PURCHASE DIVISION
Advice for approval for credit to supplier

E

| | | | | | |
|---|---|---|---|---|---|
| Date: | 7/3/23 | Prepared by | Deepa | Serial no. | **15490** |
| Supplier name | Rajadhani tiles company | | | HO inward no. | |
| Firm/Company | B+C Estates | Project | May flower Grande | HO received date | |
| PO/WO date | 30/12/23 | PO/WO No. | 20221230003 | Scan ID. | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 077 | 19/1/23 | 56,640/- | ☑ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| 4. | | | | □ Yes □ No |

| | |
|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | 56,640/- |
| Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report | |

| | | | |
|---|---|---|---|
| MRN nos.: | | Proof of delivery matches MRN | ☑ Yes □ No |

| | |
|---|---|
| Amount B –Other Credits : Transportation charges | - |
| Amount C –Other Debits : | - |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 56,640/- |
| Amount E – PO / WO value: | 56,679/- |
| Amount F – Difference (A – E): | 39/- |
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Part received |
| Close PO / WO | ☑ Yes □ No – wait for balance material □ Other |
| Payment – due date | 13/3/23 |
| Remarks: | final bill |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | Deepa | [signature] APPROVED | | | |
| Sign: | [signature] | 07 MAR 2023 | | | |
| Date | 7/3/23 | P. VENKATESHWARLU MANAGER PURCHASE | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

**TAX INVOICE**
CASH / CREDIT

& : 9848525411
: 8885561492

# RAJADHANI TILES COMPANY

## MARBLES & GRANITE

**Dealers in : Rajastan Marbles, Granite, Kota Stone, Bangalore Stone, Tandur Stone and all types of Parking & Flooring Tiles**

Plot No. 78, H.No. 4-40/7/2, Nagaram Village, Keesara Mdl., Medchal Dist - 500 083.

**GSTIN : 36AAPPU3108E1ZM**

**Invoice No.** 077

Date : 19/01/2023

Billed to :
Name : BLC Estates
Address : Mallapur
Hyderabad
State : Telangana Code : 36

Party GSTIN : 36AAHFB7046A1ZT
Mode of Supply (Transportation)
Place of Supply : Mallapur
P.O. No. : 20221230003
State Code : **TELANGANA - 36**
Vehicle No. TS08UE4885

| S.No. | DESCRIPTION | HSN/SAC | QTY. | RATE | UNIT PRICE | AMOUNT Rs. Ps. |
|---|---|---|---|---|---|---|
| 1) | Interlocking Tiles 2i2-209 | 6907 | 1000 | 48 | SFt | 48,000 |
| | way Bill No 111586236421 | | | | | |

SUMMIT SALES LLP R.R. DIST. IN WARD No: 104449 Date: 13/1/23 Sign:

Electronic Reference Number :

Rupees in words : Fifty six Thousand Six Hundred and Fourty rupees only

| | |
|---|---|
| Total Taxable Value | 48,000 |
| CGST @ 9 % | 4320 |
| SGST @ 9 % | 4320 |
| IGST @ — % | — |
| (Subject to Reverse Charges) | — |
| **GRAND TOTAL** | 56,640 |

**BANK DETAILS**

**Bank Name : ICICI BANK**
**Account No. : 131805500546**
**IFSC Code : ICIC0001318** **Branch : Kapra**

1. Interest @ 18% will be strictly charged extra of bills are not paid within ..................days.
2. We are not responsible for transit damages.
3. No rejection is entertained beyond 15 days from the date of receipt of material your end.
4. All disputes are subject to Hyderabad Jurisdiction.

For **RAJADHANI TILES COMPANY**

**Receiver's Signature with Seal**

# Purchase Order

Original

| From Company: | | Delivery Location: | |
|---|---|---|---|
| | B& C Estates<br>5-4-187/3&4, IInd FloorSoham MansionM.G.Road<br>Secunderabad,TELANGANA,500003<br>GSTNO:36AAHFB7046A1ZT | | Mayflower Grande<br>Sy.no.191, Mallapur Main Road, Hyderbad - 500076<br>,,<br>,9502211011 |

| Supplier Details | | | | |
|---|---|---|---|---|
| Rajadhani Tiles Company<br>Plot no.78Beside Sri ram kanta Weight Bridge, nagaramnagaram, Keesara (M)<br>R R Dist,TG,<br>GSTIN:36AAPPU3108E1ZM<br>,9848525411 | PO No | 20221230003 | Quote No | Nil |
| | PO Date | 30 Dec 2022 | Quote Date | 31 Dec 2022 |
| | Supply Type | Purchase Order | | |

| SNo. | Item Name | Qty | Rate | Dis% | Taxable Amount | GST% | | | | | | Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | IGST% | CGST% | SGST% | IGST AMT | CGST AMT | SGST AMT | |
| 1 | BUIL5776-Building Material-Pavers Interlocking-Zig Zag-80mm-sqm | 93.00 | 516.48 | 0% | 48,033 | 0% | 9% | 9% | 0 | 4,323 | 4,323 | 56,679 |
| | | | | | | | | **Total Amount ...** | 0 | 4,323 | 4,323 | 56,679 |

Rupees in words : Fifty Six Thousands Six Hundred And Seventy Eight .five Two PaiseOnly.

Terms and Conditions:-

| | |
|---|---|
| Additional Specifications | Inclusive of GST . |
| Tax : | Within 2 days of PO |
| Delivery Date : | As given above. |
| Delivery Location : | By Vendor. |
| Transport: | 28,339/- 50% Advance with po |
| Advance Paid : | 50% Advance balance After Material delivery and on submission of bills. |
| Payment Terms : | Proof of delivery & original invoice must be delivered to Second floor, Soham Mansion, M.G. Road, Secunderabad- 03.Do not send to site. |
| Bill submission: | Drive Way And Setback Repairing Purpose. |



31/12/22 10:59:35 AM

# Purchase Order

Original

Other Terms: Payment shall be made on quantity delivered at site.

| | |
|---|---|
| For B& C Estates | Accepted the above Terms And Conditions<br>For Rajadhani Tiles Company |
| Authorised Signatory | |
| Name :- | |
| Sign:- | |
| Date :- | Date :- |

APPROVED
31 DEC 2022
P. VENKATESHWARLU
MANAGER PURCHASE



31/12/22 10:59:35 AM

## Requisition Form

| | | | |
|---|---|---|---|
| Company Name | | | |
| Site Or Phase | B& C Estates | Date | 26 Dec 2022 |
| Flat/Villa/Other | Mayflower Grande | Time | 05:40:09 |
| Material required before date | drive way and setbacks repairing purpose | Req.No. | |
| | | ID No | 20221226004 |

| S.No | Description | Qty Required | Qty Available at Site | Order Qty | Last Rate | Inward No | Date |
|---|---|---|---|---|---|---|---|
| 1 | BUIL5776-Building Material-Pavers Interlocking-Zig Zag-80mm-sqm | 93.00 | 0 | 93.00 | 572.00 | | |

Remarks: Red, Black and Grey colour requiered equally

Prepared By :- Narender Reddy K

APPROVED
31 DEC 2022
P. VENKATESHWARLU
MANAGER PURCHASE

48 Sft + 18%.

Sign:-

Date :- 26 Dec 2022

Approved By:-

Sign:-

Date:-

Note: On receipt of material at site write inward number and date in last two columns



30/12/22 03:36:13 PM

Ⓒ: 9848525411
: 8885561492

# RAJADHANI TILES COMPANY

Plot No. 78, H.No. 4-40/7/2, Nagaram Village, Keesara Mdl.,
Medchal Dist - 500 083, Telangana.

M/s. B. and C. ESTATES
mallapur -

No.: 197
Date: 17/11.23
Order No.: 2022123 0003
Vehicle No. TS08UE4855

| S.NO. | PARTICULARS | QTY. | RATE | AMOUNT Rs. Ps. |
|---|---|---|---|---|
| 1 | Zig-ZAG" | 93 SQM | | |
| | | | | |
| | 80 mm | | | |
| | PAVERS | | | |
| | | | | |
| | | | | |
| | 1000. SFT | | | |
| | | | | |
| | | | | |
| | 1800 [illegible] | | | |
| | 600 yellow | | | |
| | 600 [illegible] | | | |
| | 3,000 P[illegible] | | | |
| | | | TOTAL | |

INWARD
Inward No:
Dt:
MRN No:
Sign:
Received By:
MODI PROPERTIES PVT. LTD. SY No. 82/1.

Goods once sold will not be taken back

SUMMIT SALES LLP
IN WARD
No: 87270
Date: 7/3/23
Sign:
R.R. DIST.

Thank you E. & O.E. Signature