

PURCHASE DIVISION  
Advice for approval for credit to supplier



|                                                                                                                                                                                                                                                   |               |                  |  |                                                                                                                                                                 |  |            |                               |                  |                                                                     |                                                                     |  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|------------------|--|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|--|------------|-------------------------------|------------------|---------------------------------------------------------------------|---------------------------------------------------------------------|--|
| Date:                                                                                                                                                                                                                                             |               | 7/3/23           |  | Prepared by                                                                                                                                                     |  | Deepa      |                               | Serial no.       |                                                                     | 15482                                                               |  |
| Supplier name                                                                                                                                                                                                                                     |               | Pratul Sanitary  |  |                                                                                                                                                                 |  |            |                               | HO inward no.    |                                                                     |                                                                     |  |
| Firm/Company                                                                                                                                                                                                                                      |               | MMR-HP           |  | Project                                                                                                                                                         |  | GHT        |                               | HO received date |                                                                     |                                                                     |  |
| PO/WO date                                                                                                                                                                                                                                        |               | 24/2/23          |  | PO/WO No.                                                                                                                                                       |  | 97515      |                               | Scan ID.         |                                                                     |                                                                     |  |
| Sl no.                                                                                                                                                                                                                                            | Bill no.      |                  |  | Bill date                                                                                                                                                       |  |            | Bill amount                   |                  |                                                                     | Original attached                                                   |  |
| 1.                                                                                                                                                                                                                                                | PS/22-23/1234 |                  |  | 2/3/23                                                                                                                                                          |  |            | 1,366/-                       |                  |                                                                     | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |  |
| 2.                                                                                                                                                                                                                                                |               |                  |  |                                                                                                                                                                 |  |            |                               |                  |                                                                     | <input type="checkbox"/> Yes <input type="checkbox"/> No            |  |
| 3.                                                                                                                                                                                                                                                |               |                  |  |                                                                                                                                                                 |  |            |                               |                  |                                                                     | <input type="checkbox"/> Yes <input type="checkbox"/> No            |  |
| 4.                                                                                                                                                                                                                                                |               |                  |  |                                                                                                                                                                 |  |            |                               |                  |                                                                     | <input type="checkbox"/> Yes <input type="checkbox"/> No            |  |
| Amount A – Bills total (Excluding Transport & Hamali Charges):                                                                                                                                                                                    |               |                  |  |                                                                                                                                                                 |  |            |                               | 1,366/-          |                                                                     |                                                                     |  |
| Proof of delivery by way of: <input checked="" type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report |               |                  |  |                                                                                                                                                                 |  |            |                               |                  |                                                                     |                                                                     |  |
| MRN nos.:                                                                                                                                                                                                                                         |               | 118013           |  |                                                                                                                                                                 |  |            | Proof of delivery matches MRN |                  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |                                                                     |  |
| Amount B – Other Credits : Transportation charges                                                                                                                                                                                                 |               |                  |  |                                                                                                                                                                 |  |            |                               |                  |                                                                     |                                                                     |  |
| Amount C – Other Debits :                                                                                                                                                                                                                         |               |                  |  |                                                                                                                                                                 |  |            |                               |                  |                                                                     |                                                                     |  |
| Amount D (D=A+B-C) – Amount to be credited to the supplier:                                                                                                                                                                                       |               |                  |  |                                                                                                                                                                 |  |            |                               | 1,366/-          |                                                                     |                                                                     |  |
| Amount E – PO / WO value:                                                                                                                                                                                                                         |               |                  |  |                                                                                                                                                                 |  |            |                               | 1,366/-          |                                                                     |                                                                     |  |
| Amount F – Difference (A – E):                                                                                                                                                                                                                    |               |                  |  |                                                                                                                                                                 |  |            |                               |                  |                                                                     |                                                                     |  |
| Quantity received as per PO / WO                                                                                                                                                                                                                  |               |                  |  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Part received |  |            |                               |                  |                                                                     |                                                                     |  |
| Close PO / WO                                                                                                                                                                                                                                     |               |                  |  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> Other                                  |  |            |                               |                  |                                                                     |                                                                     |  |
| Payment – due date                                                                                                                                                                                                                                |               |                  |  | 13/3/23                                                                                                                                                         |  |            |                               |                  |                                                                     |                                                                     |  |
| Remarks: final bill                                                                                                                                                                                                                               |               |                  |  |                                                                                                                                                                 |  |            |                               |                  |                                                                     |                                                                     |  |
|                                                                                                                                                                                                                                                   |               |                  |  |                                                                                                                                                                 |  |            |                               |                  |                                                                     |                                                                     |  |
| Approved by                                                                                                                                                                                                                                       |               | Purchase Officer |  | Purchase Manager                                                                                                                                                |  | M D        |                               | Accountant       |                                                                     | Accounts Manager                                                    |  |
| Name:                                                                                                                                                                                                                                             |               | Deepa            |  |                                                                                                                                                                 |  |            |                               |                  |                                                                     |                                                                     |  |
| Sign:                                                                                                                                                                                                                                             |               |                  |  |                                                                                                                                                                 |  |            |                               |                  |                                                                     |                                                                     |  |
| Date                                                                                                                                                                                                                                              |               | 7/3/23           |  |                                                                                                                                                                 |  |            |                               |                  |                                                                     |                                                                     |  |
| Approval limit                                                                                                                                                                                                                                    |               | Upto 20k         |  | Above 20k                                                                                                                                                       |  | Above 100k |                               | Upto 20k         |                                                                     | Above 20k                                                           |  |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

## GST INVOICE

(ORIGINAL FOR RECIPIENT)

**Praful Sanitary**

3-6-429/6, SRI SAI TOWER,  
St.No.4 HIMAYAT NAGAR  
HYDERABAD  
GSTIN/UIN: 36ACWPG4864A1ZG  
State Name : Telangana, Code : 36  
E-Mail : prafulsanitary@gmail.com

Buyer (Bill to)

**Mehta & Modi Realty Kowkur LLP**

5-4-187/3&4, IInd Floor,  
M G Road, Soham Mansion  
Secunderabad  
GSTIN/UIN : 36ABLFM7631F1Z3  
State Name : Telangana, Code : 36

|                       |                    |
|-----------------------|--------------------|
| Invoice No.           | Dated              |
| <b>PS/22-23/1234</b>  | <b>2-Mar-23</b>    |
| Delivery Note         |                    |
| <b>Invoice</b>        |                    |
| Reference No. & Date. | Other References   |
|                       | <b>9502232100</b>  |
| Buyer's Order No.     | Dated              |
| <b>97515</b>          | <b>24-Feb-23</b>   |
| Dispatch Doc No.      | Delivery Note Date |
| <b>Invoice</b>        | <b>2-Mar-23</b>    |
| Dispatched through    | Destination        |
| <b>Goods Vehicle</b>  | <b>Kowkur</b>      |

| Sl No. | Description of Goods and Services | HSN/SAC | GST Rate | Quantity | Rate   | per | Disc. % | Amount     |
|--------|-----------------------------------|---------|----------|----------|--------|-----|---------|------------|
| 1      | 40mm Cpvc Ball Valve              | 8481    | 18 %     | 2 No:    | 997.67 | No: | 42 %    | 1,157.30   |
|        | Output CGST                       |         |          |          |        |     |         | 104.16     |
|        | Output SGST                       |         |          |          |        |     |         | 104.16     |
|        | ROUNDING OFF                      |         |          |          |        |     |         | 0.38       |
| Total  |                                   |         |          |          |        |     |         | ₹ 1,366.00 |

Amount Chargeable (in words)

**Indian Rupees One Thousand Three Hundred Sixty Six Only**

E. &amp; O.E

| HSN/SAC | Taxable Value | Central Tax |        | State Tax |        | Total Tax Amount |
|---------|---------------|-------------|--------|-----------|--------|------------------|
|         |               | Rate        | Amount | Rate      | Amount |                  |
| 8481    | 1,157.30      | 9%          | 104.16 | 9%        | 104.16 | 208.32           |
| 9965    |               | 9%          |        | 9%        |        |                  |
| 99      |               | 14%         |        | 14%       |        |                  |
| Total   | 1,157.30      |             | 104.16 |           | 104.16 | 208.32           |

Tax Amount (in words) : **Indian Rupees Two Hundred Eight and Thirty Two paise Only**

Company's PAN : ACWPG4864A

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Praful Sanitary

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice



## Purchase Order

Page(s) 1 Of 1

24-02-2023 11:09:53



97515

16.02.23 5:15:17

From Company : **Mehta & Modi Realty Kowkur LLP**  
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-50  
G S T No. : 36ABLFM7631F1Z3

### Supplier Details

Praful Sanitary  
3-6-138/5, Himayat Nagar, Hyderabad.

**GSTIN** 36ACWPG864A1ZG 40077300  
65526886. 9849624797

|                   |            |        |
|-------------------|------------|--------|
| <b>Doc No</b>     | 97515      | 142659 |
| <b>Doc Date</b>   | 24-02-2023 |        |
| <b>Quote No</b>   | Nil        |        |
| <b>Quote Date</b> | 23-02-2023 |        |
| <b>SupplyType</b> | Supply     |        |

**Kind Attn : Mr. Ashish Gupta**

Purchase Order for the Supply of following Items.

| Item Name                                                               | Qty  | Rate   | Dis%  | GST   | Amount          |
|-------------------------------------------------------------------------|------|--------|-------|-------|-----------------|
| 1 10220 - Plumbing - CPVC - Ball Valve - 1 1/2 In - nos<br>size-37.5 mm | 2.00 | 997.67 | 42.00 | 18.00 | 1,365.61        |
| <b>Total Order Value . . .</b>                                          |      |        |       |       | <b>1,365.61</b> |

Rupees : One Thousand Three Hundred Sixty Five and Paise Sixty One Only.

### Terms and Conditions :-

|                          |                                                                                                                                                                                                                                               |
|--------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Specification /</b>   | All items shall be of 'Sudhakar' brand.                                                                                                                                                                                                       |
| <b>Payment Terms</b>     | After Delivery & Production of bill                                                                                                                                                                                                           |
| <b>Tax</b>               | Inclusive of all taxes                                                                                                                                                                                                                        |
| <b>Delivery Date</b>     | Next Day.                                                                                                                                                                                                                                     |
| <b>Delivery Location</b> | Greenwood Heights<br>Sy no: 196, Kowkur.<br>Phone. 040-66335551                                                                                                                                                                               |
| <b>Penalty For Delay</b> | Nil                                                                                                                                                                                                                                           |
| <b>Transportation</b>    | Transport cost shall be borne by us.                                                                                                                                                                                                          |
| <b>Warranty</b>          | Nil                                                                                                                                                                                                                                           |
| <b>Advance Paid</b>      | Nil                                                                                                                                                                                                                                           |
| <b>Other Terms</b>       | We reserve the right to reject items not conforming to quality and specifications. Above order for water and sprinkler connection work purpose.                                                                                               |
| <b>Completion Date</b>   | Nil                                                                                                                                                                                                                                           |
| <b>Measurment</b>        | Nil                                                                                                                                                                                                                                           |
| <b>Security</b>          | Nil                                                                                                                                                                                                                                           |
| <b>Remarks</b>           | Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email. |

For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

Name : \_\_\_\_\_

Accepted the above Terms And Conditions

For **Praful Sanitary**

Name : \_\_\_\_\_

Date : \_\_/\_\_/\_\_



### Requisition Form

|                                |                                |          |            |
|--------------------------------|--------------------------------|----------|------------|
| Company Name:                  | Mehta & Modi Realty Kowkur LLP | Date:    | 23-02-2023 |
| Site & Phase :                 | GHT                            | Time:    | 15.00      |
| Supplier                       |                                | Req. No. | 142659     |
| Material required before date: | 24-02-2023                     | ID No.   | 89606      |

| No | Description                            | Size   | Quantity | Units | Inward No | Date |
|----|----------------------------------------|--------|----------|-------|-----------|------|
| 1  | CPVC Ball Valve(1 1/2") 997.67. + 4018 | 37.5mm | 2        | Nos   |           |      |
| 2  | MS Heavy Coupling 1                    | 15mm   | 200      | Nos   |           |      |
| 3  | plumbing CPVC                          |        |          |       |           |      |
| 4  | ↓                                      |        |          |       |           |      |
| 5  | 10220                                  | 97915  |          |       |           |      |
| 6  |                                        |        |          |       |           |      |
| 7  |                                        |        |          |       |           |      |
| 8  |                                        |        |          |       |           |      |
| 9  |                                        |        |          |       |           |      |
| 10 |                                        |        |          |       |           |      |

Remarks: - For Water and sprinkler connection purpose.

|              |           |              |  |
|--------------|-----------|--------------|--|
| Prepared By  | A Suresh  | Approved by  |  |
| Sign. & Date | 23-02-203 | Sign. & Date |  |

Note: On receipt of material at site write inward number and date in last 2 columns.





## GST INVOICE

(DUPLICATE FOR TRANSPORTER)

## Praful Sanitary

3-4-429/5, BRI SAI TOWER,  
3rd No 4 HIMAYAT NAGAR  
HYDERABADGSTIN/UIN: 36ACWPG4864A1ZG  
State Name: Telangana, Code: 36  
E-Mail: prafulsanitary@gmail.com

Buyer (Bill to)

## Mehta &amp; Modi Realty Kowkur LLP

5-4-187/3&4, IInd Floor,  
M G Road, Soham Mansion  
SecunderabadGSTIN/UIN: 36ABLFM7631F1Z3  
State Name: Telangana, Code: 36

Invoice No.

PS/22-23/1234

Dated

2-Mar-23

Delivery Note

Invoice

Reference No. &amp; Extn

Cybernetics

9502232100

Buyer's Order No.

97515

Dated

24-Feb-23

Dispatch Doc No.

Invoice

Delivery Note Date

2-Mar-23

Dispatched through

Destination

Goods Vehicle

Kowkur

| SI No | Description of Goods and Services | HSN/SAC | GST Rate | Quantity | Rate   | Net | Disc % | Amount     |
|-------|-----------------------------------|---------|----------|----------|--------|-----|--------|------------|
| 1     | 40mm CpvC Ball Valve              | 8481    | 18 %     | 2 No:    | 957.57 | No. | 42 %   | 1,157.30   |
|       | Output CGST                       |         |          |          |        |     |        | 104.16     |
|       | Output SGST                       |         |          |          |        |     |        | 104.16     |
|       | ROUNDING OFF                      |         |          |          |        |     |        | 0.33       |
| Total |                                   |         |          | 2 No:    |        |     |        | ₹ 1,366.00 |

Amount Chargeable (in words)

Indian Rupees One Thousand Three Hundred Sixty Six Only

E &amp; O E

| HSN/SAC | Taxable Value | Central Tax Rate | Central Tax Amount | State Tax Rate | State Tax Amount | Total Tax Amount |
|---------|---------------|------------------|--------------------|----------------|------------------|------------------|
| 8481    | 1,157.30      | 9%               | 104.16             | 9%             | 104.16           | 208.32           |
| 9965    |               | 9%               |                    | 9%             |                  |                  |
| 99      |               | 14%              |                    | 14%            |                  |                  |
| Total   | 1,157.30      |                  | 104.16             |                | 104.16           | 208.32           |

Tax Amount (in words) Indian Rupees Two Hundred Eight and Thirty Two paise Only

Company's PAN: ACWPG4864A

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

INVOICE

Award No: 13877 Dt: 02/03/23

MRN No: 118013 Dt: 02/03/23

Received By: [Signature]

MEHTA & MODI REALTY KOWKUR LLP

15:30

HYDERABAD JURISDICTION

Computer Generated Invoice



for Praful Sanitary

Authorized Signatory