PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	08/03/23	Prepared by	Minish	Serial no.	15577
Supplier name	Navkar Electrical Enterprises			HO inward no.	
Firm/Company	SSUP	Project	SHUP	HO received date	
PO/WO date	01/03/23	PO/WO No.	97663	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	NEE/4495/22-23	01/03/23	944/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	944/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 117998 — Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	944/-
Amount E – PO / WO value:	944/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	13/03/23
Remarks:	final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:		APPROVED 09 MAR 2023 MINISH PARIKH MANAGER-PROCUREMENT			
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

(ORIGINAL FOR RECIPIENT)

Navkar Electrical Enterprises Shop No.1141/B, 5-3-373 to 374 Opp Arya Samaj Mandir Gujarathi School Lane, R.P. Road Secunderabad-500003 GSTIN/UIN: 36BPCPB1957F1Z7 State Name : Telangana, Code : 36 E-Mail : navkarelectricals2014@gmail.com	Invoice No. **NEE/4495/22-23**	Dated **1-Mar-23**
	Delivery Note	Mode/Terms of Payment **By Rtgs**
	Reference No. & Date.	Other References
Buyer (Bill to) **Summit Sales LLP** 5-4-187/3&4, II Nd Floor, M.G Road, Secunderabad. GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No. **97663**	Dated **1-Mar-23**
	Dispatch Doc No.	Delivery Note Date
	Dispatched through **By Person**	Destination **Shop**
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	**20mm Pvc Flexible Pipe (50 Mtrs)**	39173290	**4 Roll**	200.00	Roll		**800.00**
	Output CGST @ 9%			9	%		**72.00**
	Output SGST @ 9%			9	%		**72.00**
	Total		**4 Roll**				**₹ 944.00**

SUMMIT SALES LLP
IN WARD
No. 106767
Date 7/3/23
Sign.
R.R. DIST.

INWARD
Inward No. 19988 Dt: 01/3/23
MRN No: 117998 Dt: 2/3/23
Received By:
Sign:
SUMMIT SALES LLP

Amount Chargeable (in words)

E. & O.E

INR Nine Hundred Forty Four Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
39173290	800.00	9%	72.00	9%	72.00	144.00
Total	**800.00**		**72.00**		**72.00**	**144.00**

Tax Amount (in words) : **INR One Hundred Forty Four Only**

Company's Bank Details
Bank Name : **HDFC BANK**
A/c No. : **50200048602212**
Branch & IFS Code : **Paradise & HDFC0000042**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Navkar Electrical Enterprises

Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

 01-03-2023 10:22:25

97663
16.02.23 5:15:18

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Navkar Electrical Enterprises	**Doc No**	97663	170921
1141/B,Opp Arya Samaj Mandir ,Gujrati School Lane ,RP Road Secunderabad-500003,Telangana	**Doc Date**	01-03-2023	
	Quote No	Nil	
GSTIN 36BPCPB1957F1Z7	**Quote Date**	27-02-2023	
9652726688	**SupplyType**	Supply	

Kind Attn : Mudit Bhansali

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	472300 - ELEC-Electrical - Flexible pipe-- - 20MM-50Mtrs - Bundle	4.00	200.00	0.00	18.00	944.00
					Total Order Value ...	**944.00**

Rupees : Nine Hundred Fourty Four Only.

Terms and Conditions :-

Specification /	All items shall be of sudhakar brand/company
Payment Terms	After Delivery & Production of bill
Tax	GST included in the above prices
Delivery Date	With in 2 days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	NIL
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order is for stock replenishing purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Summit Sales LLP***

Authorised Signatory

Name : 01/03/2023

Contact ...

Accepted the above Terms And Conditions

For ***Navkar Electrical Enterprises***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	27.02.2023				
Site & Phase :	SHLLP	Time:	11:00:00				
Unit No./Block No.							
Supplier:		Req. No.	170921				
Material required before date:	P0097663.	ID No.	84729				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	ELEC7795-Electrical-Flexible pipe---20mm 50Mtrs-Bundles	4	6	4			
2	ELEC6647-Electrical-Contactor-3phase-L&T--Nos	5	0	5			
3	ELEC9835-Electrical-Timer--L&T-32amps 3pole-Nos	5	0	5			
4							
5							
6							
7							
8							
9							
10							
Remarks:	For Stock Replenishing purpose						
	Engineer	Project Manager		Purchase		MD	
Prepared By:	M.Asha jyothi						
Approved By:	Minish						
Sign & Date:							

APPROVED BY
27 FEB 2023
SOHAM MODI
MANAGING DIRECTOR