

Remarks from site on the 'Requisition by Site Report' of purchase division

|                                                                                                             |                                                                                   |                           |                                                  |
|-------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|---------------------------|--------------------------------------------------|
| Company:                                                                                                    | MHPLSOV                                                                           | Date:                     | 11-03-2023                                       |
| Site:                                                                                                       | Silver Oak Villas part-III                                                        | Prepared by:              | K.Tulasi Rani                                    |
| Report From / To                                                                                            | 03-03-2023 to 11-03-2023<br>(Fri to sat)                                          | Approved by:              | K Purshotham                                     |
| Report Date                                                                                                 | 11-03-2023                                                                        |                           |                                                  |
| List of requisitions numbers missing in the report*:                                                        |                                                                                   |                           |                                                  |
| List of requisitions where PO/WO not prepared 3 working days after requisition:                             |                                                                                   |                           |                                                  |
| Req No.                                                                                                     | Req Date                                                                          | Serial no of item in Req  | Reason for not preparing PO/WO#                  |
|                                                                                                             |                                                                                   |                           |                                                  |
| List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time: |                                                                                   |                           |                                                  |
| Req No.                                                                                                     | Req Date                                                                          | Serial no of item in Req. | Details of discussion with supplier <sup>s</sup> |
| 185401                                                                                                      | 27-02-23                                                                          | 1-2                       | Golden Durantha & Carpet Grass                   |
| 185405                                                                                                      | 02-03-23                                                                          | 1-2                       | RMC M-20 and M-10                                |
| 185407                                                                                                      | 04-03-23                                                                          | 1                         | Pre Cast Compound wall                           |
|                                                                                                             |                                                                                   |                           |                                                  |
|                                                                                                             |                                                                                   |                           |                                                  |
| No. of gate passes issued this week:                                                                        | 0/5                                                                               | From No.                  | Nil To No. Nil                                   |
| Delivery van site visit on:                                                                                 | 04-03-23 (Saturday), 06-03-23(Monday), 08-03-23(wednesday) and 11-03-23(Saturday) |                           |                                                  |
| Inward report (MRN/other) & stock report emailed in pdf format to purchase?                                 | Yes                                                                               |                           |                                                  |
| Items not ordered but received:                                                                             |                                                                                   |                           |                                                  |
| Other corrections & remarks:                                                                                |                                                                                   |                           |                                                  |
| Details of steel & cement stock                                                                             |                                                                                   |                           |                                                  |
| Sl. No                                                                                                      | Tor size                                                                          | Wt per mtr. - kgs         | Wt. for 40feet rod - kgs                         |
| 1.                                                                                                          | 8mm                                                                               | .395                      | 4.50                                             |
| 2.                                                                                                          | 10mm                                                                              | .617                      | 7.50                                             |
| 3.                                                                                                          | 12mm                                                                              | .89                       | 10.67                                            |
| 4.                                                                                                          | 16mm                                                                              | 1.58                      | 18.96                                            |
| 5.                                                                                                          | 20mm                                                                              | 2.47                      | 29.63                                            |
| 6.                                                                                                          | 25mm                                                                              | 3.86                      | 46.30                                            |
| 7.                                                                                                          | 32mm                                                                              | 6.32                      | 66.67                                            |
| 8.                                                                                                          | Binding wire                                                                      | -                         | Nil                                              |
| OPC stock                                                                                                   | Nil                                                                               | OPC last weeks stock      | Nil                                              |
|                                                                                                             |                                                                                   |                           | PPC/PSC stock                                    |
|                                                                                                             |                                                                                   |                           | PPC/PSC last weeks stock                         |
| Details                                                                                                     | Project Manager                                                                   |                           | Admin Officer/Manager                            |
| Sign                                                                                                        |                                                                                   |                           |                                                  |
| Date                                                                                                        | 11-03-2023                                                                        |                           | 11-03-2023                                       |

Notes: 1. \* Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to [purchase@modiproperties.com](mailto:purchase@modiproperties.com), [ashaiya@modiproperties.com](mailto:ashaiya@modiproperties.com) and [rajikumarn@modiproperties.com](mailto:rajikumarn@modiproperties.com) on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DC's / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MD's approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted/, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site - purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up - DO NOT CALL PURCHASE!

Remarks from site on the 'Requisition by Site Report' of purchase division

|                                                                                                             |                                          |                                                                                   |                                                   |                                                                |                      |                       |
|-------------------------------------------------------------------------------------------------------------|------------------------------------------|-----------------------------------------------------------------------------------|---------------------------------------------------|----------------------------------------------------------------|----------------------|-----------------------|
| Company:                                                                                                    | Silver Oak Villas LLP                    | Date:                                                                             | 11-03-2023                                        |                                                                |                      |                       |
| Site:                                                                                                       | Silver Oak Villas part-III               | Prepared by:                                                                      | K.Tulasi Rani                                     |                                                                |                      |                       |
| Report From / To                                                                                            | 03-03-2023 to 11-03-2023<br>(Fri to sat) | Approved by:                                                                      | K Purshotham                                      |                                                                |                      |                       |
| Report Date                                                                                                 | 11-03-2023                               |                                                                                   |                                                   |                                                                |                      |                       |
| List of requisitions numbers missing in the report*:                                                        |                                          |                                                                                   |                                                   |                                                                |                      |                       |
| List of requisitions where PO/WO not prepared 3 working days after requisition:                             |                                          |                                                                                   |                                                   |                                                                |                      |                       |
| Req No.                                                                                                     | Req Date                                 | Serial no of item in Req                                                          | Item Description                                  | Reason for not preparing PO/WO#                                |                      |                       |
|                                                                                                             |                                          |                                                                                   |                                                   |                                                                |                      |                       |
|                                                                                                             |                                          |                                                                                   |                                                   |                                                                |                      |                       |
| List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time: |                                          |                                                                                   |                                                   |                                                                |                      |                       |
| Req No.                                                                                                     | Req Date                                 | Serial no of item in Req.                                                         | Item Description                                  | Details of discussion with supplier <sup>s</sup>               |                      |                       |
| 212087                                                                                                      | 17-02-23                                 | 1                                                                                 | V.Tiles Canceite Beige cera                       | Part Material Received.Remaining will be Delivery by Wednesday |                      |                       |
| 212089                                                                                                      | 17-02-23                                 | 1                                                                                 | Floor Tiles Canceite Beige cera                   | Material Aavailable Delivery by Tuesday                        |                      |                       |
| 212095                                                                                                      | 17-02-23                                 | 1-12                                                                              | Electrical Copper Wires 2.5 yellow wire sqmm      | Material Available Delivery by Monday                          |                      |                       |
| 212101                                                                                                      | 21-02-23                                 | 1-2                                                                               | Floor Tiles Kajaria Williams grey & Olimpia Benge | Material Available Delivery by Monday                          |                      |                       |
| 212136                                                                                                      | 28-02-23                                 | 1-7                                                                               | CP Angle cock and Health Faucet                   | Material Available Delivery by Tuesday                         |                      |                       |
| 212142                                                                                                      | 07-03-23                                 | 1-13                                                                              | Electrical Copper wires                           | Material Available Delivery by Tuesday                         |                      |                       |
|                                                                                                             |                                          |                                                                                   |                                                   |                                                                |                      |                       |
|                                                                                                             |                                          |                                                                                   |                                                   |                                                                |                      |                       |
| No. of gate passes issued this week:                                                                        |                                          | 3/5                                                                               | From No.                                          | 4118                                                           | To No.               | 4120                  |
| Delivery van site visit on: 3days                                                                           |                                          | 04-03-23 (Saturday), 06-03-23(Monday), 08-03-23(wednesday) and 11-03-23(Saturday) |                                                   |                                                                |                      |                       |
| Inward report (MRN/other) & stock report emailed in pdf format to purchase?                                 |                                          |                                                                                   |                                                   |                                                                | Yes                  |                       |
| Items not ordered but received:                                                                             |                                          |                                                                                   |                                                   |                                                                |                      |                       |
| Other corrections & remarks:                                                                                |                                          |                                                                                   |                                                   |                                                                |                      |                       |
| Details of steel & cement stock                                                                             |                                          |                                                                                   |                                                   |                                                                |                      |                       |
| Sl. No                                                                                                      | ttt                                      | Wt per mtr. - kgs                                                                 | Wt. for 12 mtr rod - kgs                          | Stock at site - no of rods                                     | Stock at site in Kgs | Previous stock in Kgs |
| 1.                                                                                                          | 8mm                                      | .395                                                                              | 4.74                                              | 340                                                            | 1611                 | -                     |
| 2.                                                                                                          | 10mm                                     | .617                                                                              | 7.404                                             | 70                                                             | 518                  | -                     |
| 3.                                                                                                          | 12mm                                     | .89                                                                               | 10.68                                             | 800                                                            | 8544                 | -                     |
| 4.                                                                                                          | 16mm                                     | 1.58                                                                              | 18.96                                             | 100                                                            | 1516                 | -                     |
| 5.                                                                                                          | 20mm                                     | 2.47                                                                              | 29.64                                             | -                                                              | -                    | -                     |
| 6.                                                                                                          | 25mm                                     | 3.86                                                                              | 46.32                                             | -                                                              | -                    | -                     |
| 7.                                                                                                          | 32mm                                     | 6.32                                                                              | 75.84                                             | -                                                              | -                    | -                     |
| 8.                                                                                                          | Binding wire                             | -                                                                                 |                                                   | Nil                                                            | Nil                  | Nil                   |
| OPC stock                                                                                                   | Nil                                      | OPC last                                                                          | Nil                                               | PPC/PSC stock                                                  | 290                  | PPC/PSC 322           |

|         |  |                                                                                   |  |                                                                                   |  |                  |  |
|---------|--|-----------------------------------------------------------------------------------|--|-----------------------------------------------------------------------------------|--|------------------|--|
|         |  | weeks stock                                                                       |  |                                                                                   |  | last weeks stock |  |
| Details |  | Project Manager                                                                   |  | Admin Officer/Manager                                                             |  | Admin Audit      |  |
| Sign    |  |  |  |  |  |                  |  |
| Date    |  | 11-03-2023                                                                        |  | 11-03-2023                                                                        |  |                  |  |
|         |  |                                                                                   |  |                                                                                   |  |                  |  |

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