PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	08/03/23	Prepared by	Minish	Serial no.	**15571**
Supplier name	Avighna Distributors			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	01/03/23	PO/WO No.	97669	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	180	01/03/23	27,762/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	27,762/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	11809	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	27,762/-
Amount E – PO / WO value:	27,762/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	13/03/23
Remarks:	final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:		09 MAR 2023			
Date		MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

AP 36 TA 2060

GSTIN : 36FSTPS6819H1ZS TAX INVOICE Mobile : 7075153859

AVIGHNA DISTRIBUTORS

House Keeping and Office Need Stationary Material.

B-80, JJ Nagar, Defence Colony, Neredmet, Hyderabad, Medchal-Malkajgiri, Telangana 500094

Name : SUMMIT SALES LLP	Invoice No : 180
Address: 5-4-187/3&4, II nd floor, MG Road, Secunderabad - 500003	Date : 01-03-2023
GSTIN : 36ACQFS2044C1Z7	Po No:- 97669
State: Telangana state code: 36	Payments Terms :- 25 Days
	Delivery Adress :- Cherlapally

S. No.	Description of Goods	HSN Code	Qty	Rate	Taxable Amount 5%	12%	18%	Amount
1	Acid (1 Ltr)	4717	60 Nos	15			900	
2	Soft Brooms	6596	50 Nos	80				4000
3	Dettol Hand Wash Liquid	6639	48 Nos	77			3696	
4	PVC Dust Pan	9319	24 Nos	20			480	
5	Sponge	3689	500 Nos	9			4500	
6	Air Freshner (50grm)	7227	48 Nos	40			1920	
7	PVC Bucket With Mug	9752	20 Nos	215			4300	
8	Yellow Cloth	6615	120 Nos	15	1800			
9	Dettol Antiseptic (550 ML)	4790	12 Nos	180			2160	
10	Dustbin	7245	10 Nos	58			580	
Rupees in words ----------------		Total Amount before Tax			1800		18536	4000
Twenty Seven Thousand Seven Hunde		Add : CGST			45		1668.24	
Sixty Two And Fourty Eight Paisa Only		Add : SGST			45		1668.24	
		GRAND TOTAL			1890		21872.48	**27,762.48**

SUMMIT SALES LLP R.R. DIST. IN WARD No: 106771 Date: 7/3/23 Sign:

Bank Details : Kotak Mahindra Bank Account No : 7945120725 Branch : General Bazar , Sec-Bad IFSC Code : KKBK0007450	1.Goods once sold will not taken back or exchangd 2.Subject to Hyderabad. Jurisdiction.E.&.O.E.	Certified that the particulares given above are true and correct **For AVIGHNA DISTRIBUTORS** B. Chandra Mohan **Authorised Signature**

INWARD
Inward No 19497 Dt: 3/3/23
MRN No: 118091 Dt: 4/3/23
Received By: Sign:
SUMMIT SALES LLP

NO RETURN
NO EXCHANGE

AVIGHNA DISTRIBUTORS HYD.

Purchase Order

 01-03-2023 2:20:50 PM

97669
16.02.23 5:15:18

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Avighna Distributors	**Doc No**	97669	170915
B 80, JJ Ngar, Defence colony, Neredmet, Hyderabad, Mechal-Malkajgiri-500094	**Doc Date**	01-03-2023	
	Quote No	Nil	
GSTIN 36FSTPS6819H1ZS	**Quote Date**	25-02-2023	
7075153859 7075153859	**SupplyType**	Supply	

Kind Attn : Sai Mohan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	471700 - CONS-Consumables - Acid-- - 1Ltr - Nos	60.00	15.00	0.00	18.00	1,062.00
2	722700 - CONS-Consumables - Air Freshner-- - - - Nos *odonil*	48.00	40.00	0.00	18.00	2,265.60
3	659600 - CONS-Consumables - Bombay Brooms Big -- - - - Nos	50.00	80.00	0.00	0.00	4,000.00
4	663900 - CONS-Consumables - Handwash liquid-- - - - Nos *dettol*	48.00	77.00	0.00	18.00	4,361.28
5	931900 - CONS-Consumables - Dust Pan-PVC- - - - Nos	24.00	20.00	0.00	18.00	566.40
6	368900 - GENE-General Items - Sponges-- - 12pack - Nos	500.00	9.00	0.00	18.00	5,310.00
7	975200 - CONS-Consumables - PVC Bucket-- - - - Nos *with mug*	20.00	215.00	0.00	18.00	5,074.00
8	661500 - CONS-Consumables - Cleaning Cloth-- - - - Nos *yellow*	120.00	15.00	0.00	5.00	1,890.00
9	479000 - CONS-Consumables - Dettol-- - 550ml - Nos *Anti septic*	12.00	180.00	0.00	18.00	2,548.80
10	724500 - CONS-Consumables - Dustbin-PVC- - - - Nos	10.00	58.00	0.00	18.00	684.40
					Total Order Value . . .	**27,762.48**

Rupees : Twenty Seven Thousand Seven Hundred Sixty Two and Paise Fourty Eight Only.

Terms and Conditions :-

Specification /	After Delivery & Production of bill
Payment Terms	Inclusive of all taxes
Tax	Next Day.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra

For ***Summit Sales LLP***

Authorised Signatory

Name : 02/03/2023

Contact - -

Accepted the above Terms And Conditions

For ***Avighna Distributors***

Name :

Date : __/__/____

Purchase Order

 01-03-2023 2:20:50 PM Original / Office Copy / Purchase Div.Copy

Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock replenishing Purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For ***Summit Sales LLP***

Authorised Signatory

Name : 02/03/2023

Contact - -

Accepted the above Terms And Conditions

For ***Avighna Distributors***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name: SSLLP

Site & Phase : SHLLP

Unit No./Block No.

Supplier:

Material required before date:

Date: 25.02.2023

Time: 11:00:00

Req. No. 170915

ID No. 84723

PO :- 97669

S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	CONS7227-Consumables-Acid---1Ltr-Nos	60	36	60		
2	CONS7495-Consumables-Air Freshner----Nos odonil	48	9	48		
3	CONS6564-Consumables-Bombay Brooms Big ----Nos	50	12	50		
4	CONS4790-Consumables-Dettol---550ml-Nos Antiseptic → 180+181	12	0	12		
5	CONS1624-Consumables-Handwash liquid----Nos Dettol	48	39	48		
6	CONS2101-Consumables-Dustbin-PVC---Nos → 58	10	2	10		
7	CONS7245-Consumables-Dust Pan-PVC---Nos	24	12	24		
8	GENE1417-General Items-Sponges---12pack-Nos	500	684	500		
9	CONS9692-Consumables-Plastic Bucket-with mug White---Nos 2lts	20	0	20		
10	CONS6196-Consumables-Cleaning Cloth----Nos yellow	120	57	120		

Remarks: For Stock Replenishing purpose

	Engineer	Project Manager	Purchase	MD
Prepared By:	M.Asha jyothi			
Approved By:	Minish			
Sign & Date:				

APPROVED BY
27 FEB 2023
SOHAM MODI
MANAGING DIRECTOR