

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 13/03/2023		Prepared by: K. Mounika		Serial no. 15765	
Supplier name: Sslup				HO inward no.	
Firm/Company: NE		Project: NE		HO received date	
PO/WO date: 03/03/23		PO/WO No. 202303009		Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	29109	09/03/2023	3,623 /-	☒ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				3,623 /-	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.:	20230310011		Proof of delivery matches MRN	☒ Yes ☐ No	
Amount B – Other Credits : Transportation charges				-	
Amount C – Other Debits :				-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:				3,623	
Amount E – PO / WO value:				3,623	
Amount F – Difference (A – E):				-	
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date		20/03/2023			
Remarks: final bill					
Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	K. Mounika	Veer			
Sign:					
Date	13/03/2023	13 MAR 2023			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice
Summit Sales, LLP
#5-4-187, 3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad, Telangana - 500003
Email: purchase@modiproperties.com

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Supplier / Customer / Transporter - Copy **PAN: ACQFS2044C GSTIN : 36ACQFS2044C1Z7**

Customer Details				Invoice No	29109		
Billing Details		Shipping Details		Invoice Date	09 Mar 2023		
Nilgiri Estates 5-4-187/3&4, IInd Floor, Soham Mansion M.G.Road Secunderabad, TELANGANA- 500003 GSTIN: 36AAHFN0766F1ZA		Sy.No 100/2, Rampally Sy.No.143/133/134/135/136, Rampally Village.,		PO No	20230303009		
				PO Date	03 Mar 2023		
S.No	Description Of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Armt
1	PAINT 674-Paints-Wall Putty Gypsum--NCL Altek-30Kgs-Bags	32149010	10.00	307.00	3,070	18.00	552.6
				Total Taxable Amount	3,070.00		552.6
				Total Invoice Amount	3,623.00		
IGST		CGST	SGST				
0.00		276.3	276.3				

Ruppes : Three Thousand Six Hundred And Twenty Three Only.

Rupees : Three Thousand Six Hundred And Twenty Three Only.

Bank Details
Bank Name : Yes Bank
A/C No : 009763700001491
IFSC Code : YESB0000097
Branch : Secunderabad



For Summit Sales LLP
Authorised signator

Purchase Order

Original

From Company: Nilgiri Estates
5-4-187/3&4, IInd Floor Soham Mansion M.G.Road
Secunderabad, TELANGANA, 500003
GSTNO: 36AAHFN0766F1ZA

Delivery Location: Nilgiri Estate
Sy.No. 143/133/134/135/136, Rampally Village.
,,
9030931172

Supplier Details													
Summit Sales LLP #5-4-1873 & 4, II FloorSoham Mansion, M.G.Road Secunderabad, TG,500003 GSTIN:36ACQFS2044C1Z7 Hamendra,Prabhakar,040-66335551 purchase@modiproperties.com						PO No		20230303009		Quote No		Nil	
						PO Date		03 Mar 2023		Quote Date		03 Mar 2023	
						Supply Type							
SNo.	Item Name	Qty	Rate	Dis%	Taxable Amount	GST%						Amount	
						IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT		
1	PAINI 674-Paints- Wall Putty Gypsum--NCL Altek-30Kgs-Bags	10.00	307.00	0%	3,070	0%	9%	9%	0	276	276	3,623	
Total Amount ...									0	276	276	3,623	
Rupees in words : Three Thousand Six Hundred And Twenty Two .six PaiseOnly.													

Terms and Conditions:-

Payment Terms :

After material delivery and on production of bill.

Tax :

Inclusive of GST and all other taxes.

Delivery Date :

Within 2 days of PO

Delivery Location :

As per details given above

Transport:

Nil

Transportation Cost :

Transportation born on us.

Advance Paid :

Nil

Bill submission:

Vendor Shall submit proof of delivery+originak invoice at head office of purchaser

Purchase Order

Remarks : Misc touch up works purpose

Original

For Nilgiri Estates

Accepted the above Terms And Conditions

Authorised Signatory

Name :-

Sign:-

Date :-

APPROVED
03 MAR 2023
P. VENKATESHWARLU
MANAGER PURCHASE

Date :-

For

Requisition Form

Company Name	Nilgiri Estates	Date	03 Mar 2023
Site Or Phase	Nilgiri Estate	Time	12:37:13
Flat/Villa/Other	site	Req.No.	175586
Material required before date		ID No	20230303010

S.No	Description	Qty Required	Qty Available at Site	Order Qty	Last Rate	Inward No	Date
1	PAINT 1674-Paints-Wall Putty Gypsum--NCL Attek-30Kgs-Bags	10.00	0	10.00	304.00		

Remarks: Misc touch up works at site .

Prepared By :- Anil M

Sign:-

Date :- 03 Mar 2023

APPROVED
03 MAR 2023
P. VENKATESHWA
MANAGER PURCHASES
Date:-

Note: On receipt of material at site write inward number and date in last two columns

Delivery Challan
Summit Sales LLP
#5-4-187, 3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad, Telangana - 500003
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy PAN: ACQFS2044C GSTIN : 36ACQFS2044C1Z7

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Customer Details			DC No		29109
Billing Details		Shipping Details		DC Date	09 Mar 2023
Nilgiri Estates 5-4-187/3&4, IInd Floor, Soham Mansion M.G.Road Secunderabad, TELANGANA- 500003 GSTIN: 36AAHFN0766F1ZA		Sy.No 100/2, Rampally Sy.No. 143/133/134/135/136, Rampally Village.,		PO No	20230303009
				PO Date	03 Mar 2023
S.No	Description Of Goods			HSN/SAC	Qty
1	PAINT1674-Paints- Wall Putty Gypsum--NCL, Altek-30Kgs-Bags			32149010	10.00

For Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorized Signatory

MRN - 80830310011
INWARD
No. 23005
By: Dt. 9/3/23
Nilgiri Estates

