

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	16/3/23	Prepared by	Salman	Serial no.	
Supplier name	Priyanka Printers	HO inward no.			
Material description	made up for 1st	Project	mrl	HO received date	
PO/WO date	16/2/23	PO/WO No.	97804	Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	632	11/3/23	9,984/-	☒ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	

Amount A - Bills total (Excluding Transport & Hamali Charges):

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.:	118355	Proof of delivery matches MRN	☐ Yes ☐ No
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Amount B - Other Credits : Transportation charges

Amount C - Other Debits :

Amount D (D=A+B-C) - Amount to be credited to the supplier:

9,984/-

Amount E - PO / WO value:

9,984/-

Amount F - Difference (A - E):

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No - wait for balance material ☐ Other

Payment - due date 20/3/23

Remarks:

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	Salman				
Sign:	16/3/23				
Date:					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.



TAX INVOICE CASH / CREDIT

Cell : 98495 58805
93987 02763**PRIYANKA PRINTERS*** OFFSET PRINTING * SCREEN PRINTING * LETTER PADS
* INVITATIONS * VISTING CARDS * ID CARDS * BROUCHERS * PHAMPLATES
* OFFICE FILES * STICKERS ETC.,

9-5-80/2A, Anjalaha Nagar, Old Bowenpally, Hyderabad - 500 011, Telangana State.

Email : priyankaprinters4@gmail.com

No. **632**

Date : 11/3/23....

M/s Modi properties pvt. Ltd.
M.G. Road, Secunderabad

Party GSTIN.

Sl No.	PARTICULARS	HSN Code	Qty	Rate	Amount Rs. Ps.
1)	Modi properties pvt ltd. Flat Files		512	19.50	9984200
INWARD Inward No: 940 Dr: 01/04/23 MRN No: Dr: Received By: Jannam Sign: MODI PROPERTIES					
E. & O.E.					

Rupees <u>Nine Thousand</u> <u>Nine Hundred Eighty Four</u> <u>only</u>	Bank Details Bank : Punjab & Sind Bank A/c : 03191100022739 Branch : Secunderabad Park Lane IFSC Code : PSIB0000319	CGST	—
		SGST	—
		TOTAL	9984200

GSTIN: 36AROPK5593K1Z0

Composite Scheme

Cannot be taken back

For **PRIYANKA PRINTERS**



97804

16.02.23 5:22:54

Purchase Order

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From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Priyanka Printers 1-4-5/37/A, Bholakpur, Hyderabad GSTIN - 9849558805	Doc No	97804	167524
	Doc Date	08-03-2023	
	Quote No		
	Quote Date	08-03-2023	
	SupplyType	Supply	

Kind Attn : Mr. Venu

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	IGST	Amount
1 464200 - PROM-Promotions - Files-Pre Printed - - 100nos - Per file MPL flat files	512.00	19.50	0.00	0.00	9,984.00
Total Order Value . . .					9,984.00
Rupees : Nine Thousand Nine Hundred Eighty Four Only.					

Terms and Conditions :-

Specification / Brand MPL flat files

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date 01-03-2023

Delivery Location May Flower Platinum
Sy 82/1, Mallapur, Nacharam.
Phone. 7680971999

Penalty For Delay Nil

Transportation Cost Nil

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications.

Completion Date 01-03-2023

Measurement Nil

Security Nil

Remarks Nil

For Modi Properties Pvt.Ltd.

Authorised Signatory

Accepted the above Terms And Conditions

For Priyanka Printers