PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	14/03/23	Prepared by	Asha Jyothi	Serial no.	**15753**
Supplier name	Kothari fire Safety Equipment			HO inward no.	
Firm/Company	SSLLP	Project	SSLLP- GVDC	HO received date	
PO/WO date	11/02/23	PO/WO No.	97087	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	Ho/1570	25/02/23	92,512/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	92,040/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	117878	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	400 + 18%.	472/-
Amount C –Other Debits :		—
Amount D (D=A+B-C) – Amount to be credited to the supplier:		92,512/-
Amount E – PO / WO value:		92,040/-
Amount F – Difference (A – E):		472/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received	
Close PO / WO	☑ Yes □ No – wait for balance material □ Other	
Payment – due date	20/03/23 Adv Paid :- 92,040/-	
Remarks:	Final bill	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:		17 MAR 2023			
Date		MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Req
170754

Tax Invoice

KOTHARI FIRE SAFETY EQUIPMENT Shop No 8,D No 5/5/64 SA Trade Centre Ranigunj Secundrabad-500003 Phone No.040-66335959 / 66335969 GSTIN/UIN: 36ATDPK0172B1Z9 State Name : Telangana, Code : 36 E-Mail : accounts@kotharifire.com	Invoice No. **HO/1570**	Dated **25-Feb-23**
	Delivery Note	Mode/Terms of Payment
	Reference No. & Date.	Other References
	Buyer's Order No. **97087**	Dated **11-Feb-23**
Consignee (Ship to) **Summit Sales LLP** GVDC Turkapally Hyderabad--500078 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Dispatch Doc No.	Delivery Note Date
	Dispatched through **Auto**	Destination **Turkapally**
	Terms of Delivery	
Buyer (Bill to) **Summit Sales LLP** 5-4-187/3&4, IInd Floor,MG Road,Secunderabad GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36		

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	**Fire duct shutter 1500x900**	731010	**12 nos**	6,500.00	nos		78,000.00
	Freight Charges						**400.00**
	CGST						**7,056.00**
	SGST						**7,056.00**
	Total		**12 nos**				**₹ 92,512.00**

IN WARD
Inward No: 1952 Dt: 25/02/23
MRN No: 117878 Dt: 27/2/23
Received By: Ranjan Sign:
SSLLP-GVDC

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 87397
Date: 13/3/23
Sign:

E. & O.E

Amount Chargeable (in words)
INR Ninety Two Thousand Five Hundred Twelve Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
731010	78,400.00	9%	7,056.00	9%	7,056.00	14,112.00
Total	**78,400.00**		**7,056.00**		**7,056.00**	**14,112.00**

Tax Amount (in words) : **INR Fourteen Thousand One Hundred Twelve Only**

Declaration
There will be charge 2% Penal Intrest after due days for every Month.

for KOTHARI FIRE SAFETY EQUIPMENT

Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

97087
08.02.23 3:15:06

 11-02-2023 14:54:27

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Kothari Fire Safety Equipments	**Doc No**	97087	170754
S.No. 11, 2nd Floor, S.A.Trade Complex, Above Bombay Hotel, Ranigunj X Road, Secunderabd-500 003.	**Doc Date**	11-02-2023	
	Quote No	Nil	
GSTIN 36ATDPK0172B1Z9	**Quote Date**	11-02-2023	
66335959/66335969 9966050000/9290806798	**SupplyType**	Supply	

Kind Attn : Mr. Prabhu Kothari.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	847500 - MISC-Miscellaneous - Hose Box-Double Door- - - - Nos *Fire Duct Shutter 900X1500X150mm (18swg)*	12.00	6,500.00	0.00	18.00	92,040.00
				Total Order Value . . .		**92,040.00**

Rupees : Ninty Two Thousand Fourty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation via email dtd: 11-02-2023.
Payment Terms	100% Advance
Tax	Extra at actual as per GST
Delivery Date	2 to 3 Weeks
Delivery Location	SSLLP-GVDC . Phone. .
Penality For Delay	Nil
Transportation Cost	Extra
Warranty	One year warranty
Advance Paid	Rs: 92,040 by Cheque/RTGS. Cheque no:________,dated________.
Other Terms	We reserve the right to reject items not conforming items quality and specifications.Above order for GVRC 4545 purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment.DO NOT send original invoice to site.Original invoice must be sent to HO Office or Purchase site office.Proof of delivery/DC can be sent by email

APPROVED BY
11 FEB 2023
SOHAM MODI
MANAGING DIRECTOR

For *Summit Sales LLP*

Authorised Signatory

Accepted the above Terms And Conditions

For *Kothari Fire Safety Equipments*

Anwal Baig . ([illegible])

Requisition Form						
Company Name:	SUMMIT SALES LLP	Date:	28-01-2023			
Site & Phase :	SSLLP-GVDC	Time:	14:00			
Unit No./Block No.						
Supplier:		Req. No.	170754			
Material required before date:	URGENT Mr. Anwar	ID No.	8378[illegible]5			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	MISC1291-Miscellaneous-Hose Box-Double Door---Nos	12		12		
2	MISC5317-Miscellaneous-SS Hydrant Valve---63Dmm-Nos	15		15		
3	MISC5503-Miscellaneous-Rubber Bellow---250mm-Nos	14		14		
4	MISC6238-Miscellaneous-Pressure Switch----Nos	5		5		
5	MISC6625-Miscellaneous-Fire fighting-Fire sprinklers---Nos	500		500		
6	MISC9515-Miscellaneous-RRL type A Hose pipe---63Dmm-Nos	30		30		
7	MISC6888-Miscellaneous-Non Return Valve---100mm-Nos	1		1		
8	PLUM3466-Plumbing-Pressure guage-0-16kg---Nos	12		12		
9	STEL1260-Steel-MS Hose Nozzle---20DX100Lmm-Nos	30		30		
10						
Remarks:	FOR MEP WORKS					
	Engineer	Project Manager		Purchase		MD
Prepared By:	SHIVANI					
Approved By:	B.PRAVEEN					
Sign & Date:	28/01/23.					

Po no: 99084