

PURCHASE DIVISION  
Advice for approval for credit to supplier

|                                                                                                                                                                                                                                        |                                                                                                                                                                                  |                     |            |                                                                                                                                                                 |            |                               |                  |                                                                     |  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-------------------------------|------------------|---------------------------------------------------------------------|--|
| Date:                                                                                                                                                                                                                                  |                                                                                                                                                                                  | 09/03/23            |            | Prepared by                                                                                                                                                     | Minish     |                               | Serial no.       | 15603                                                               |  |
| Supplier name                                                                                                                                                                                                                          |                                                                                                                                                                                  | Ganesh Tube Traders |            |                                                                                                                                                                 |            | HO inward no.                 |                  |                                                                     |  |
| Firm/Company                                                                                                                                                                                                                           |                                                                                                                                                                                  | GVRC                |            | Project                                                                                                                                                         | Innopolis  |                               | HO received date |                                                                     |  |
| PO/WO date                                                                                                                                                                                                                             |                                                                                                                                                                                  | 02/03/23            |            | PO/WO No.                                                                                                                                                       | 97736      |                               | Scan ID.         |                                                                     |  |
| Sl no.                                                                                                                                                                                                                                 | Bill no.                                                                                                                                                                         |                     |            | Bill date                                                                                                                                                       |            | Bill amount                   |                  | Original attached                                                   |  |
| 1.                                                                                                                                                                                                                                     | 703                                                                                                                                                                              |                     |            | 03/03/23                                                                                                                                                        |            | 3,894/-                       |                  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |  |
| 2.                                                                                                                                                                                                                                     |                                                                                                                                                                                  |                     |            |                                                                                                                                                                 |            |                               |                  | <input type="checkbox"/> Yes <input type="checkbox"/> No            |  |
| 3.                                                                                                                                                                                                                                     |                                                                                                                                                                                  |                     |            |                                                                                                                                                                 |            |                               |                  | <input type="checkbox"/> Yes <input type="checkbox"/> No            |  |
| 4.                                                                                                                                                                                                                                     |                                                                                                                                                                                  |                     |            |                                                                                                                                                                 |            |                               |                  | <input type="checkbox"/> Yes <input type="checkbox"/> No            |  |
| Amount A – Bills total (Excluding Transport & Hamali Charges):                                                                                                                                                                         |                                                                                                                                                                                  |                     |            |                                                                                                                                                                 |            |                               |                  | 3,894/-                                                             |  |
| Proof of delivery by way of: <input type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report |                                                                                                                                                                                  |                     |            |                                                                                                                                                                 |            |                               |                  |                                                                     |  |
| MRN nos.:                                                                                                                                                                                                                              |                                                                                                                                                                                  | 118152              |            |                                                                                                                                                                 |            | Proof of delivery matches MRN |                  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |  |
| Amount B – Other Credits : Transportation charges                                                                                                                                                                                      |                                                                                                                                                                                  |                     |            |                                                                                                                                                                 |            |                               |                  | -                                                                   |  |
| Amount C – Other Debits :                                                                                                                                                                                                              |                                                                                                                                                                                  |                     |            |                                                                                                                                                                 |            |                               |                  | -                                                                   |  |
| Amount D (D=A+B-C) – Amount to be credited to the supplier:                                                                                                                                                                            |                                                                                                                                                                                  |                     |            |                                                                                                                                                                 |            |                               |                  | 3,894/-                                                             |  |
| Amount E – PO / WO value:                                                                                                                                                                                                              |                                                                                                                                                                                  |                     |            |                                                                                                                                                                 |            |                               |                  | 3,894/-                                                             |  |
| Amount F – Difference (A – E):                                                                                                                                                                                                         |                                                                                                                                                                                  |                     |            |                                                                                                                                                                 |            |                               |                  | -                                                                   |  |
| Quantity received as per PO / WO                                                                                                                                                                                                       |                                                                                                                                                                                  |                     |            | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Part received |            |                               |                  |                                                                     |  |
| Close PO / WO                                                                                                                                                                                                                          |                                                                                                                                                                                  |                     |            | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> Other                                  |            |                               |                  |                                                                     |  |
| Payment – due date                                                                                                                                                                                                                     |                                                                                                                                                                                  |                     |            | 13/03/23                                                                                                                                                        |            |                               |                  |                                                                     |  |
| Remarks:<br>find Bill                                                                                                                                                                                                                  |                                                                                                                                                                                  |                     |            |                                                                                                                                                                 |            |                               |                  |                                                                     |  |
| Approved by                                                                                                                                                                                                                            | Purchase Officer                                                                                                                                                                 | Purchase Manager    | M D        |                                                                                                                                                                 | Accountant |                               | Accounts Manager |                                                                     |  |
| Name:                                                                                                                                                                                                                                  | <div style="border: 2px solid blue; padding: 5px; text-align: center;"> <b>APPROVED</b><br/> <b>09 MAR 2023</b><br/> <b>MINISH PARIKH</b><br/> <b>MANAGER PROCUREMENT</b> </div> |                     |            |                                                                                                                                                                 |            |                               |                  |                                                                     |  |
| Sign:                                                                                                                                                                                                                                  |                                                                                                                                                                                  |                     |            |                                                                                                                                                                 |            |                               |                  |                                                                     |  |
| Date                                                                                                                                                                                                                                   |                                                                                                                                                                                  |                     |            |                                                                                                                                                                 |            |                               |                  |                                                                     |  |
| Approval limit                                                                                                                                                                                                                         | Upto 20k                                                                                                                                                                         | Above 20k           | Above 100k |                                                                                                                                                                 | Upto 20k   |                               | Above 20k        |                                                                     |  |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.



Bill To :

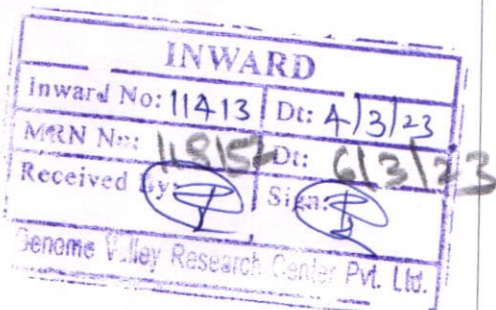
**G V RESEARCH CENTERS PVT LTD**  
 BIOTECH PARK PHASE 11, GONOME VILLAGE, SHAMIRPET,  
 MEDCHAL  
 36AAHCG4562D1ZP  
 Telangana

Ship To :

**G V RESEARCH CENTERS PVT LTD**  
 BIOTECH PARK PHASE 11, GONOME VILLAGE, SHAMIRPET,  
 MEDCHAL  
 36AAHCG4562D1ZP  
 Telangana

 Invoice No. : **703**  
 Ref. No. : **97736**  
 Invoice Date : **3-Mar-2023**  
 Destination :  
 Vehicle No. :  
 E-way Bill No :  
 Despatch From :

| SI No. | Description of Goods     | HSN/SAC | GST Rate | Quantity    | Rate   | per | Disc. % | Amount          |
|--------|--------------------------|---------|----------|-------------|--------|-----|---------|-----------------|
| 1      | <b>PVC MANHOLE COVER</b> | 392690  | 18 %     | <b>6 NO</b> | 550.00 | NO  |         | <b>3,300.00</b> |
|        | <b>CGST</b>              |         |          |             |        |     |         | <b>297.00</b>   |
|        | <b>SGST</b>              |         |          |             |        |     |         | <b>297.00</b>   |


**Total: 3,894.00**
**Total Amount In Words: INR Three Thousand Eight Hundred Ninety Four Only**

| HSN/SAC      | Taxable Value   | Central Tax Rate | Central Tax Amount | State Tax Rate | State Tax Amount | Total Tax Amount |
|--------------|-----------------|------------------|--------------------|----------------|------------------|------------------|
| 392690       | 3,300.00        | 9%               | 297.00             | 9%             | 297.00           | 594.00           |
| <b>Total</b> | <b>3,300.00</b> |                  | <b>297.00</b>      |                | <b>297.00</b>    | <b>594.00</b>    |

 Tax Amount (in words) : **INR Five Hundred Ninety Four Only**

Company's Bank Details

 Bank Name : **HDFC BANK**

 A/c No. : **50200014835551**

 Branch & IFS Code: **PG ROAD, SEC-BAD & HDFC0000042**

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct



For GANESH TUBE TRADERS


 5-2-270, PLOT NO. 29, HYDERBASTI,  
 RANIGUNJ, SECUNDERABAD-3  
 TELANGANA PIN 500003  
 Ph.: 04066568587 9246330441  
 Email : ganeshtubetraders@gmail.com

11413

## Purchase Order

Page(s) 1 Of 1

02-03-2023 12:55:09



97736

16.02.23 5:15:19

From Company : **G V Reserch Centers Pvt Ltd**

5-4-187/3&amp;4, II nd Floor, Soham Mansion, MG Road, Secunderabad-50

G S T No. : 36AAHCG4562D1ZP

**Supplier Details**

Ganesh Tube Traders

5-1-373/11, old Ghasmandi, Ranigunj, Sec- 3.

**GSTIN** 36ADBPJ8881C1ZJ

66568587/ 66384751

9246330441.

9949248666

**Doc No**

97736

212622

**Doc Date**

02-03-2023

**Quote No**

Nil

**Quote Date**

01-03-2023

**SupplyType**

Supply

**Kind Attn : Sandeep Jain**

Purchase Order for the Supply of following Items.

| Item Name                                                       | Qty  | Rate   | Dis% | GST   | Amount          |
|-----------------------------------------------------------------|------|--------|------|-------|-----------------|
| 1 303400 - PLUM-Plumbing - PVC OHT Cover-- - 600X600MM<br>- Nos | 6.00 | 550.00 | 0.00 | 18.00 | 3,894.00        |
| <b>Total Order Value . . .</b>                                  |      |        |      |       | <b>3,894.00</b> |
| Rupees : Three Thousand Eight Hundred Ninty Four Only.          |      |        |      |       |                 |

**Terms and Conditions :-****Specification / Brand** All items shall be of OHT ,PVC Cover 2'x2' with frame weight bearing capacity is 400kg's**Payment Terms** After delivery**Tax** GST included in the above prices**Delivery Date** With in a day**Delivery Location** Innopolis

Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana

Phone. Nagamani(Engineer) - 7981951035

**Penalty For Delay** Nil**Transportation Cost** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications.Above order for 4545 OHT covering works purpose**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks** 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'For **G V Reserch Centers Pvt Ltd**

Authorised Signatory

Name :

Contact :-

Accepted the above Terms And Conditions

For **Ganesh Tube Traders**

Name :

Date : \_/\_/

| Requisition Form                                 |                                                 |                  |                       |           |           |             |  |  |  |
|--------------------------------------------------|-------------------------------------------------|------------------|-----------------------|-----------|-----------|-------------|--|--|--|
| Company Name: GVRC                               |                                                 | Date: 01.03.2023 |                       |           |           |             |  |  |  |
| Site & Phase : Innopolis                         |                                                 | Time: 15:20      |                       |           |           |             |  |  |  |
| Unit No./Block No.                               |                                                 |                  |                       |           |           |             |  |  |  |
| Supplier:                                        |                                                 |                  |                       |           |           |             |  |  |  |
| Material required before date:                   |                                                 | Req. No. 212622  |                       |           |           |             |  |  |  |
|                                                  |                                                 | ID No. 84778     |                       |           |           |             |  |  |  |
| S No                                             | Item                                            | Qty required     | Qty available at site | Order Qty | Inward No | Inward Date |  |  |  |
| 1                                                | PLUM7239-Plumbing-PVC OHT Cover---600X600mm-Nos | 6                |                       | 6         |           |             |  |  |  |
| 2                                                |                                                 |                  |                       |           |           |             |  |  |  |
| 3                                                |                                                 |                  |                       |           |           |             |  |  |  |
| 4                                                |                                                 |                  |                       |           |           |             |  |  |  |
| 5                                                |                                                 |                  |                       |           |           |             |  |  |  |
| 6                                                |                                                 |                  |                       |           |           |             |  |  |  |
| 7                                                |                                                 |                  |                       |           |           |             |  |  |  |
| 8                                                |                                                 |                  |                       |           |           |             |  |  |  |
| 9                                                |                                                 |                  |                       |           |           |             |  |  |  |
| 10                                               |                                                 |                  |                       |           |           |             |  |  |  |
| Remarks: Towards 4545 OHT covering works purpose |                                                 |                  |                       |           |           |             |  |  |  |
| Engineer                                         |                                                 | Project Manager  |                       |           |           |             |  |  |  |
| Prepared By: Mr. Madhu                           |                                                 |                  |                       |           |           |             |  |  |  |
| Approved By: Mr. Madhu                           |                                                 | Project Manager  |                       |           |           |             |  |  |  |
| Sign & Date: 01.03.2023                          |                                                 |                  |                       |           |           |             |  |  |  |

**APPROVED**  
 PURCHASE  
 03 MAR 2023  
 MINISH PARIKH  
 MANAGER PROCUREMENT