PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	7/03/23	Prepared by	venkatesh	Serial no.	**15465**
Supplier name	Summit Sales LLp			HO inward no.	
Firm/Company	MRM LLp	Project	GMR	HO received date	
PO/WO date	24-2-23	PO/WO No.	97512	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	29089	3-3-23	2,935/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	2,935/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 117929	Proof of delivery matches MRN: ☑ Yes □ No
Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,935/-
Amount E – PO / WO value:	2,935/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	13-3-23
Remarks:	final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Venkat			
Sign:		APPROVED 07 MAR 2023 P. VENKATESHWARLU MANAGER PURCHASE			
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Reality Mallapur LLP	Invoice No.	DB - 29089
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076	Invoice Date.	03-03-2023
	PO No.	97512
	PO Date.	24-02-2023
	Req ID	84609
GSTIN : 36AAEFM1459R1ZP PAN AAEFM1459R	Req Date	23-02-2023
	Loc Req No	209035

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	659600 - CONS-Consumables - Bombay Brooms Big	96032900	10	88.20	882.00	0	0.00
2	283000 - CONS-Consumables - Floor cleaner --Lizol	84807900	6	88.20	529.20	18	95.26
3	471700 - CONS-Consumables - Acid-- - 1Ltr - Nos	281119	6	21.00	126.00	18	22.68
4	663900 - CONS-Consumables - Handwash liquid-- -	34013090	5	88.00	440.00	18	79.20
5	639400 - CONS-Consumables - Toilet	84807900	5	87.00	435.00	18	78.30
6	722700 - CONS-Consumables - Air Freshner-- - - -	96161010	5	42.00	210.00	18	37.80
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	2,622.20	313.24
	156.62	156.62	Total Invoice Amount	2,935.44	

Rupees : Two Thousand Nine Hundred Thirty Five and Paise Fourty Four Only.

SUMMIT SALES LLP IN WARD No. 106548 Date: 3/3/23 Sign: R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 24-02-2023 4:51:59 PM

97512
16.02.23 5:15:17

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Summit Sales LLP	**Doc No**	97512	209035
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	24-02-2023	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	23-02-2023	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	659600 - CONS-Consumables - Bombay Brooms Big -- - - - Nos	10.00	88.20	0.00	0.00	882.00
2	283000 - CONS-Consumables - Floor cleaner --Lizol - 1-lts - Nos	6.00	88.20	0.00	18.00	624.46
3	471700 - CONS-Consumables - Acid-- - 1Ltr - Nos	6.00	21.00	0.00	18.00	148.68
4	663900 - CONS-Consumables - Handwash liquid-- - - - Nos	5.00	88.00	0.00	18.00	519.20
5	639400 - CONS-Consumables - Toilet cleaner--Harpic - 500ml - Nos	5.00	87.00	0.00	18.00	513.30
6	722700 - CONS-Consumables - Air Freshner-- - - - Nos	5.00	42.00	0.00	18.00	247.80
					Total Order Value . . .	**2,935.44**

Rupees : Two Thousand Nine Hundred Thirty Five and Paise Fourty Four Only.

Terms and Conditions :-

Specification /	All items shall be of branded
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, 8309938133
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for sales & site office work purpose.
Completion Date	NA

For ***Modi Reality Mallapur LLP***

Authorised Signatory

Veeus

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Contact - -

Purchase Order

 24-02-2023 4:51:59 PM Original / Office Copy / Purchase Div.Copy

Measurment NA

Security Nil

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Modi Reality Mallapur LLP***

Authorised Signatory

Name : ______________________

Contact - -

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	MRMLLP						
Site & Phase :	GMR	Date:	23-02-2023				
Unit No./Block No.	Sales & site office	Time:	10:25				
Supplier:							
Material required before date:	25-02-2023	Req. No.	209035				
		ID No.	84609				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	CONS6564-Consumables-Bombay Brooms Big ----Nos	10	0	10			
2	CONS5033-Consumables-Floor cleaner --Lizol-1 lts-Nos	6	0	6			
3	CONS7227-Consumables-Acid---1Ltr-Nos	6	0	6			
4	CONS1624-Consumables-Handwash liquid----Nos 97512	5	0	5			
5	CONS1509-Consumables-Toilet cleaner--Harpic-500ml-Nos	5	0	5			
6	CONS7495-Consumables-Air Freshner----Nos	5	0	5			
7							
8							
9							
10							
Remarks:	Towards sales and site office purpose at GMR site.						
	Engineer	Project Manager		Purchase		MD	
Prepared By:	A.Janaki	Ram Prasad					
Approved By:							
Sign & Date:							

APPROVED BY
23 FEB 2023
M. RAM PRASAD, G.M.R
Project Manager

APPROVED
24 FEB 2023
P. VENKATESHWARLU
MANAGER PURCHASE

1501

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

(C)

M/s Modi Realty Mallapur LLP	DC No. : 5483
	Date : 28/2/23
Site: Sy 19, Mallapur	Vehicle No. : TS10UB3122
Hyd 76	P.O. / W.O. No. : 97512
	P.O. / W.O. Date : 24/2/23

Sl. No.	PARTICULARS	Quantity
1	Bombay Broom Big	10 Nos
2	Lizol 1Lt	6 Nos
3	Acid 1Lt	6 Nos
4	Handwash Liquid	5 Nos
5	Harpic 500 ml	5 Nos
6	Air freshner	5 Nos
7		
8		
9		
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11507

INWARD
MODI REALTY MALLAPUR LLP
Ward No 11507 Dt. 28/2/23
MRN No 117979 Dt. 1/03/23
Received By ... Sign ...

GSTIN : 36AAEFM1459R1ZP

Received the above materials in good condition.

Received by : Shekar 28/2

Stamp:

Date :

SUMMIT SALES LLP R.R. DIST.
INWARD No. 87211 Date 6/3/23 Sign

For SUMMIT SALES LLP

Authorised Signatory