

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		16.03.23		Prepared by		V. RAVI		Serial no.		15642	
Supplier name		Linus Consultants Pvt Ltd						HO inward no.			
Firm/Company		SOVLLP		Project		SOV-III		HO received date			
PO/WO date		23.11.22		PO/WO No.		94262		Scan ID.			
Sl no.		Bill no.		Bill date		Bill amount		Original attached			
1.		LCPL / 22-23 / 158		25/02/23		82,559-88		☐ Yes ☐ No			
2.						/		☐ Yes ☐ No			
3.								☐ Yes ☐ No			
4.								☐ Yes ☐ No			
Amount A – Bills total (Excluding Transport & Hamali Charges):								82,559-88			
Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☒ Installation report											
MRN nos.:		115250				Proof of delivery matches MRN		☒ Yes ☐ No			
Amount B – Other Credits : Transportation charges								-			
Amount C – Other Debits :								-			
Amount D (D=A+B-C) – Amount to be credited to the supplier:								82,559-88			
Amount E – PO / WO value:								82,559-88			
Amount F – Difference (A – E):								NIL			
Quantity received as per PO / WO				☒ Yes ☐ Excess received ☐ Short received ☐ Part received							
Close PO / WO				☒ Yes ☐ No – wait for balance material ☐ Other							
Payment – due date				18/2/23							
Remarks: 50% Advance paid & final bill. so close this po.											
Approved by		Purchase Officer		Purchase Manager		M D		Accountant		Accounts Manager	
Name:				V. RAVI							
Sign:				[Signature]							
Date				15/2/23							
Approval limit		Upto 20k		Above 20k		Above 100k		Upto 20k		Above 20k	

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.



Form for closure of purchase order

PO no.: 94262	PO date: 23/11/22	Req. no.: 184815	Advice Scan ID	
Barcoded PO available ☒ Y/ ☐ N	Invoice original available ☒ Y/ ☐ N	Copy available ☐ Y/ ☐ N	POD available ☒ Y/ ☐ N	
Data required from site/engineers:				
MRN nos. related to PO 115250				
☐ Part material received.		☒ Full material received.		
☐ Material not received.				
☐ Close PO - Balance material will be re-ordered by new requisition.				
☐ Cancel PO. Material not required.		☐ Cancel PO. Material will be re-ordered by new requisition		
☐ Keep PO open. Material required.		☐ Keep PO open. Work under progress.		
Remarks by engineer:				
Notes: 1. Provide details of material received by way of separate attachment. 2. Provide scanned copy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be scanned and sent to Ravi.				
Prepared by: K. Tuboi Rami		Sign:	Date: 03/03/23	
Data required from accounts:				
☐ Checked with E&D for receipt of bills.				
☒ Bills not received against this PO.		☐ Part bill received against this PO.		
☒ Advance paid against this PO		☐ All bills received against this PO.		
Amount paid: 41,280/-		Date of payment: 2/12/22		
Details of part bill received:				
Sl. No.	Bill no.	Bill date	Bill amount	Cr. given to supplier
1.				
2.				
3.				
Remarks by Accountants:				
Prepared by: P. Ramu		Sign:	Date: 13/3/23	
Notes: 1. POs/WOs issued for turnkey works - may have been processed by E&D. Check before filling the above.				
Prepared by:		Sign:	Date:	
Remarks by Ravi + details of bills to be approved:				
Sl. No.	Bill no.	Bill date	Bill amount	MRN no.
1.	LCPL/22-23/158	25/02/23	82559.88/-	115250
2.				
3.				
Remarks: Need approval for enclosed bill.				
Prepared by: Ravi		Sign:	Date: 15/03/23.	
Advice by MD - action to be taken.				
☐ Get certified bill from supplier (not original).		☐ Prepare bill in SSLP for material supplied.		
☒ Thereafter, prepare advice for credit to supplier and send to Soham for processing.				
☐ Close PO		☐ Keep PO open. Material awaited		
☐ Accounts to be reconciled with supplier. Get supplier's ledger.				
Remarks:				
Approved by: Soham		Sign:	Date:	

APPROVED BY

15 MAR 2023

SOHAM M. D.

MANAGING DIRECTOR

Purchase Order

Page(s) 1 Of 1

09-02-2023 10:06:13

Original / Office Copy / Purchase Div.Copy

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Linus Consultants Pvt.Ltd.
Plot 38,Rd,#5,,Jubile Hills, Hyd - 500033.

GSTIN 36AAACL7034N1Z9 23550861
23551855/23553929/23550781 7680022677/76

Doc No	94262	184815
Doc Date	23-11-2022	
Quote No	Nil	
Quote Date	23-11-2022	
SupplyType	Supply	

Kind Attn : Mr. Srikant

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 117200 - FUNF-Furniture & fixtures - Kitchen cabinets-Laminated MDF-Wenge - - - sqm Closed Cabinet	6.50	10,764.00	0.00	18.00	82,559.88
Total Order Value . . .					82,559.88
Rupees : Eighty Two Thousand Five Hundred Fifty Nine and Paise Eighty Eight Only.					

Terms and Conditions :-

Specification / Brand As per approved drawing, design & quotation & ltr. of conf. dt.18/11/2016 shall be applicable. Closed cabinate rate per sft Rs.1000/-

Payment Terms 50% adv. shall be paid at the time of W.O., bal. amount shall be paid within 7 days of delivery of material and raising of invoice.

Tax All taxes included in above price.

Delivery Date Within 15days.

Delivery Location Silver Oak Villas Part III
Sy .No.11,12,14,15,16,17,18 , 294
Phone. 0

Penalty For Delay Nil

Transportation Cost Included in above price

Warranty 1Yr from date of installation against any defects in manufacturing. Prompt & Regular service shall be given by you for repair.

Advance Paid Rs.41,279.94/-

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for villa no 145 modular kitchen work purpose.

Completion Date Installation of the Modular Kitchen at site shall be done at our cost.

Measurment You shall provide packing list along with delivery of material clearly specifying the items included.seperate pckng shall be made for each kitchen.

Security Nil

Remarks 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Silver Oak Villas LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Linus Consultants Pvt.Ltd.**

Name : _____

Name : _____

Date : __/__/__

LINUS CONSULTANT PVT LTD

Plot No 38, Road No 5, Jubilee Hills, Hyderabad. Email: accounts@kitchen-by-design.com
GSTIN: 36AAACL7034N1Z9

DELIVERY CHALLAN

Party Name: SILVER OAK VILLAS	DC No	DEC017
Address: SECUNDERABAD	DC Date	16-12-2022
AGN PO NO. 94248 + 94251 + 94262 + 94263		
AGN PO NO. 92648 + 92647 + 92650 + 92651		
GST NO :		
State :		

SL.NO	Description of Product	PKT	QTY
	SILVER OAK C-2 - 07 NOS		
1	Hinges		70 sets
2	10 cms Legs		112 No's
3	Connectors		56 No's
4	L- Brackets		77 No's
5	6 Inch handles		119 No's
6	10 cms Silver Skirting		9 length
7	Skirting Clips		28 No's
8	10 cms Silver Skirting corners		7 No.
9	Tandom box set with out Gallery (INOX)		7 sets
	SILVER OAK C-1 - 01 NO		
1	Hinges		12 sets
2	10 cms Legs		20 No's
3	Connectors		12 No's
4	L- Brackets		4 No's
5	6 Inch handles		13 No's
6	10 cms Silver Skirting		2 length
7	Skirting Clips		4 No's
8	10 cms Silver Skirting corners		1 No.
9	Tandom box set with out Gallery (INOX)		1 set

Prepared By

Checked By

MRN NO. 115248 PO. 94248
MRN NO. 115249 PO. 94251
" 115250 PO. 94262
" 115251 PO. 94263
" 115252 PO. 92648
" 115253 PO. 92647
" 115254 PO. 92650
" 115255 PO. 92651

DC NO-D

INWARD	
Inward No: 3222	Dt: 19/11/24
MRN No:	Dt:
Received By:	Sign: [Signature]
(Silver Oak Villas-Part-III)	

LINUS CONSULTANT PVT LTD

Plot No 38, Road No 5, Jubilee Hills, Hyderabad. Email: accounts@kitchen-by-design.com

GSTIN: 36AAACL7034N129

DELIVERY CHALLAN

Party Name: SILVER OAK VILLAS	DC No	DEC016
Address: SECUNDERABAD	DC Date	16-12-2022
AGN PO NO. 94248 + 94251 + 94262 + 94263		
AGN PO NO. 92648 + 92647 + 92650 + 92651		
GST NO :		
State :		

SL.NO	Description of Product	PKT	QTY
	SILVER OAK C-2 - 07 NOS		
1	90 Base	PKT	14
2	60 sink (PLY)	PKT	7
3	120 gas patti	PKT	7
4	80 D1	PKT	7
5	90 wall	PKT	7
6	80 cms Tandom box bottom panel	PKT	7
7	80 cms Tandom box low back panel	PKT	7
8	450 x 700 shutters	PKT	42
9	800 x 173 Draw fascia	PKT	7
10	400 x 525 shutter	PKT	14
11	600 x 700 shutter	PKT	14
	SILVER OAK C-1 - 01 NO		
1	60 Base	PKT	2
2	90 sink (PLY)	PKT	1
3	120 gas patti	PKT	1
4	90 D1	PKT	1
5	90 base	PKT	1
6	90 wall	PKT	1
7	60 wall	PKT	1
8	80 cms Tandom box bottom panel	PKT	1
9	80 cms Tandom box low back panel	PKT	1
10	450 x 700 shutters	PKT	6
11	800 x 173 Draw fascia	PKT	1
12	400 x 525 shutter	PKT	2
13	600 x 700 shutter	PKT	2

Prepared By

INWARD	
Inward No: 5223	Dt: 19/12/22
MRN No:	Dt:
Received By:	Sign:
(Silver Oak Villas-Part-III)	

Checked By

MRN NO. 115248 PO. 94248
MRN NO. 115249 PO. 94251
115250 PO. 94262
115251 PO. 94263

MRN NO. 115252 PO. 92648
115253 PO. 92647
115254 PO. 92650
115255 PO. 92651

Purchase Order

Page(s) 1 Of 1

25-11-2022 10:11:53

Original / Office Copy / Purchase Div.Copy

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
GST No. : 36ADBFS3288A2Z7

Supplier Details

Linus Consultants Pvt.Ltd.
Plot 38,Rd,#5,,Jubile Hills, Hyd - 500033.

GSTIN 36AAACL7034N1Z9
23551855/23553929/23550781

23550861
7680022677/76

Doc No	94262	184815
Doc Date	23-11-2022	
Quote No	Nil	
Quote Date	23-11-2022	
SupplyType	Supply	

Kind Attn : Mr. Srikant

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 117200 - FUNF-Furniture & fixtures - Kitchen cabinets-Laminated MDF-Wenge - - - sqm Closed Cabinet	6.50	10,764.00	0.00	18.00	82,559.88
Total Order Value . . .					82,559.88

Rupees : Eighty Two Thousand Five Hundred Fifty Nine and Paise Eighty Eight Only.

Terms and Conditions :-

Specification / Brand	As per approved drawing, design & quotation & ltr. of conf. dt.18/11/2016 shall be applicable. Closed cabinate rate per sft Rs.1000/-
Payment Terms	50% adv. shall be paid at the time of W.O., bal. amount shall be paid within 7days of delivery of material and raising of invoice
Tax	All taxes included in above price.
Delivery Date	Within 15days.
Delivery Location	Silver Oak Villas Part III Sy.No.11,12,14,15,16,17,18 , 294 Phone. 0
Penalty For Delay	Nil
Transportation Cost	Included in above price
Warranty	1Yr from date of installation against any defects in manufacturing. Prompt & Regular service shall be given by you for repair.
Advance Paid	Rs.41,279.94/-
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for villa no 145 modular kitchen work purpose.
Completion Date	Installation of the Modular Kitchen at site shall be done at our cost.
Measurment	You shall provide packing list along with delivery of material clearly specifying the items included.seperate pckng shall be made for each kitchen.
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

B.No - 16 20/11
P.No - 3223 19/11

For **Silver Oak Villas LLP**

Authorised Signatory

[Signature]

Accepted the above Terms And Conditions

For **Linus Consultants Pvt.Ltd.**

Name : _____

Name : _____

Date : __/__/__

Estimate/Draft PO

Page(s) 1 Of 1

23-11-2022 12:25:09

Orig



16.11.22 3:08:33

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

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GSTIN 36AAACL7034N1Z9

23550861

23551855/23553929/23550781

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Measurment You shall provide packing list along with delivery of material clearly specifying the items included.seperate pckng shall be made for each kitchen.

Security Nil

Remarks 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For MDs APPROVAL

- ☐ High Value/quantity beyond limits.
- ☐ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification
- ☐ Replenishing SLLP stock
- ☐ Other

APPROVED BY

23 NOV 2022

SOHAM MODI
MANAGING DIRECTORFor **Silver Oak Villas LLP**

Authorised Signatory

Name : _____

Name : _____

Accepted the above Terms And Conditions

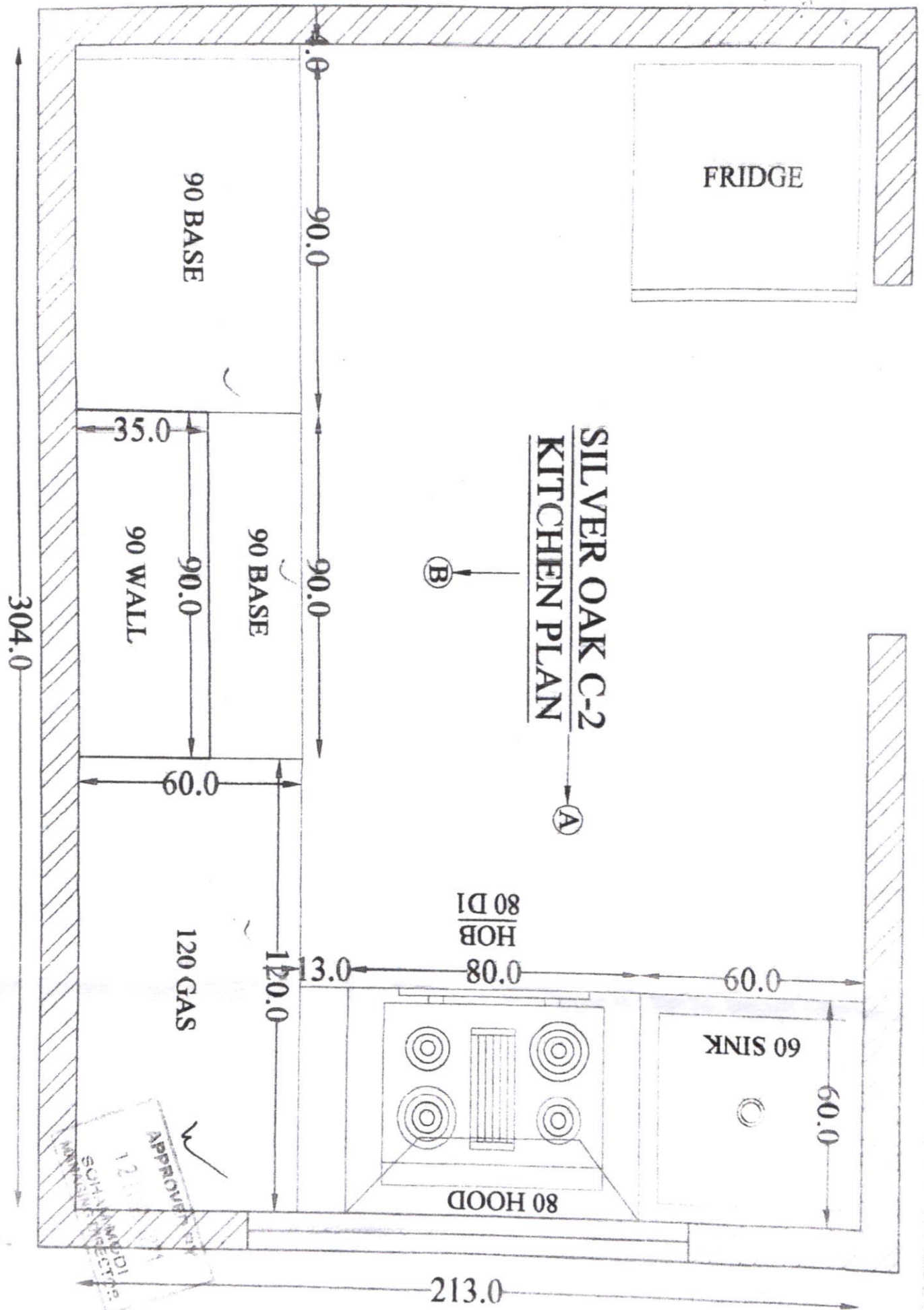
For **Linus Consultants Pvt.Ltd.**

Date : __/__/__

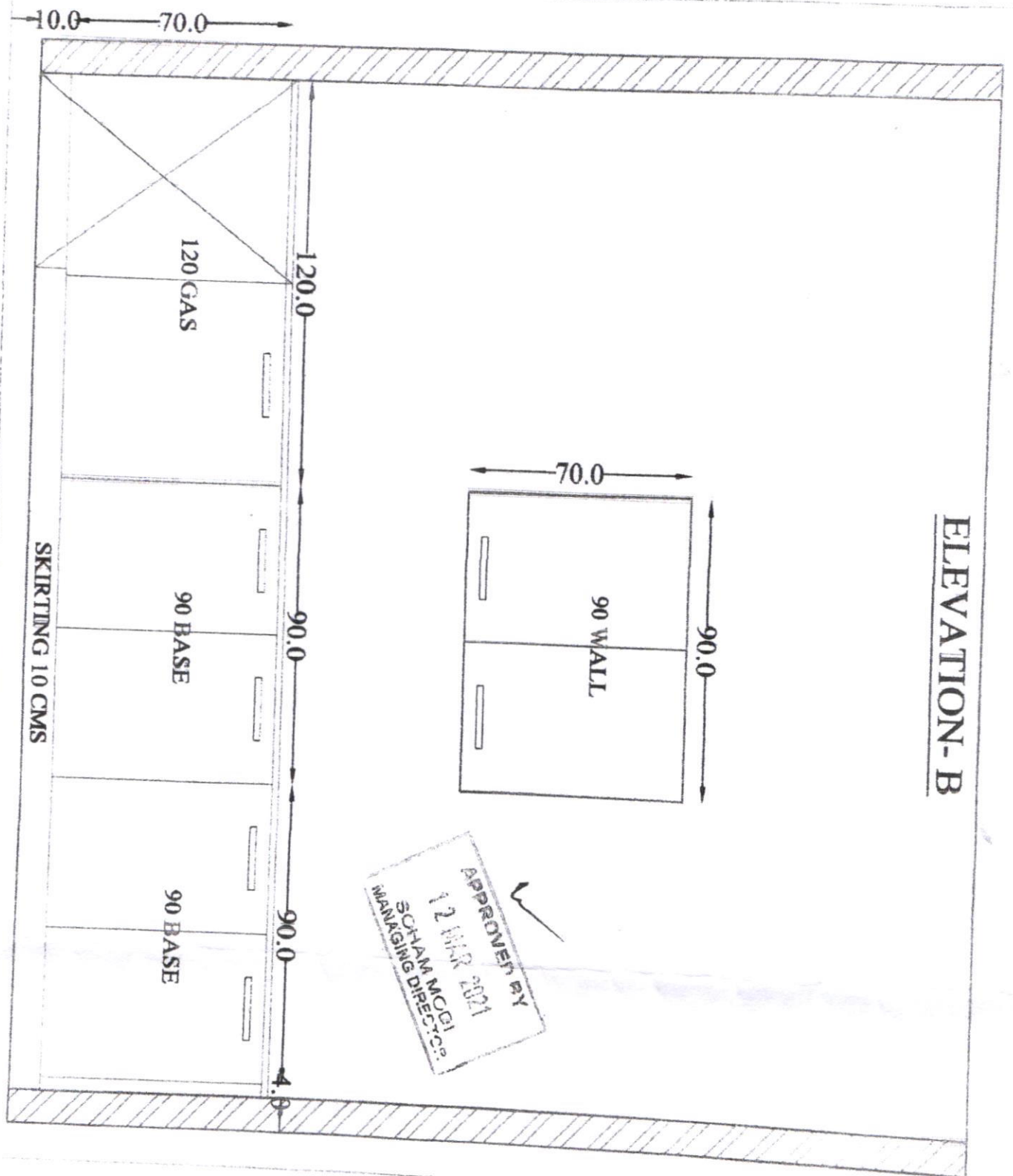
Procurement Form		Date: 21-11-2022		Time: 11:00	
Company Name: SOV LLP		Site & Phase: SOV-III		Unit No/Block No. For villa no. 145 Purpose	
Supplier:		Material required before date: Urgent		Reg. No. 184815	
S No		Item		ID No. 81750	
1	FURN6955-Furniture & fixtures-Kitchen cabinets-Laminated MDF-Wenge--Sqm	Qty required at site	Qty available	Order Qty	Inward No Inward Date
2	FURN5175-Furniture & fixtures-HOB--Hindware Sara Plus 4b--Nos	6.5Sqm	0	6.5Sqm	
3	EQPT5372-Equipment-Chimney--Hindware Clara Neo Blk S660--Nos	1no	0	1no	
4		1no	0	1no	
5					
6					
7					
8					
9					
10					
Remarks: For villa no. 145 Purpose		Project Manager		Purchase MD	
Engineer		K. Tulasi Rani			
Prepared By:		Approved By:			
Sign & Date:					

APPROVED
21 NOV 2022
P. VENKATESHWARLU
MANAGER PURCHASE

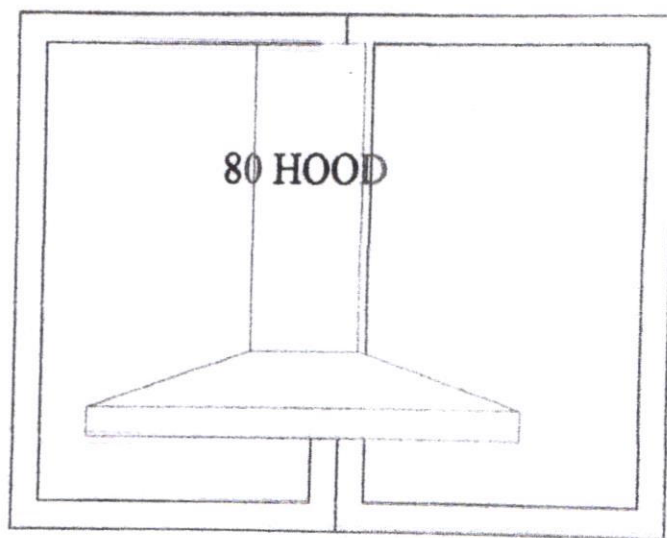
CA Dravida



ELEVATION-B



ELEVATION- A



APPROVED BY
12 MAR 2014
SUNAM MUJI
MANAGING DIRECTOR

60.0 80.0 13.0 60.0

60 SINK

80 D1

SKIRTING 10 CMS

70.0
10.0

Tax Invoice

LINUS CONSULTANTS 2021-23 MASTER
PLOT NO 38 ROAD NO 5
JUBILEE HILLS,
HYDERABAD
GSTIN/UIN: 36AAACL7034N1Z9
State Name : Telangana, Code : 36
E-Mail : ACCOUNTS@LCPL.CO.IN

Invoice No.

LCPL/22-23/158

Dated

25-Feb-2023

Supplier's Ref.

Other Reference(s)

Consignee

SILVER OAK VILLAS LLP5-4-187/3 & 4, IIND FLOOR, M.G.ROAD,
SECUNDERABAD

GSTIN/UIN : 36ADBFS3288A2Z7

State Name : Telangana, Code : 36

Buyer (if other than consignee)

SILVER OAK VILLAS LLP5-4-187/3 & 4, IIND FLOOR, M.G.ROAD,
SECUNDERABAD

GSTIN/UIN : 36ADBFS3288A2Z7

State Name : Telangana, Code : 36

SI No.	Particulars	HSN/SAC	Amount
1	SUPPLY OF MODULAR CABINETS LOCAL	94034000	69,966.00
2	CGST OUTPUT		6,296.94
3	SGST OUTPUT		6,296.94
Total			₹ 82,559.88



Amount Chargeable (in words)

E. & O.E

INR Eighty Two Thousand Five Hundred Fifty Nine and Eighty Eight paise Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
94034000	69,966.00	9%	6,296.94	9%	6,296.94	12,593.88
Total	69,966.00		6,296.94		6,296.94	12,593.88

Tax Amount (in words) : **INR Twelve Thousand Five Hundred Ninety Three and Eighty Eight paise Only**

Remarks:

AGN PO NO 94262

Company's PAN : AAACL7034N

Company's Bank Details

Bank Name : ICICI BANK AC 007605004157

A/c No. : 007605004157

Branch & IFS Code : JUBILEE HILLS & ICIC0000076

for LINUS CONSULTANTS 2021-23 MASTER



This is a Computer Generated Invoice

Purchase Order

Page(s) 1 Of 1

25-11-2022 10:11:53

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For **Silver Oak Villas LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Linus Consultants Pvt.Ltd.**

Name : _____

Name : _____

Date : ____/____/____