

PURCHASE DIVISION
Advice for approval for credit to supplier



Date: 15/03/22		Prepared by: Asha Jyothi		Serial no. 15802	
Supplier name: Bath Store				HO inward no.	
Firm/Company: SCLLP		Project: SCLLP-GMR		HO received date	
PO/WO date: 23/12/22		PO/WO No. 95377		Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	5264	03/03/23	4,24,546/-	☒ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				4,24,546/-	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.:	118100		Proof of delivery matches MRN	☒ Yes ☐ No	
Amount B – Other Credits : Transportation charges				=	
Amount C – Other Debits :				=	
Amount D (D=A+B-C) – Amount to be credited to the supplier:				4,24,546/-	
Amount E – PO / WO value:				14,16,107/-	
Amount F – Difference (A – E):				9,91,561/-	
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date		50% advance paid (7,08,053/- paid).			
Remarks: final bill					
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	APPROVED 15 MAR 2023 MANAGER PROCUREMENT				
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

(ORIGINAL FOR RECIPIENT)

State Name : Telangana, Code : 36

Terms of Delivery

Rs 4,24,546.00

Authorised Signatory

Purchase Order

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10-03-2023 12:26:34

Original / Office Copy / Purchase Div.Copy

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Bath Store
171/B, Eshwaripuri Colony Near Netaji Nagar X Road HT Lane Sainipuri
Sec - 500094

GSTIN 36AJSP8724H1ZJ

27113200

9885329687/9014880200

Doc No 95377 170604

Doc Date 23-12-2022

Quote No Nil

Quote Date 23-12-2022

SupplyType Supply

Kind Attn : Mr. Srinivas

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 482700 - TLFL-Tiles - Floor Tiles-Vitrified-Nitco-Traventine Carolina - 600x1200mm - sqm 155 Boxes	232.00	501.71	0.00	18.00	137,348.13
2 578100 - TLFL-Tiles - Floor Tiles-Vitrified-Nitco-Bottochino Fiorito - 600x1200mm - sqm 500 Boxes	720.00	501.71	0.00	18.00	426,252.82
3 553000 - TILE-Tiles - Floor Tiles-Olimpia Begne-Nitco - 600X1200mm - Sqm 500 Boxes	720.00	501.71	0.00	18.00	426,252.82
4 990800 - TILE-Tiles - Floor Tiles-Statuario Regal-Nitco - 600X1200mm - Sqm 500 Boxes	720.00	501.71	0.00	18.00	426,252.82

Total Order Value . . . 1,416,106.58

Rupees : Fourteen Lakh(s) Sixteen Thousand One Hundred Six and Paise Fifty Eight Only.

Terms and Conditions :-

Specification / Brand Brand is Nitco-GVT, rate per sft Rs. 55/- including GST. Box sft is 15.5, 2 tiles in a box

Payment Terms 50% Advance balance after delivery

Tax GST included in the above price

Delivery Date With in 20 days

Delivery Location SSSLP-GMR, Sandeesh-9000502956

Books of accounts verified and
no bills wrt this PO were
received by accounts

Name: D. Jeyaraj

Sign:

Date: 12/2/2023

PART DELIVERY DETAILS

Penalty For Delay	Phone	S.no.	Bill no.	Bill Dt.	Amount
Nil		1.	5264	03/03/23	4,24,546
Transportation Cost	Nil	2.	4303	02/01/23	5,63,504
Warranty	Nil	3.	4552	17/01/23	4,26,251
Advance Paid	Rs. 7,08,053-00 by RTGS/NEFT.....	4.			
Other Terms	We reserve the right to reject items not conforming to quality and specifications, damage is in suppliers account above orsewr is for replanish purpose	5.			
Completion Date	Nil				
Measurment	Nil				
Security	Nil				

Remarks 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Bath Store**

Name : _____

Name : _____

Date : __/__/__

Purchase Order



95377

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27-12-2022 10:13:53 AM

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
GSTIN No. : 36ACQFS2044C1Z7

13.12.22 4:32:58

Supplier Details

Bath Store
171/B, Eshwaripuri Colony Near Netaji Nagar X Road HT Lane Sainipuri
Sec - 500094

Doc No 95377 170604
Doc Date 23-12-2022
Quote No Nil
Quote Date 23-12-2022
SupplyType Supply

GSTIN 36AJSP8724H1Z1

27113200

9885329687/9014880200

Kind Attn : Mr. Srinivas

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For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Bath Store**

Name

Name

Date

Requisition Form

Company Name: SSLLP

Site & Phase : SHLLP

Unit No./Block No.

Supplier:

Material required
before date:

S No Item

- 1 TILE6931-Tiles-Floor Tiles-Vitrified-Nico Traventine Carolina-600x1200mm-Sqm
- 2 TILE7752-Tiles-Floor Tiles-Vitrified-Nico Bottochino Fiorito-600x1200mm-Sqm
- 3 TILE5530-Tiles-Floor Tiles-Olimpia Begne-Nico-600X1200mm-Sqm
- 4 TILE9908-Tiles-Floor Tiles-Statuario Regal-Nico-600X1200mm-Sqm
- 5
- 6
- 7
- 8
- 9
- 10

Remarks: For Stock Replenishing purpose

Engineer

Prepared By: Asha jyothi

Approved By: Minish

Sign & Date:

Date: 22.12.22

Time:

Req. No. 170604

ID No.

Qty required Qty available at site Order Qty Inward No Inward Date

223.2	0	223.2
720	0	720
720	0	720
720	0	720

Project Manager

Purchase

MD

