

PURCHASE DIVISION
Advice for approval for credit to supplier



Date: 07/08/23		Prepared by: Asha Jyothi		Serial no. 15507	
Supplier name: Jyothi Bamboos Ballies & mats merchant		Project: G V one		HO inward no.	
Firm/Company: crescentia labs		PO/WO No. 96564		HO received date	
PO/WO date: 30/01/23				Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	166	01/02/23	3,300/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 1,500/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 116962	Proof of delivery matches MRN	☒ Yes ☐ No
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Amount B – Other Credits : Transportation charges 1,800/-

Amount C – Other Debits : -

Amount D (D=A+B-C) – Amount to be credited to the supplier: 3,300/-

Amount E – PO / WO value: 1,500/-

Amount F – Difference (A – E): 1,800/-

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date: 13/08/23

Remarks: final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

CASH/CREDIT MEMO

Cell : 9246802999

9866688832

GSTIN : 36BFEP0104Q1ZA

HSN : 4401

**JYOTHI****BAMBOOS, BALLIES & MATS MERCHANTS****జ్యోతి****బాంబూసాన్, బల్లీస్ మరియు మ్యాట్స్ మర్చంట్స్**

నెం. 1-30, లక్ష్మి సాయి గార్డెన్స్,
జి.పి. స్కూల్ ఎదురుగా, మల్కాజ్గిరి,
హైదరాబాద్, తెలంగాణ - 500 047.



No.1-30, Laxmi Sai Gardens,
Opp. Z.P. School, Malkajgiri,
Hyderabad, Telangana - 500 047.

No.

166

Date :

1/2/2023

Sri

Crescentia Labs Pvt Ltd

S. No.	PARTICULARS	RATE	AMOUNT	
			Rs.	Ps.
	PONO 96564 Dt 30/1/2023 DLNO 269 Dt 1/2/2023			
1)	12 BamBoos ladder	600/-	600	
2)	15 BamBoos ladder	900/-	900	
3)	Tallent		1800	
			1	
		104	3300	

INWARD

Inward No: 1364 Dt: 01-02-23

MRN No: 116962 Dt: 03-02-23

Received By: *Suraj* Sign: *[Signature]*

CRESSENTIA LABS PVT LTD



Goods once sold will not be taken back or Exchanged

Signature

Purchase Order

Page(s) 1 Of 1

30-01-2023 11:25:41



96564

28.01.23 12:54:52

From Company : **Crescentia Labs Pvt Ltd**
Plot No.15-B, MN Park Phase-I, Sy No.230 to 243, Turkapally Villa
Malkajigiri (D).
G S T No. : 36AADCB2608M1ZO

Supplier Details

Jyothi Bamboos Ballies & Mats Merchants
1-30, Laxmi Sai Gardens, Opp.ZPSchool, Malkajigiri, hyderabad500047

GSTIN 36BFEP0104QIZA
9246802999

Doc No	96564	195125
Doc Date	30-01-2023	
Quote No	NIL	
Quote Date	26-12-2022	
SupplyType	Supply	

Kind Attn : MR.N.Anand Rao

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 848900 - TOOL-Tools - Bamboo ladder-- - 3600mm - Nos	1.00	600.00	0.00	0.00	600.00
2 155500 - TOOL-Tools - Bamboo ladder-- - 4500mm - Nos	1.00	900.00	0.00	0.00	900.00
Total Order Value . . .					1,500.00

Rupees : One Thousand Five Hundred Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms Within 7 days of delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Within 5 days

Delivery Location G V One
Plot No.15-B, MN Park Phase-I, Sy No. 230 to 243, Turkapally Village, Shameerpet mandal, Medchal Malkajigiri (D)
Phone. .

Penalty For Delay Nil

Transportation Extra.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site.
Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For **Crescentia Labs Pvt Ltd**

Authorised Signatory

Name :

Name : _____

Accepted the above Terms And Conditions

For **Jyothi Bamboos Ballies & Mats Merchants**

Date : __/__/__

Requisition Form						
Company Name: Crescentia Labs Pvt Ltd		Date:	26.12.22			
Site & Phase : GV One		Time:	13:00			
Unit No./Block No.						
Supplier:		Req. No.	195125			
Material required before date:		ID No.	82843			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	TOOL2952-Tools-Bamboo Tadaka---300mmX3000mm-Nos	50	✓	50	✓	
2	TOOL9338-Tools-Bamboo ladder---3600mm-Nos	1	✓	1	✓	
3	TOOL9353-Tools-Bamboo ladder---4500mm-Nos	1	✓	1	✓	
4						
5						
6						
7						
8						
9						
10						
Remarks: For site use purpose						
Engineer		Project Manager	APPROVED		Purchase	MD
Prepared By:	Ansari					
Approved By:	Subba Reddy					
Sign & Date:						

208857

26/12/2022

31 JAN 2023

MINISH PARIKH
MANAGER PROCUREMENT

GSTIN : 36BFEP0104Q1ZA
HSN : 4401

DELIVERY CHALLAN

Cell : 9246802999
9866688832



JYOTHI

BAMBOOS, BALLIES & MATS MERCHANTS

జ్యోతి



బాంబూస్, బల్లీస్ మరియు మ్యాట్స్ మర్చంట్స్

No.1-30, Laxmi Sai Gardens, Opp. Z.P. School, Malkajgiri, Hyderabad, Telangana - 47.

No.

209

Date

1/2/2023

Sri

Crescentia Labs Pvt Ltd
PONO 96584

Ref.:

S. No.	PARTICULARS	SIZE	QUANTITY
1)	12 Bamboo Ladders	12	7
2)	15 Bamboo Ladders	15	1
3)			



INWARD	
Inward No: 1364	Dt: 01-02-23
MRN No:	Dr:
Received By: Sunarj	Sign: [Signature]
CRESCENTIA LABS PVT LTD	

Goods once sold will not be taken back or Exchanged

Signature