

PURCHASE DIVISION
Advice for approval for credit to supplier

(E)

Date:		9-03-23		Prepared by	S. Jayswal		Serial no.	15596	
Supplier name		Kaveri Timber Depot				HO inward no.			
Firm/Company		Sov LLP		Project	Sov part-II		HO received date		
PO/WO date		1-02-23		PO/WO No.	96668		Scan ID.		

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	225	9-02-23	73,678/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):		7,30,77/-	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.:	117375	Proof of delivery matches MRN	☒ Yes ☐ No
Amount B – Other Credits : Transportation charges		708/-	
Amount C – Other Debits :		—	
Amount D (D=A+B-C) – Amount to be credited to the supplier:		73,678/-	
Amount E – PO / WO value:		73,077/-	
Amount F – Difference (A – E):		601/-	
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received	
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other	
Payment – due date		13-3-23 - 50% advance paid	
Remarks: final bill			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		V. S.			
Sign:		APPROVED			
Date		10 MAR 2023			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.



CASH / CREDIT MEMO

Kaveri Timber Depot

Dealers in : Burma Teak, Indian Teak, African Teak, Salwood, Non-Teak, Moulding & Plywood.
Plot No. 2, ECIL Road, IDA, Nacharam, Hyderabad - 76.

No:

000 225

Date: 09.02.23

M/s.

SILVER OAK VILLAS LLP

Gst:- 36ADBF53288A2Z7. [P.O:- 96668/212039] 01.02.23.

Sl.No.	PARTICULARS	Qty.	C.Ft./C.M.	RATE	AMOUNT Rs. Ps.
3921	DOOR FRAME WITH THRESHOLD 125X63 - 1065W X 2150 H mm -	2Nos	@4400/-		8,800 = 00
	DOOR FRAME WITHOUT THRESHOLD 100X63 - 915W X 2150 -	6Nos	@2805/-		16,830 = 00
	DOOR FRAME WITHOUT THRESHOLD 100X63 - 760W X 2150 -	2Nos	@2887.50		23,100 = 00
	DOOR FRAME WITH THRESHOLD 100X63 - 915W X 2150 -	2Nos	@3,300/-		6,600 = 00
	DOOR FRAME WITH THRESHOLD 100X63 - 760W X 2150 -	2Nos	@3,300/-		6,600 = 00
INWARD Inward No: 3488 Dt: 13/2/23 MRN No: 112375 Dt: 13/2/23 Received By: Sign: (Silver Oak Villas-Part-III)					
SUMMIT SALES LLP IN WARD NO: 106534 Dt: 9/3/23 Sign: P.R. DIST.					
TOTAL					61,930 = 00
CGST 9%					5,573 = 70
SGST 9%					5,573 = 70
IGST %					
TRANSPORT					600 = 00
TOTAL AMOUNT GST					73,678 = 00

E. & O.E.

Party GSTIN No.

Way Bill No. :

HDFC Bank
Ac. No. 5020005516244
IFSC Code: HDFC0000093
Branch: Himayath Nagar

Vehicle No. : TS08UG 4206

* Goods once sold will not be taken back.

* No claim will be admitted by us once goods delivered from our premises.

* Interest rate @ 24% will be charged of this bill, if not paid within a week time.

For Kaveri Timber Depot

Purchase Order

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Kaveri Timber Depot Plot No. 2, Sy.no. 52 & 54, Road No.7, IDA Nacharam, Hyderabad - 500076. GSTIN 36AAFFK7078K1ZT 9441723939	Doc No	96668	212039
	Doc Date	01-02-2023	
	Quote No	Nil	
	Quote Date	31-01-2023	
	SupplyType	Supply	

Kind Attn : Mr. Laxman Patel

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 753700 - DOOR-Doors - Door frame with threshold -WPC-125X63MM - 1065Wx2150HMM - Nos 22rft	2.00	4,400.00	0.00	18.00	10,384.00
2 222600 - DOOR-Doors - Door frame without threshold -WPC-100X63 - 915Wx2150HMM - Nos 17rft	6.00	2,805.00	0.00	18.00	19,859.40
3 759700 - DOOR-Doors - Door frame without threshold -WPC-100X63 - 760Wx2150HMM - Nos 17.5rft	8.00	2,887.50	0.00	18.00	27,258.00
4 866300 - DOOR-Doors - Door frame with threshold-WPC-100X63MM - 915Wx2150HMM - Nos 20rft	2.00	3,300.00	0.00	18.00	7,788.00
5 252100 - DOOR-Doors - Door frame with threshold -WPC-100X63MM - 760Wx2150HMM - Nos 20rft	2.00	3,300.00	0.00	18.00	7,788.00
Total Order Value . . .					73,077.40

Rupees : Seventy Three Thousand Seventy Seven and Paise Forty Only.

Terms and Conditions :-

Specification /	All items shall be of WPC door frames, main door frames section size 5"x21/2", Internal door section size 4"x21/2", Rs236 per rft main door and Rs 195 per rft internal door frame, NO making charges , making is our responsibility.
Payment Terms	50% Advance ,50% after delievery
Tax	Inclusive of all taxes
Delivery Date	Next Working Day.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Rs.36,538.5/-by RTGS/NEFT
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Villa no.195,196 work Purpose.
Completion Date	NA
Measurment	NA
Security	Nil
For Silver Oak Villas LLP	Accepted the above Terms And Conditions
Authorised Signatory	For Kaveri Timber Depot

Name : _____

Name : _____

Date : __/__/__

Purchase Order

Page(s) 2 Of 2

02-02-2023 2:15:06 PM

Original / Office Copy / Purchase Div.Copy

Remarks

Original invoice +copy of proof delivery is required to process invoice for payment .DO NOT send original invoice to site.
original invoice must be sent to HO office or purchase sie office . proof of delivery/DC can be sent by emai

For **Silver Oak Villas LLP**

Authorised Signatory



Name : _____

Accepted the above Terms And Conditions

For **Kaveri Timber Depot**

Name : _____

Date : __/__/__

Estimate/Draft PO

Page(s) 1 Of 2

01-02-2023 1:55:47 PM



96668

28.01.23 12:54:53

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Kaveri Timber Depot
Plot No. 2, Sy.no. 52 & 54, Road No.7, IDA Nacharam, Hyderabad - 500076.

GSTIN 36AAFFK7078K1ZT

9441723939

Doc No	96668	212039
Doc Date	01-02-2023	
Quote No	Nil	
Quote Date	31-01-2023	
SupplyType	Supply	

Kind Attn : Mr. Laxman Patel

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Transportation	Transport cost shall be borne by us.
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Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Villa no.195,196 work Purpose.
Completion Date	NA
Measurment	NA
Security	Nil
For Silver Oak Villas LLP	

Authorised Signatory

Veent

Name : _____

Name : _____

Date : __/__/__

For MDs APPROVAL

- ☒ High Value/quantity beyond limits.
- ☐ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification
- ☐ Replenishing SSSLP stock
- ☐ Other

APPROVED BY

01 FEB 2023

SOHAM MODI
MANAGING DIRECTOR

Accepted the above Terms And Conditions

For **Kaveri Timber Depot**

Estimate/Draft PO

Page(s) 2 Of 2

01-02-2023 1:55:47 PM

Original / Office Copy / Purchase Div.Copy

Remarks

Original invoice +copy of proof delivery is required to process invoice for payment .DO NOT send original invoice to site.
original invoice must be sent to HO office or purchase sie office . proof of delivery/DC can be sent by emai

For **Silver Oak Villas LLP**

Authorised Signatory



Name : _____

Accepted the above Terms And Conditions

For **Kaveri Timber Depot**

Name : _____

Date : __/__/__

Requisition Form		SILVER OAK VILLAS LLP		Date:	31-01-2023		
Company Name:		SOV_III		Time:	3:00		
Unit No./Block No.		For Villa no.195,196 Purpose					
Supplier:		ADILABAD-TIMBER MART		Req. No.	212039		
Material required before date:		Urgent		ID No.	83887		
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	DOOR7537-Doors-Door frame with threshold -WPC-125x63mm-1065Wx2150Hmm-Nos	2	2	2			
2	DOOR2226-Doors-Door frame without threshold -WPC-100x63mm-915Wx2150Hmm-Nos	6	6	6			
3	DOOR7597-Doors-Door frame without threshold -WPC-100x63mm-760Wx2150Hmm-Nos	8	8	8			
4	DOOR8663-Doors-Door frame with threshold -WPC-100x63mm-915Wx2150Hmm-Nos	2	2	2			
5	DOOR2521-Doors-Door frame with threshold -WPC-100x63mm-760Wx2150Hmm-Nos	4	4	4			
6							
7							
8							
9							
10							
Remarks:		For Villa no.195,196 Purpose					
Engineer		Project Manager					
Prepared By:	K. Tulasi Rani						
Approved By:	K. Purshotham						
Sign & Date:	31-01-2023						

APPROVED
01 FEB 2023
Purchase
MD