ Nikil Dugar**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 466700 - STEL-Steel - MS Sheets-- - 2400X1200X1.5mm - sqm 3sqm per sheet-4sheets	12.00	1,022.00	0.00	18.00	14,471.52
<b>Total Order Value . . .</b>					<b>14,471.52</b>

Rupees : Fourteen Thousand Four Hundred Seventy One and Paise Fifty Two Only.

**Terms and Conditions :-****Specification /** All items shall be of \_\_\_ brand/company**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Next Working Day.**Delivery Location** G V OnePlot No.15-B, MN Park Phase-I, Sy No. 230 to 243, Turkapally Village, Shameerpet mandal, Medchal Malkajigiri (D)  
Phone. .**Penalty For Delay** Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** NA**Other Terms** We reserve the right to reject items not conforming to quality and specifications.For site use Purpose.**Completion Date** NA**Measurment** NA**Security** Nil**Remarks** Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. original invoice must be sent to HO office. proof of delivery/DC can be sent by email.For **Crescentia Labs Pvt Ltd**

Authorised Signatory

Name : \_\_\_\_\_

Accepted the above Terms And Conditions

For **Naveen Metal Udyog**

Name : \_\_\_\_\_

Date : \_\_\_/\_\_\_/\_\_\_

Requisition Form				
Company Name: Crescentia Lab Pvt Ltd		Date:	10.12.22	
Site & Phase: GV One		Time:	12:36	
Unit No. Block No.		Req. No.	195116	
Supplier:		ID No.	82342	
Material required before date:		Qty required	Qty available at site	Order Qty
S No	Item			Inward No
				Inward Date
1	STEL4926-Steel-MS Sheets---2400X1200X1.5mm-Sqm	11.52	1,022 + 18%	
2	STEL2997-Steel-Galvanized Roofing Sheet-White color--1000X3000mm-Sqm	12		
3				
4				
5				
6				
7				
8				
9				
10				
Remarks: Site use purpose				
Engineer		Project Manager		MD
Prepared By:	Md Mursalim Ansari			
Approved By:	Subba Reddy			
Sign & Date:				

PO 544 95 + 18%  
 PUSKHI  
 3 Sam.  
 1250 X 2000  
 PO 599 938  
 PO 599 931

**APPROVED**  
 Purchase  
 12 DEC 2022  
 MINISH PARIKH  
 MANAGER PROCUREMENT

[Signature]  
 10/12/2022