PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	9/3/23	Prepared by	Deepa	Serial no.	15631
Supplier name	Reflections Electricals Pvt Ltd.			HO inward no.	
Firm/Company	HMRK-Hbp	Project	GHT	HO received date	
PO/WO date	25/2/23	PO/WO No.	97567	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	4723	1/3/23	12,744/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	12,744/-
Proof of delivery by way of ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 118050	Proof of delivery matches MRN: ☑ Yes □ No
Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	12,744/-
Amount E – PO / WO value:	12,744/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	13/3/23
Remarks:	final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa				
Sign:	[signature]				
Date	9/3/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Sales Invoice

Reflections Electricals Pvt Ltd. 5-4-187/7, M G Road & R P Road Junction Ranigunj, Secunderabad 500003 T.S Phone: 04027543785, 9705577776 GSTIN/UIN: 36AADCR2047Q1ZZ State Name : Telangana, Code : 36 E-Mail : reflections_hyderabad@yahoo.com	Invoice No. **4723** / Dated **1-Mar-2023** Delivery Note **1072** / Mode/Terms of Payment **Against Delivery** Reference No. & Date. **4723 dt. 1-Mar-2023** / Other References Buyer's Order No. **97567/142668** / Dated **25-Feb-2023** Dispatch Doc No. / Delivery Note Date **1-Mar-2023** Dispatched through **Your Self** / Destination **Kowkoor** Terms of Delivery
Consignee (Ship to) **Mehta & Modi Realty Kowkur LLP** 5-4-187/3&4, II Floor, MG Road, Soham Mansion, Secunderabad 500 003 GSTIN/UIN : 36ABLFM7631F1Z3 State Name : Telangana, Code : 36	
Buyer (Bill to) **Mehta & Modi Realty Kowkur LLP** 5-4-187/3&4, II Floor, MG Road, Soham Mansion, Secunderabad 500 003 GSTIN/UIN : 36ABLFM7631F1Z3 State Name : Telangana, Code : 36 Place of Supply : Telangana	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**12W Surface LED Sq Panel D651227**	940511	18 %	**16.0000 nos**	675.00	nos	**10,800.00**
	OUTPUT CGST						**972.00**
	OUTPUT SGST						**972.00**
	Total			**16.0000 nos**			**₹ 12,744.00**

P.H 03/03/23
TS10UB5649

INWARD
Inward No: 3881 Dt: 03/03/23
MRN No: 18056 Dt: 04/03/23
Received By: Sign:
MEHTA & MODI REALTY KOWKUR LLP

E. & O.E

Amount Chargeable (in words)

INR Twelve Thousand Seven Hundred Forty Four Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
940511	10,800.00	9%	972.00	9%	972.00	1,944.00
Total	**10,800.00**		**972.00**		**972.00**	**1,944.00**

Tax Amount (in words) : **INR One Thousand Nine Hundred Forty Four Only**

Date & Time :

Company's Bank Details
A/c Holder's Name : **Reflections Electricals Pvt Ltd.**
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Company's PAN : **AADCR2047Q**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

REFLECTIONS ELECTRICALS PVT LTD. HYDERABAD

Authorised Signatory

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 106844
Date: 9/3/23
Sign:

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

Purchase Order

 25-02-2023 13:37:47

97567
16.02.23 5:15:17

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Reflections Electricals Pvt. Ltd., 5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003	**Doc No**	97567	142668
	Doc Date	25-02-2023	
	Quote No	Nil	
GSTIN 36AADCR2047Q1ZZ 27540307	**Quote Date**	24-02-2023	
27543785.. 9849875767	**SupplyType**	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	351300 - ELLE-Electrical - LED Square Surface Light-2700K-Wipro-D651227 - 12W - Nos	16.00	675.00	0.00	18.00	12,744.00
					Total Order Value . . .	**12,744.00**

Rupees : Twelve Thousand Seven Hundred Fourty Four Only.

Terms and Conditions :-

Specification /	All items shall be of 'Wipro' brand.
Payment Terms	Within 7 days of delivery.
Tax	Inclusive of all taxes
Delivery Date	Within 3days
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	5 yrs
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for B-block corridor 4th & 5th floor 406 to 409 & 506 to 509 work purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Veeed MV

Name : ____________________

Accepted the above Terms And Conditions

For ***Reflections Electricals Pvt. Ltd.,***

Name : ____________________

Date : __/__/____

Requisition Form						
Company Name:	MMRK LLP	Date:	2023-02-24			
Site & Phase :	GHT	Time:	15-50 pm			
Unit No./Block No.	B Block corridor 4& 5 th floor					
Supplier:		Req. No.	142668			
Material required before date:	2023-01-20	ID No.	84637			
S No	Item Elle	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	ELEC1156-Electrical-LED Square Surface Light-2700K-Wipro D651227-12W-Nos 3513.	16		16		
2	ELCW1811-Electrical-Copper Wire-Yellow color-Gloster-1SqmmX90mtrs-Bundles	8		8		
3	ELCW6829-Electrical-Copper Wire-Black Color-Gloster-2.5SqmmX90mtrs-Bundles	8		8		
4	ELEC4374-Electrical-Insulation tapes---20nos-Boxes 97567	1		1		
5						
6						
7						
8						
9						
10						
Remarks:	B Block corridor 4th & 5 th floor 406 to 409&506 to 509					
	Engineer	Project Manager		Purchase		MD
Prepared By:	ASMA					
Approved By:	A SURESH					
Sign & Date:	2023-02-24					

APPROVED
25 FEB 2023
P. VENKATESHWARLU
MANAGER PURCHASE