PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	08/03/23	Prepared by	Minish	Serial no.	15565
Supplier name	Sri Balaji Enterprises			HO inward no.	
Firm/Company	SSCLP	Project	SHLP	HO received date	
PO/WO date	28/02/23	PO/WO No.	97627	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	64	03/03/23	91,092/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	91,092/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos.:	118095	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	91,092/-
Amount E – PO / WO value:	91,092/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	13/03/23
Remarks:	final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:		09 MAR 2023			
Date		MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

SRI BALAJI ENTERPRISES # 14-1-418, NEAR ROCKET GROUND NEW AGHAPURA HYDERABAD 500001 T.S Phone no.: 9030605690 Email: seetaram.joshi@yahoo.com GSTIN: 36AEIPJ0494H1ZF State: 36-Telangana	Invoice No. **64** Date **03-03-2023** Place of supply **36-Telangana** PO date **28-02-2023** PO number **97627** Transport Name **RANDHIR** Vehicle Number **TS07UH0028**

Bill To

SUMMIT SALES LLP

5-4-187/3& 4, 2 nd Floor,
MG Road, Secunderabad - 03

Contact No. : 9502277299

GSTIN : 36ACQFS2044C1Z7

State: 36-Telangana

Ship To

SUMMIT HOUSING LLP
Cherlapally Behind Kingston PG College
pin cod -500051 (R.R. DSTI)

#	Item name	HSN/ SAC	Quantity	Unit	Price/ Unit	Discount	GST	Amount
1	ETTO SS CYLINDRICAL LOCK	8301	48	NOS	₹ 1,060.00	₹ 22,896.00 (45%)	₹ 5,037.12 (18%)	₹ 33,021.12
2	SS HINGES HG 1151	8302	200	NOS	₹ 395.00	₹ 35,550.00 (45%)	₹ 7,821.00 (18%)	₹ 51,271.00
3	DOOR STOPPER -NA	8302	50	NOS	₹ 115.25	₹ 0.00 (0%)	₹ 1,037.25 (18%)	₹ 6,799.75
	Total		**298**			**₹ 58,446.00**	**₹ 13,895.37**	**₹ 91,091.87**

Invoice Amount In Words

Ninety One Thousand Ninety Two Rupees only

Amounts:

Sub Total	₹ 91,091.87
Round off	₹ 0.13
Total	**₹ 91,092.00**
Received	₹ 0.00
Balance	₹ 91,092.00

HSN/ SAC	Taxable amount	CGST		SGST		Total Tax Amount
		Rate	Amount	Rate	Amount	
8301	₹ 27,984.00	9%	₹ 2,518.56	9%	₹ 2,518.56	₹ 5,037.12
8302	₹ 49,212.50	9%	₹ 4,429.13	9%	₹ 4,429.13	₹ 8,858.25
Total	**₹ 77,196.50**		**₹ 6,947.69**		**₹ 6,947.69**	**₹ 13,895.37**

Terms and conditions:

GOODS ONCE SOLD WILL NOT BE TAKEN BACK
SUBJECT TO HYDERABAD JURI ATTRACT INTEREST AT 24% P.A.SDICTION.
PAYMENT POST DUE DATE WILL

UPI SCAN TO PAY

MODI PROPERTIES PVT. LTD. INWARD No. 9122 Date 23/3/23 Sign. SEC'BAD

Company's Bank details:

Bank Name : KOTAK MAHINDRA BANK LIMITED, HYDERABAD - NAMPALLY

Bank Account No. : 4312001151

Bank IFSC code : KKBK0000553

Account holder's name : KIRAN DEVI JOSHI

For, : SRI BALAJI ENTERPRISES

SRI BALAJI ENTERPRISES SBE HYD.

Authorized Signatory

SUMMIT SALES LLP IN WARD No. 106637 Date 4/3/23 Sign. R.R. DIST.

INWARD
19561 Dt: 3/3/23
118695 Dt: 4/3/23
Received By: Sign:
SUMMIT SALES LLP

Tax Invoice

SRI BALAJI ENTERPRISES # 14-1-418, NEAR ROCKET GROUND NEW AGHAPURA HYDERABAD 500001 T.S Phone no.: 9030605690 Email: seetaram.joshi@yahoo.com GSTIN: 36AEIPJ0494H1ZF State: 36-Telangana	Invoice No. **64** Date **03-03-2023** Place of supply **36-Telangana** PO date **28-02-2023** PO number **97627** Transport Name **RANDHIR** Vehicle Number **TS07UH0028**
Bill To **SUMMIT SALES LLP** 5-4-187/3& 4, 2 nd Floor, MG Road, Secunderabad - 03 Contact No. : 9502277299 GSTIN : 36ACQFS2044C1Z7 State: 36-Telangana	Ship To SUMMIT HOUSING LLP Cherlapally Behind Kingston PG College pin cod -500051 (R.R. DSTI)

#	Item name	HSN/ SAC	Quantity	Unit	Price/ Unit	Discount	GST	Amount
1	ETTO SS CYLINDRICAL LOCK	8301	48	NOS	₹ 1,060.00	₹ 22,896.00 (45%)	₹ 5,037.12 (18%)	₹ 33,021.12
2	SS HINGES HG 1151	8302	200	NOS	₹ 395.00	₹ 35,550.00 (45%)	₹ 7,821.00 (18%)	₹ 51,271.00
3	DOOR STOPPER -NA	8302	50	NOS	₹ 115.25	₹ 0.00 (0%)	₹ 1,037.25 (18%)	₹ 6,799.75
	Total		**298**			**₹ 58,446.00**	**₹ 13,895.37**	**₹ 91,091.87**

Invoice Amount In Words

Ninety One Thousand Ninety Two Rupees only

Amounts:	
Sub Total	₹ 91,091.87
Round off	₹ 0.13
Total	**₹ 91,092.00**
Received	₹ 0.00
Balance	₹ 91,092.00

HSN/ SAC	Taxable amount	CGST		SGST		Total Tax Amount
		Rate	Amount	Rate	Amount	
8301	₹ 27,984.00	9%	₹ 2,518.56	9%	₹ 2,518.56	₹ 5,037.12
8302	₹ 49,212.50	9%	₹ 4,429.13	9%	₹ 4,429.13	₹ 8,858.25
Total	**₹ 77,196.50**		**₹ 6,947.69**		**₹ 6,947.69**	**₹ 13,895.37**

Terms and conditions:

GOODS ONCE SOLD WILL NOT BE TAKEN BACK
SUBJECT TO HYDERABAD JURI ATTRACT INTEREST AT 24% P.A.SDICTION.
PAYMENT POST DUE DATE WILL

UPI SCAN TO PAY

SUMMIT SALES LLP R.R. DIST.
INWARD No: 8731
Date: 9/3/23
Sign:

Company's Bank details:

Bank Name : KOTAK MAHINDRA BANK LIMITED, HYDERABAD - NAMPALLY

Bank Account No. : 4312001151

Bank IFSC code : KKBK0000553

Account holder's name : KIRAN DEVI JOSHI

For, : SRI BALAJI ENTERPRISES

SRI BALAJI ENTERPRISES SBE HYD.

Authorized Signatory

INWARD
Inward No. 9501 Dt: 3/3/23
GRN No: 118095 Dt: 4/3/23
Received By: Sign:
SUMMIT SALES LLP

Purchase Order

 01-03-2023 14:21:01 Original / Office Copy / Purchase Div.Copy

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details		
Sri Balaji Enterprises	**Doc No**	97627 170904
H,no.14-1-418, Near ROCKET Ground,New Aghapura Hyderbad-500001	**Doc Date**	28-02-2023
	Quote No	Nil
GSTIN 36AEIPJ0494H1ZF	**Quote Date**	23-02-2023
9030605690	**SupplyType**	Supply

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	547600 - HARD-Hardware - Cylinderacal Lock--Dorset - - - Nos	48.00	1,060.00	45.00	18.00	33,021.12
2	205800 - HARD-Hardware - SS Hinges-Per 1 piece-Dorset - - - Nos	200.00	395.00	45.00	18.00	51,271.00
3	647800 - HARD-Hardware - Magnetic door stopper-- - - - Nos	50.00	115.25	0.00	18.00	6,799.75
					Total Order Value . . .	**91,091.87**

Rupees : Ninty One Thousand Ninty One and Paise Eighty Seven Only.

Terms and Conditions :-

Specification / All items shall be of dorset brand/company

Payment Terms After delivery

Tax Included in the above prices

Delivery Date With in 4-5 days

Delivery Location Summit Housing LLP
Cherlapally,Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penality For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications, Above order is for Stock replanishing purpose.

Completion Date Nil

Measurment Including making charges.

Security Nil

Remarks 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Summit Sales LLP***

Authorised Signatory

Name : 02/03/2023

Accepted the above Terms And Conditions

For ***Sri Balaji Enterprises***

Name : ______

Date : __/__/____

Estimate/Draft PO

 28-02-2023 12:51:26

97627
16.02.23 5:15:18

From Company : **Summit Sales LLP**
~~5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.~~
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Sri Balaji Enterprises H,no.14-1-418, Near ROCKET Ground,New Aghapura Hyderbad-500001	**Doc No**	97627	170904
	Doc Date	28-02-2023	
	Quote No	Nil	
GSTIN 36AEIPJ0494H1ZF	**Quote Date**	23-02-2023	
9030605690	**SupplyType**	Supply	

Kind Attn : Mr.Seetaram Joshi

Estimate/Draft PO for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	547600 - HARD-Hardware - Cylinderacal Lock--Dorset - - - Nos	48.00	1,060.00	45.00	18.00	33,021.12
2	205800 - HARD-Hardware - SS Hinges-Per 1 piece-Dorset - - - Nos	200.00	395.00	45.00	18.00	51,271.00
3	647800 - HARD-Hardware - Magnetic door stopper-- - - - Nos	50.00	115.25	0.00	18.00	6,799.75
	Total Order Value . . .					**91,091.87**

Rupees : Ninty One Thousand Ninty One and Paise Eighty Seven Only.

Terms and Conditions :-

Specification /	All items shall be of dorset brand/company
Payment Terms	After delivery
Tax	Included in the above prices
Delivery Date	With in 4-5 days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, Above order is for Stock replanishing purpose.
Completion Date	Nil
Measurment	Including making charges.
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For MDs APPROVAL

- ☑ High Value/quantity beyond limits.
- ☐ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification.
- ☐ Replenishing SSLLP stock
- ☐ Other

APPROVED BY
01 MAR 2023
SOHAM MODI
MANAGING DIRECTOR

For *Summit Sales LLP*
Authorised Signatory
Name : 28/02/2023

Accepted the above Terms And Conditions
For *Sri Balaji Enterprises*
Name : ______
Date : __/__/____

Requisition Form

Company Name: SSLLP

Site & Phase : SHLLP

Date: 23.02.2023

Unit No./Block No.

Time: 11:00:00

Supplier:

Material required before date:

Req. No. 170904

ID No. 84681

PO 97627

S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	HARD6258-Hardware-Mortise Lock----Nos	30	3	30		
2	HARD3459-Hardware-Cylinderacal Lock--Dorset--Nos	48	119	48		
3	HARD3480-Hardware-SS Hinges-Per 1 piece-Dorset--Nos	200	120	200		
4	HARD3806-Hardware-Door Stopper----Nos	50	150	50		
5						
6						
7						
8						
9						
10						

Remarks: For Stock Replenishing purpose

	Engineer	Project Manager	Purchase	MD
Prepared By:	M.Asha jyothi			
Approved By:	Minish			
Sign & Date:				

APPROVED BY
25 FEB 2023
SOHAM MODI
MANAGING DIRECTOR