

PURCHASE DIVISION
Advice for approval for credit to supplier

②

Date:		08/03/23		Prepared by	Minish		Serial no.	15576	
Supplier name		Navkar Electrical Enterprises				HO inward no.			
Firm/Company		SSUP		Project	SHUP		HO received date		
PO/WO date		23/02/23		PO/WO No.	97464		Scan ID.		
Sl no.	Bill no.			Bill date		Bill amount		Original attached	
1.	NEE/4496/22-23			01/03/23		1,41,157/-		☒ Yes ☐ No	
2.								☐ Yes ☐ No	
3.								☐ Yes ☐ No	
4.								☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):							1,41,157/-		
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report									
MRN nos.:	117999				Proof of delivery matches MRN		☒ Yes ☐ No		
Amount B – Other Credits : Transportation charges									
Amount C – Other Debits :									
Amount D (D=A+B-C) – Amount to be credited to the supplier:							1,41,157/-		
Amount E – PO / WO value:							1,42,632/-		
Amount F – Difference (A – E):							1,475/-		
Quantity received as per PO / WO				☐ Yes ☐ Excess received ☐ Short received ☒ Part received					
Close PO / WO				☐ Yes ☒ No – wait for balance material ☐ Other					
Payment – due date				13/03/23					
Remarks: Part Bill									
Approved by	Purchase Officer	Purchase Manager	M D		Accountant		Accounts Manager		
Name:									
Sign:									
Date									
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k		Above 20k			

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

(ORIGINAL FOR RECIPIENT)

Navkar Electrical Enterprises Shop No.1141/B, 5-3-373 to 374 Opp Arya Samaj Mandir Gujarathi School Lane, R.P. Road Secunderabad-500003 GSTIN/UIN: 36BPCPB1957F1Z7 State Name : Telangana, Code : 36 E-Mail : navkarelectricals2014@gmail.com		Invoice No. NEE/4496/22-23	Dated 1-Mar-23
Buyer (Bill to) Summit Sales LLP 5-4-187/3&4, II Nd Floor, M.G Road, Secunderabad. GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36		Delivery Note By Rtg	Mode/Terms of Payment By Rtg
		Reference No. & Date.	Other References
		Buyer's Order No. 97464	Dated 23-Feb-23
		Dispatch Doc No.	Delivery Note Date
		Dispatched through By Person	Destination Shop
		Terms of Delivery NAGARAM	

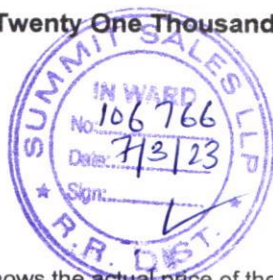
SI No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	R.G Cable ✓ RG - 6	8544	10 coil	1,850.00	coil		18,500.00
2	Cat 6 Cable ✓	8544	2 coil	7,200.00	coil		14,400.00
3	WPTC WIRE 2CORE ✓ 4SQMM X 2C	8544	20 coil	2,050.00	coil		41,000.00
4	25mm P V C Pipe ✓ 1.5MM	3917	200.00 No's	191.46	No's	58 %	16,082.64
5	25mm P V C Pipe ✓ 1.2MM	3917	100.00 No's	151.00	No's	58 %	6,342.00
6	25mm P V C Bend ✓	3917	500.00 No's	25.71	No's	58 %	5,399.10
7	2 Pair Telephone Wire ✓	8544	10 coil	985.00	coil		9,850.00
8	25mm PVC Deep J/box ✓	3917	180.00 No's	81.36	No's	58 %	6,150.82
9	2 Module Metal Box ✓	8538	50.00 No's	25.00	No's		1,250.00
10	PVC Round Sheet ✓ 150MM	8536	50.00 No's	13.00	No's		650.00
							1,19,624.56
							Output CGST @ 9%
							9 %
							Output SGST @ 9%
							9 %
							10,766.21
							10,766.21
							0.02
							Total
							₹ 1,41,157.00

Amount Chargeable (in words)

E. & O.E

INR One Lakh Forty One Thousand One Hundred Fifty Seven Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
8544	83,750.00	9%	7,537.50	9%	7,537.50	15,075.00
3917	33,974.56	9%	3,057.71	9%	3,057.71	6,115.42
8538	1,250.00	9%	112.50	9%	112.50	225.00
8536	650.00	9%	58.50	9%	58.50	117.00
Total	1,19,624.56		10,766.21		10,766.21	21,532.42

Tax Amount (in words) : **INR Twenty One Thousand Five Hundred Thirty Two and Forty Two PAISA Only**

Company's Bank Details

Bank Name : **HDFC BANK**A/c No. : **50200048602212**Branch & IFS Code : **Paradise & HDFC0000042**

for Navkar Electrical Enterprises



Authorised Signatory

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Purchase Order

Page(s) 1 Of 2

23-02-2023 13:13:47

From Company : **Summit Sales LLP**

5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.

G S T No. : 36ACQFS2044C1Z7



97464

08.02.23 3:48:31

Supplier Details

Navkar Electrical Enterprises

1141/B, Opp Arya Samaj Mandir ,Gujrati School Lane ,RP Road
Secunderabad-500003, Telangana

GSTIN 36BPCPB1957F1Z7

9652726688

Doc No 97464 170886

Doc Date 23-02-2023

Quote No Nil

Quote Date 20-02-2023

SupplyType Supply

Kind Attn : Mudit Bhansali

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 300700 - ELCO-Electrical - Co-Axial Cable-RG 6 TV Cable-Finolex - 100mtr - Bundles	10.00	1,850.00	0.00	18.00	21,830.00
2 223600 - ELCA-Electrical - Cat 6 cable--Dlink - 305mtrs - Bundles	2.00	7,200.00	0.00	18.00	16,992.00
3 802400 - ELSW-Electrical - Al service wire -4 mm-South King - 90mtrs - Bundles	20.00	2,050.00	0.00	18.00	48,380.00
4 422000 - ELCD-Electrical - Conducting Pipe -PVC- - 25X1.5mm - Nos	200.00	191.46	58.00	18.00	18,977.52
5 359000 - ELCD-Electrical - Conducting Pipe -PVC- - 25X1.2mm - Nos	100.00	151.00	58.00	18.00	7,483.56
6 198000 - ELCD-Electrical - Conducting Bends -PVC- - 25X1.5mm - Nos	500.00	25.71	58.00	18.00	6,370.94
7 457700 - ELTE-Electrical - Telephone wire -2 Pair-Finolex - 90mtrs - Nos	10.00	985.00	0.00	18.00	11,623.00
8 304600 - ELEC-Electrical - Deep Box-PVC- - 25MM - Nos	180.00	81.36	58.00	18.00	7,257.96
9 119700 - ELCD-Electrical - Metal Box-- - 2Way - Nos	100.00	25.00	0.00	18.00	2,950.00
10 750700 - ELCD-Electrical - Round covers -PVC- - 150mm - Nos	50.00	13.00	0.00	18.00	767.00

Total Order Value . . . 142,631.98

Rupees : One Lakh(s) Fourty Two Thousand Six Hundred Thirty One and Paise Ninty Eight Only.

Terms and Conditions :-

Specification / All items shall be of sudhakar brand/company

Payment Terms After Delivery & Production of bill

Tax GST included in the above prices

Delivery Date With in 2 days

Delivery Location Summit Housing LLP

Cherlapally, Behind Kingston PG college, Hyderabad

Phone. 9618244433, Hamendra

Penalty For Delay Nil

For **Summit Sales LLP**

Authorised Signatory

Name :

For MDs APPROVAL

- ☒ High Value/quantity beyond limits.
☐ Po/Req. processed-post approval.
☐ Approval for technical details/clarification.
☐ Replenishing SLLP stock
☐ Other

APPROVED BY

25 FEB 2023

**SOHAM MODI
MANAGING DIRECTOR**

Accepted the above Terms And Conditions

For **Navkar Electrical Enterprises**

Date : _/_/_

Purchase Order

Page(s) 2 Of 2

23-02-2023 13:13:47

Original / Office Copy / Purchase Div.Copy

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid NIL

Other Terms We reserve the right to reject items not conforming to quality and specifications, above order is for stock replenishing purpose

Completion Date Nil

Measurment Nil

Security Nil

Remarks 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Navkar Electrical Enterprises**

Name : _____

Name : _____

Date : __/__/__

Requisition Form

Company Name: SLLP

Site & Phase : SHLLP

Unit No./Block No.

Supplier:

Material required
before date:

Date: 20.02.2023

Time: 11:00:00

Req. No. 170886

ID No. 84547

S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	ELEC8842-Electrical-Co Axial Cable-RG 6 TV Cable-Finolex- 100mtr-Bundles	10 ✓	18	10		
2	ELEC1684-Electrical-Telephone wire -2 Pair-Finolex-90mtrs-Nos	10 ✓	19	10		
3	ELEC6991-Electrical-Cat 6 cable--D link- 305mtrs-Bundles	2 ✓	0	2		
4	ELEC1392-Electrical-Al service wire -4 mm-South King-90mtrs-Bundles	10 ✓	15	10		
5	ELEC3082-Electrical-Conducting Pipe -PVC--25X1.5mm-Nos	200 ✓	230	200		
6	ELEC4220-Electrical-Conducting Pipe -PVC--25X1.2mm-Nos	100 ✓	639	100		
7	ELEC3590-Electrical-Conducting Bends -PVC--25X1.5mm-Nos	500 ✓	1065	500		
8	ELEC3046-Electrical-Deep box -PVC--25mm-Nos	180 ✓	550	180		
9	ELEC6859-Electrical-Metal Box---2Way-Nos	100 ✓	151	100		
10	ELEC8378-Electrical-Round covers -PVC--150mm-Nos	50 ✓	331	50		

Remarks: For Stock Replenishing purpose

Engineer

Prepared By: M.Asha jyothis

Approved By: Minish

Sign & Date:

Project
Manager

Purchase

MD

APPROVED BY

21 FEB 2023

SOHAM MODI
MANAGING DIRECTOR