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PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	08/03/23	Prepared by	Minish	Serial no.	15573
Supplier name	Reflections Electricals Pvt Ltd			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	01/03/23	PO/WO No.	97662	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	4758	03/03/23	27,796/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	27,796/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	
MRN nos.: 118099	Proof of delivery matches MRN ☑ Yes ☐ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	27,796/-
Amount E – PO / WO value:	27,796/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	13/03/23
Remarks:	final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:					
Date		09 MAR 2023			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Sales Invoice

Reflections Electricals Pvt Ltd. 5-4-187/7, M G Road & R P Road Junction Ranigunj, Secunderabad 500003 T.S Phone: 04027543785, 9705577776 GSTIN/UIN: 36AADCR2047Q1ZZ State Name : Telangana, Code : 36 E-Mail : reflections_hyderabad@yahoo.com	Invoice No. **4758**	Dated **3-Mar-2023**
	Delivery Note **1081**	Mode/Terms of Payment **Against Delivery**
	Reference No. & Date. **4758 dt. 3-Mar-2023**	Other References
Consignee (Ship to) **Summit Sales LLP** 5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No. **97662/170923**	Dated **1-Mar-2023**
	Dispatch Doc No.	Delivery Note Date **3-Mar-2023**
	Dispatched through **Your Self**	Destination **Cherlapally**
Buyer (Bill to) **Summit Sales LLP** 5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36 Place of Supply : Telangana	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**Venia Socket 6/16A B1332**	853669	18 %	**100.0000 nos**	93.00	nos	**9,300.00**
2	**Venia Fan Regulator B1900**	841490	18 %	**72.0000 nos**	198.00	nos	**14,256.00**
							23,556.00
	OUTPUT CGST						**2,120.04**
	OUTPUT SGST						**2,120.04**
	Less : ***Rounding Off***						**(-)0.08**
	Total			**172.0000 nos**			**₹ 27,796.00**

INWARD
Inward No. 19505 Dt: 3/3/23
MRN No: 118099 Dt: 4/3/23
Received By: Sign:
SUMMIT SALES LLP

Amount Chargeable (in words) *E. & O.E*

INR Twenty Seven Thousand Seven Hundred Ninety Six Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
853669	9,300.00	9%	837.00	9%	837.00	1,674.00
841490	14,256.00	9%	1,283.04	9%	1,283.04	2,566.08
Total	**23,556.00**		**2,120.04**		**2,120.04**	**4,240.08**

Tax Amount (in words) : **INR Four Thousand Two Hundred Forty and Eight paise Only**

Date & Time :

Company's Bank Details
A/c Holder's Name : **Reflections Electricals Pvt Ltd.**
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Company's PAN : **AADCR2047Q**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

Authorised Signatory

REFLECTIONS ELECTRICALS PVT LTD.

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 106762 Date: 7/3/23 Sign:

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

Purchase Order

 01-03-2023 10:22:25

97662

16.02.23 5:15:18

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Reflections Electricals Pvt. Ltd., 5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003	**Doc No**	97662	170923
	Doc Date	01-03-2023	
	Quote No	nil	
GSTIN 36AADCR2047Q1ZZ 27540307	**Quote Date**	27-02-2023	
27543785.. 9849875767	**SupplyType**	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	522800 - ELSW-Electrical - Socket--Wipro NW - 16amps - Nos	100.00	310.00	70.00	18.00	10,974.00
2	274100 - ELSW-Electrical - Fan Dimmer--Wipro NW - - - Nos	72.00	660.00	70.00	18.00	16,822.08
					Total Order Value . . .	**27,796.08**

Rupees : Twenty Seven Thousand Seven Hundred Ninty Six and Paise Eight Only.

Terms and Conditions :-

Specification /	All items shall be of 'Wipro' brand,
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	10 years warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for Stock replenishing purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For ***Summit Sales LLP***

Authorised Signatory

Name : 01/03/2023

Contact . .

Accepted the above Terms And Conditions

For ***Reflections Electricals Pvt. Ltd.,***

Name :

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	27.02.2023
Site & Phase :	SHLLP	Time:	11:00:00
Unit No./Block No.			
Supplier:		Req. No.	170923
Material required before date:		ID No.	84731

S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	ELEC3597-Electrical-Socket--Wipro NW-16amps-Nos	100	271	100		
2	ELEC3683-Electrical-Fan Dimmer--Wipro NW--Nos	72	237	72		
3						
4						
5						
6						
7						
8						
9						
10						

PO8 97662.

Remarks: For Stock Replenishing purpose

	Engineer	Project Manager	Purchase	MD
Prepared By:	M.Asha jyothi			
Approved By:	Minish			
Sign & Date:				

APPROVED BY
27 FEB 2023
SOHAM MODI
MANAGING DIRECTOR