PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	16/03/23	Prepared by	V. RAVI	Serial no.	15643
Supplier name	Linus Consultants Pvt Ltd.			HO inward no.	
Firm/Company	SOV LLP	Project	SOV-III	HO received date	
PO/WO date	23.11.22	PO/WO No.	94248	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	LCPC/22-23/156	25.02.23	82,559.88	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	82,559.88
Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☑ Installation report	
MRN nos.: 115248	Proof of delivery matches MRN ☑ Yes ☐ No
Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	82,559.88
Amount E – PO / WO value:	82,559.88
Amount F – Difference (A – E):	NIL
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	18/3/23
Remarks: 50% Advance paid & final bill.	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		V. RAVI			
Sign:		[signature]			
Date		16.03.23			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Form for closure of purchase order

PO no.:	94248	PO date:	23/11/22	Req. no.:	184812	Advice Scan ID	
Barcoded PO available	☑ Y/□ N	Invoice original available ☑ Y/□N /□Copy available				POD available	☑ Y/□ N
Data required from site/engineers:							
MRN nos. related to PO	115248						
□ Part material received.		☑ Full material received.				□ Material not received.	
□ Close PO – Balance material will be re-ordered by new requisition.							
□ Cancel PO. Material not required.		□ Cancel PO. Material will be re-ordered by new requisition					
□ Keep PO open. Material required.		□ Keep PO open. Work under progress.					
Remarks by engineer:							

Notes: 1. Provide details of material received by way of separate attachment. 2. Provide scanned copy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be scanned and sent to Ravi.

Prepared by: K. Tulasi Ravi	Sign:	Date: 03/03/23

Data required from accounts:

□	Checked with E&D for receipt of bills.	
☑ Bills not received against this PO.	□ Part bill received against this PO.	□ All bills received against this PO.
☑ Advance paid against this PO	Amount paid: 41,280/-	Date of payment: 2/12/22

Details of part bill received:

Sl. No.	Bill no.	Bill date	Bill amount	Cr. given to supplier
1.				
2.				
3.				

Remarks by Accountants:

Prepared by: P. Ravi	Sign:	Date: 13/3/23

Notes: 1. POs/WOs issued for turnkey works - may have been processed by E&D. Check before filling the above.

Prepared by:	Sign:	Date:

Remarks by Ravi + details of bills to be approved:

Sl. No.	Bill no.	Bill date	Bill amount	MRN no.
1.	LCPC/22-23/156	25.02.23	82,559-88	115248
2.				
3.				

Remarks: Approved for enclosed bill

Prepared by: Ravi	Sign:	Date: 15/03/23

Advice by MD - action to be taken.

□ Get certified bill from supplier (not original).		□ Prepare bill in SSLLP for material supplied.	
☑	Thereafter, prepare advice for credit to supplier and send to Soham for processing.		
☑	Close PO	□	Keep PO open. Material awaited
□	Accounts to be reconciled with supplier. Get supplier's ledger.		

Remarks:

Approved by: Soham	Sign:	Date:

APPROVED BY
15 MAR 2023
SOHAM M. L.
MANAGING DIRECTOR

Form for closure of purchase order dt 09-03-23 ver5.docx

Purchase Order

 09-02-2023 10:06:13 Original / Office Copy / Purchase Div.Copy

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Linus Consultants Pvt.Ltd.	**Doc No**	94248	184813
Plot 38,Rd,#5,,Jubile Hills, Hyd - 500033.	**Doc Date**	23-11-2022	
	Quote No	Nil	
GSTIN 36AAACL7034N1Z9 23550861	**Quote Date**	23-11-2022	
23551855/23553929/23550781 7680022677/76	**SupplyType**	Supply	

Kind Attn : Mr. Srikant

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	117200 - FUNF-Furniture & fixtures - Kitchen cabinets-Laminated MDF-Wenge - - - sqm *Closed Cabinet-*	6.50	10,764.00	0.00	18.00	82,559.88
					Total Order Value . . .	**82,559.88**

Rupees : Eighty Two Thousand Five Hundred Fifty Nine and Paise Eighty Eight Only.

Terms and Conditions :-

Specification / Brand	As per approved drawing, design & quotation & ltr. of conf. dt.18/11/2016 shall be applicable. Closed cabinate rate per sft Rs.1000/-
Payment Terms	50% adv. shall be paid at the time of W.O., bal. amount shall be paid within 7days of delivery of material and raising of invoice.
Tax	All taxes included in above price.
Delivery Date	Within 15days.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation Cost	Included in above price
Warranty	1Yr from date of installation against any defects in manufacturing. Prompt & Regular service shall be given by you for repair.
Advance Paid	Rs.41,279.94/-
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for villa no 141 modular kitchen work purpose.
Completion Date	Installation of the Modular Kitchen at site shall be done at our cost.
Measurment	You shall provide packing list along with delivery of material clearly specifying the items included.seperate pckng shall be made for each kitchen.
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Silver Oak Villas LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Linus Consultants Pvt.Ltd.***

Name : ____________________

Name : ____________________

Date : __/__/____

LINUS CONSULTANT PVT LTD

Plot No 38, Road No 5, Jubilee Hills, Hyderabad. Email: accounts@kitchen-by-design.com
GSTIN: 36AAACL7034N1Z9

DELIVERY CHALLAN

Party Name: SILVER OAK VILLAS		DC No	DEC017
Address: SECUNDERABAD		DC Date	16-12-2022
AGN PO NO. 94248 + 94251 + 94262 + 94263			
AGN PO NO. 92648 + 92647 + 92650 + 92651			
GST NO :			
State :			

SL.NO	Description of Product	PKT	QTY
	SILVER OAK C-2 - 07 NOS		
1	Hinges		70 sets
2	10 cms Legs		112 No's
3	Connectors		56 No's
4	L- Brackets		77 No's
5	6 Inch handles		119 No's
6	10 cms Silver Skirting		9 length
7	Skirting Clips		28 No's
8	10 cms Silver Skirting corners		7 No.
9	Tandom box set with out Gallery (INOX)		7 sets
	SILVER OAK C-1 - 01 NO		
1	Hinges		12 sets
2	10 cms Legs		20 No's
3	Connectors		12 No's
4	L- Brackets		4 No's
5	6 Inch handles		13 No's
6	10 cms Silver Skirting		2 length
7	Skirting Clips		4 No's
8	10 cms Silver Skirting corners		1 No.
9	Tandom box set with out Gallery (INOX)		1 set

Prepared By

Checked By

MRN NO. 115248 PO. 94248
MRN NO. 115249 PO. 94251
" 115250 PO. 94262
" 115251 PO. 94263
" 115252 PO. 92648
" 115253 PO. 92647
" 115254 PO. 92650
" 115255 PO. 92651

~~DC NO.~~

INWARD

Inward No: 3222	Dt: 19/12/22
MRN No:	Dt:
Received By:	Sign:

(Silver Oak Villas-Part-III)

LINUS CONSULTANT PVT LTD

Plot No 38, Road No 5, Jubilee Hills, Hyderabad. Email: accounts@kitchen-by-design.com
GSTIN: 36AAACL7034N1Z9

DELIVERY CHALLAN

Party Name:	SILVER OAK VILLAS	DC No	DEC016
Address:	SECUNDERABAD	DC Date	16-12-2022
AGN PO NO. 94248 + 94251 + 94262 + 94263			
AGN PO NO. 92648 + 92647 + 92650 + 92651			
GST NO :			
State :			

SL.NO	Description of Product	PKT	QTY
	SILVER OAK C-2 - 07 NOS		
1	90 Base	PKT	14
2	60 sink (PLY)	PKT	7
3	120 gas patti	PKT	7
4	80 D1	PKT	7
5	90 wall	PKT	7
6	80 cms Tandom box bottom panel	PKT	7
7	80 cms Tandom box low back panel	PKT	7
8	450 x 700 shutters	PKT	42
9	800 x 173 Draw fascia	PKT	7
10	400 x 525 shutter	PKT	14
11	600 x 700 shutter	PKT	14
	SILVER OAK C-1 - 01 NO		
1	60 Base	PKT	2
2	90 sink (PLY)	PKT	1
3	120 gas patti	PKT	1
4	90 D1	PKT	1
5	90 base	PKT	1
6	90 wall	PKT	1
7	60 wall	PKT	1
8	80 cms Tandom box bottom panel	PKT	1
9	80 cms Tandom box low back panel	PKT	1
10	450 x 700 shutters	PKT	6
11	800 x 173 Draw fascia	PKT	1
12	400 x 525 shutter	PKT	2
13	600 x 700 shutter	PKT	2

Prepared By

INWARD
Inward No: 5223 Dt: 19/12/22
MRN No: Dt:
Received By: Sign:
(Silver Oak Villas-Part-III)

Checked By

MRN No. 115248 PO.94248
MRN NO.115249 PO.94251
" .115250 PO. 94262
115251 PO.94263

MRN NO. 115252 PO. 92648
" . 115253 PO. 92647
" 115254 PO. 92650
" 115255 PO. 92651

Purchase Order

 25-11-2022 10:11:53 Original / Office Copy / Purchase Div.Copy

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Linus Consultants Pvt.Ltd.	**Doc No**	94248	184813
Plot 38,Rd,#5,,Jubile Hills, Hyd - 500033.	**Doc Date**	23-11-2022	
	Quote No	Nil	
GSTIN 36AAACL7034N1Z9 23550861	**Quote Date**	23-11-2022	
23551855/23553929/23550781 7680022677/76	**SupplyType**	Supply	

Kind Attn : Mr. Srikant

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	117200 - FUNF-Furniture & fixtures - Kitchen cabinets-Laminated MDF-Wenge - - - sqm *Closed Cabinet-*	6.50	10,764.00	0.00	18.00	82,559.88
					Total Order Value . . .	**82,559.88**

Rupees : Eighty Two Thousand Five Hundred Fifty Nine and Paise Eighty Eight Only.

Terms and Conditions :-

Specification / Brand	As per approved drawing, design & quotation & ltr. of conf. dt.18/11/2016 shall be applicable. Closed cabinate rate per sft Rs.1000/-
Payment Terms	50% adv. shall be paid at the time of W.O., bal. amount shall be paid within 7days of delivery of material and raising of invoice.
Tax	All taxes included in above price.
Delivery Date	Within 15days.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation Cost	Included in above price
Warranty	1Yr from date of installation against any defects in manufacturing. Prompt & Regular service shall be given by you for repair.
Advance Paid	Rs.41,279.94/-
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for villa no 141 modular kitchen work purpose.
Completion Date	Installation of the Modular Kitchen at site shall be done at our cost.
Measurment	You shall provide packing list along with delivery of material clearly specifying the items included.seperate pckng shall be made for each kitchen.
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

B. No – 17 | 20/12/22
I. No – 3223 20/12

For ***Silver Oak Villas LLP***
Authorised Signatory

Accepted the above Terms And Conditions
For ***Linus Consultants Pvt.Ltd.***

Name : ____________ Name : ____________ Date : __/__/____

Estimate/Draft PO

Page(s) 1 Of 1 23-11-2022 12:25:09 Origi

94248
16.11.22 3:05:32

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Linus Consultants Pvt.Ltd.	**Doc No**	94248	184813
Plot 38,Rd,#5,,Jubile Hills, Hyd - 500033.	**Doc Date**	23-11-2022	
	Quote No	Nil	
GSTIN 36AAACL7034N1Z9 23550861	**Quote Date**	23-11-2022	
23551855/23553929/23550781 7680022677/76	**SupplyType**	Supply	

Kind Attn : Mr. Srikant

Estimate/Draft PO for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	117200 - FUNF-Furniture & fixtures - Kitchen cabinets-Laminated MDF-Wenge - - - sqm *Closed Cabinet-*	6.50	10,764.00	0.00	18.00	82,559.88
					Total Order Value . . .	**82,559.88**

Rupees : Eighty Two Thousand Five Hundred Fifty Nine and Paise Eighty Eight Only.

Terms and Conditions :-

Specification / Brand	As per approved drawing, design & quotation & ltr. of conf. dt.18/11/2016 shall be applicable. Closed cabinate rate per sft Rs.1000/-
Payment Terms	50% adv. shall be paid at the time of W.O., bal. amount shall be paid within 7days of delivery of material and raising of invoice.
Tax	All taxes included in above price.
Delivery Date	Within 15days.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation Cost	Included in above price
Warranty	1Yr from date of installation against any defects in manufacturing. Prompt & Regular service shall be given by you for repair.
Advance Paid	Rs.41,279.94/-
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for villa no 141 modular kitchen work purpose.
Completion Date	Installation of the Modular Kitchen at site shall be done at our cost.
Measurment	You shall provide packing list along with delivery of material clearly specifying the items included.seperate pckng shall be made for each kitchen.
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For MDs APPROVAL
- [x] High Value/quantity beyond limits.
- [ ] Po/Req. processed-post approval.
- [ ] Approval for technical details/clarification
- [ ] Replenishing SSLLP stock
- [ ] Other

APPROVED BY
23 NOV 2022
SOHAM MODI
MANAGING DIRECTOR

For *Silver Oak Villas LLP*
Authorised Signatory
Venu 23/11/22

Name : ____________

Accepted the above Terms And Conditions
For *Linus Consultants Pvt.Ltd.*

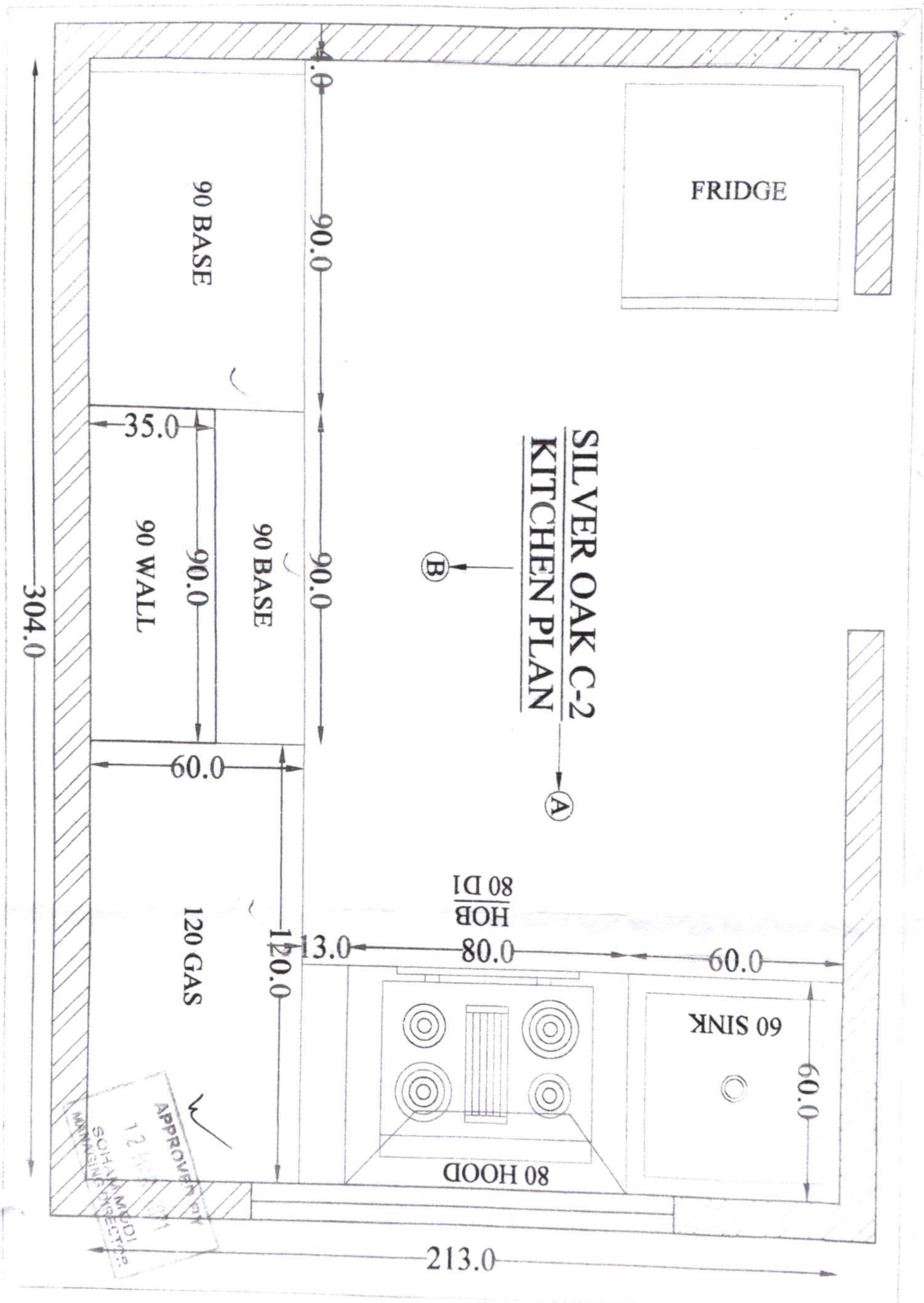
Name : ____________

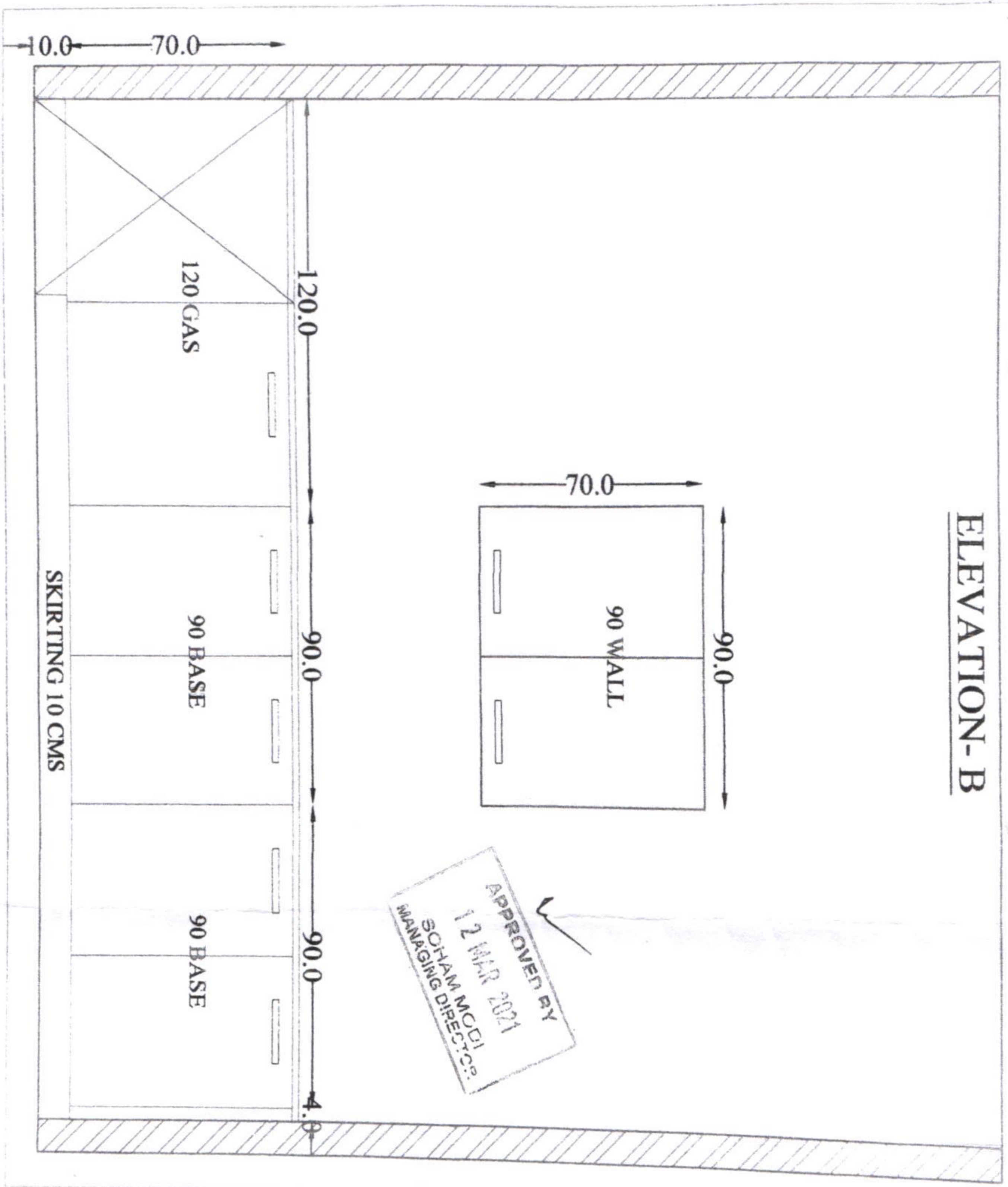
Date : __/__/____

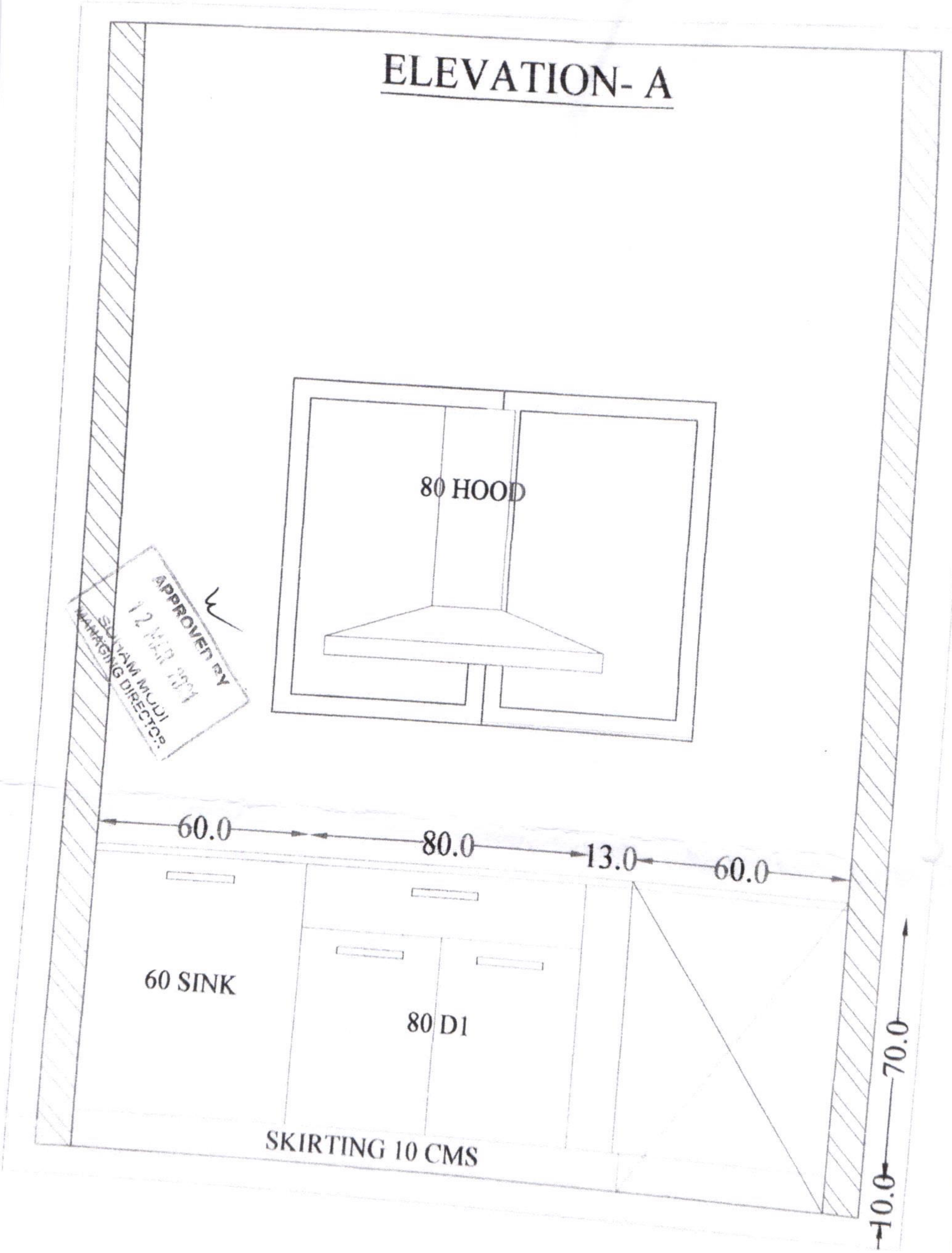
:quisition Form						
Company Name:	SOV LLP	Date:	21-11-2022			
Site & Phase :	SOV-III	Time:	11:00			
Unit No./Block No.	For villa no.141 Purpose					
Supplier:		Req. No.	184813			
Material required before date:	Urgent	ID No.	81748			
S No	Item 94248	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	FUNF6955-Furniture & fixtures-Kitchen cabinets-Laminated MDF-Wenge --Sqm	6.5Sqm	0	6.5Sqm		
2	FUNF5175-Furniture & fixtures-HOB--Hindware Sara Plus 4b--Nos 2	1no	0	1no		
3	EQPT5372-Equipment-Chimney--Hindware Clara Neo Blk SS60--Nos 2	1no	0	1no		
4						
5						
6						
7						
8						
9						
10						
Remarks:	For villa no.141 Purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:	K.Tulasi Rani					
Approved By:						
Sign & Date:						

APPROVED
21 NOV 2022
P. VENKATESHWARLU
MANAGER PURCHASE

C2 Drawer


SILVER OAK C-2
KITCHEN PLAN
FRIDGE
90 BASE
90 BASE
90 WALL
120 GAS
HOB
80 DI
60 SINK
80 HOOD
A
B
304.0
213.0
4.0
90.0
90.0
90.0
35.0
60.0
120.0
13.0
80.0
60.0
60.0


ELEVATION- B
10.0
70.0
120.0
90.0
90.0
4.0
120 GAS
90 BASE
90 BASE
SKIRTING 10 CMS
70.0
90.0
90 WALL
APPROVED BY
12 MAR 2021
SOHAM MODI
MANAGING DIRECTOR


ELEVATION- A
80 HOOD
APPROVED BY
MANAGING DIRECTOR
60.0
80.0
13.0
60.0
60 SINK
80 D1
SKIRTING 10 CMS
70.0
10.0

Tax Invoice

LINUS CONSULTANTS 2021-23 MASTER
PLOT NO 38 ROAD NO 5
JUBILEE HILLS,
HYDERABAD
GSTIN/UIN: 36AAACL7034N1Z9
State Name : Telangana, Code : 36
E-Mail : ACCOUNTS@LCPL.CO.IN

Invoice No.	Dated
LCPL/22-23/156	**25-Feb-2023**
Supplier's Ref.	Other Reference(s)

Consignee
SILVER OAK VILLAS LLP
5-4-187/3 & 4, IIND FLOOR, M.G.ROAD,
SECUNDERABAD
GSTIN/UIN : 36ADBFS3288A2Z7
State Name : Telangana, Code : 36

Buyer (if other than consignee)
SILVER OAK VILLAS LLP
5-4-187/3 & 4, IIND FLOOR, M.G.ROAD,
SECUNDERABAD
GSTIN/UIN : 36ADBFS3288A2Z7
State Name : Telangana, Code : 36

Sl No.	Particulars	HSN/SAC	Amount
1	**SUPPLY OF MODULAR CABINETS LOCAL**	94034000	**69,966.00**
2	**CGST OUTPUT**		**6,296.94**
3	**SGST OUTPUT**		**6,296.94**
	Total		**₹ 82,559.88**

INWARD No. 8988 Date 21/3/23 Sign. 3 PROPERTIES PVT. LTD. SEC'BAD

Amount Chargeable (in words)
INR Eighty Two Thousand Five Hundred Fifty Nine and Eighty Eight paise Only

E. & O.E

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
94034000	69,966.00	9%	6,296.94	9%	6,296.94	12,593.88
Total	**69,966.00**		**6,296.94**		**6,296.94**	**12,593.88**

Tax Amount (in words) : **INR Twelve Thousand Five Hundred Ninety Three and Eighty Eight paise Only**

Remarks:
AGN PO NO 94248
Company's PAN : **AAACL7034N**

Company's Bank Details
Bank Name : **ICICI BANK AC 007605004157**
A/c No. : **007605004157**
Branch & IFS Code : **JUBILEE HILLS & ICIC0000076**

for LINUS CONSULTANTS 2021-23 MASTER

Linus Consultants Hyderabad

Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

 25-11-2022 10:11:53 Original / Office Copy / Purchase Div.Copy

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Linus Consultants Pvt.Ltd.	**Doc No**	94248	184813
Plot 38,Rd,#5,,Jubile Hills, Hyd - 500033.	**Doc Date**	23-11-2022	
	Quote No	Nil	
GSTIN 36AAACL7034N1Z9 23550861	**Quote Date**	23-11-2022	
23551855/23553929/23550781 7680022677/76	**SupplyType**	Supply	

Kind Attn : Mr. Srikant

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	117200 - FUNF-Furniture & fixtures - Kitchen cabinets-Laminated MDF-Wenge - - - sqm *Closed Cabinet-*	6.50	10,764.00	0.00	18.00	82,559.88
					Total Order Value . . .	**82,559.88**

Rupees : Eighty Two Thousand Five Hundred Fifty Nine and Paise Eighty Eight Only.

Terms and Conditions :-

Specification / Brand	As per approved drawing, design & quotation & ltr. of conf. dt.18/11/2016 shall be applicable. Closed cabinate rate per sft Rs.1000/-
Payment Terms	50% adv. shall be paid at the time of W.O., bal. amount shall be paid within 7days of delivery of material and raising of invoice.
Tax	All taxes included in above price.
Delivery Date	Within 15days.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation Cost	Included in above price
Warranty	1Yr from date of installation against any defects in manufacturing. Prompt & Regular service shall be given by you for repair.
Advance Paid	Rs.41,279.94/-
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for villa no 141 modular kitchen work purpose.
Completion Date	Installation of the Modular Kitchen at site shall be done at our cost.
Measurment	You shall provide packing list along with delivery of material clearly specifying the items included.seperate pckng shall be made for each kitchen.
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Silver Oak Villas LLP***
Authorised Signatory

Accepted the above Terms And Conditions
For ***Linus Consultants Pvt.Ltd.***

Name : ______________________

Name : ______________________

Date : __/__/____