

PURCHASE DIVISION
Advice for approval for credit to supplier



Date: 14/03/23		Prepared by: Asha Gyothli		Serial no. 15751	
Supplier name: Niki domas				HO inward no.	
Firm/Company: SCLLP		Project: SHLLP		HO received date	
PO/WO date: 28/02/23		PO/WO No. 97626		Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	351	09/02/23	95,420/-	☒ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				93,531/-	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.:	118271		Proof of delivery matches MRN		☒ Yes ☐ No
Amount B – Other Credits : Transportation charges			1,600/- + 18/-		1,888/-
Amount C – Other Debits :					-
Amount D (D=A+B-C) – Amount to be credited to the supplier:					95,420/-
Amount E – PO / WO value:					93,531/-
Amount F – Difference (A – E):					1,889/-
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date		20/03/23 Rs. 47,566/- Adv Paid			
Remarks: Balance to pay. Final bill					
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

NIKI DOORS

Office: Plot No.99, Line No.9, Prashasan Nagar, Road No.72, Jubilee Hills, Hyderabad - 500 033, T.S.

INVOICE CUM DELIVERY CHALLAN

As Per Section 31(I) of GST Act 2017 & Rule of invoice Rules

Original

Customer Name: SUMMIT SALES LLP 5-4-187/3&4, II ND FLOOR, MG ROAD, SECUNDERADAB-500003		Invoice No. 351 Date 09-03-2023 P.O.NO 97626				
GST No. 36ACQFS2044C1Z7		Time of Removal:				
		GST No. 36AAMPJ0229L1ZL				
Sl. No	Decription of Goods	HSN Code	Qty	Units NO	Rate per Unit	Total Assessable Value
1	32MM SKIN DOORS 82 X 32 ✓	4418	10 ✓		2,368.88	23,689
2	32MM SKIN DOORS 80 X 38 ✓		20 ✓		2778.75	55,575
3						
4	TRANSPORT					1,600
E & O.E		Total	30	-		80,864
Total GST Rs. 14,556		Discount		%		-
Rupees:		CGST		9 %		7,278
		SGST		9 %		7,278
Grand Total NINETY FIVE Thousand And FOUR HUNDRED TWENTY		IGST		%		-
		Grand Total				95,420
Vehicle No : TS09UD3888 LR No :		Date : 09-03-2023 Transport:				
Bank Details : IDBI BANK, Branch : Habsiguda C.A. A/c. 0446102000013378 , IFS Code : IBKL0000446		For Niki Doors				
Certified that the Particulars given above are true and correct and that the amount indicated represent that Price actually charged and there is no flow of additional consideration directly or indirectly from the buyer.		 Authorised Signature				
Subject to Hyderabad Jurisdiction						

Purchase Order

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
NIKI DOORS Plot no 99, Lane 9, Prashanth Nagar, Road no 72, Jubli Hills, Hyderabad, Telangana. GSTIN 36AAMPJ0229L1ZL 9866009933 9866009933	Doc No	97626	170903
	Doc Date	28-02-2023	
	Quote No	NIL	
	Quote Date	23-02-2023	
	SupplyType	Supply	

Kind Attn : **J. Sunil Kumar**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 104100 - DOOR-Doors - Panel door-2Panel - - 825Wx2075Hmxx32mm - Nos 32" x 82"	10.00	2,368.88	0.00	18.00	27,952.78
2 334500 - DOOR-Doors - Panel door-2Panel - - 975Wx2025Hmxx32mm - Nos 38" x 80"	20.00	2,778.75	0.00	18.00	65,578.50
Total Order Value . . .					93,531.28
Rupees : Ninty Three Thousand Five Hundred Thirty One and Paise Twenty Eight Only.					

Terms and Conditions :-

Specification /	All items shall be of good quality, with Masonite Skin,2 sides,2 Panels, with mango wood frame, thickness 32mm, Rate per sft is Rs.130/- GST Extra.
Payment Terms	50% Advance balance after delivery
Tax	Inclusive of all taxes
Delivery Date	With in 8 days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penalty For Delay	Nil
Transportation	1,600/-
Warranty	1 yr
Advance Paid	Rs47,566/-00, by RTGS/NEFT.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock replenishing, purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Summit Sales LLP**
Authorised Signatory

Name : 02/03/2023

Accepted the above Terms And Conditions
For **NIKI DOORS**

Name : _____

Date : / /

Estimate/Draft PO

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28-02-2023 14:10:51



97626

16.02.23 5:15:18

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

NIKI DOORS
Plot no 99, Lane 9, Prashanth Nagar, Road no 72, Jubli Hills, Hyderabad, Telangana.

GSTIN 36AAMPJ0229L1ZL

9866009933

9866009933

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Delivery Date With in 8 days

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Phone. 9618244433, Hamendra

Penalty For Delay Nil

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Advance Paid Rs47,566/-00, by RTGS/NEFT.

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Completion Date Nil

Measurment Nil

Security Nil

Remarks 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For MDs APPROVAL

- ☒ High Value/quantity beyond limits.
- ☐ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification.
- ☐ Replenishing SLLP stock
- ☐ Other

APPROVED BY**01 MAR 2023****SOHAM MODI
MANAGING DIRECTOR**For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **NIKI DOORS**

Name : _____

Name : _____

Date : ____/____/____

Requisite: Arm		Date: 23.02.2023	
Company Name: SSLLP		Time: 11:00:00	
Site & Phase: SHLLP		Req. No. 170903	
Unit No./Block No.		ID No. 84686	
Supplier:			
Material required before date:			
S No	Item	Qty required	Qty available at site
1	DOOR8917-Doors-Panel door-2Panel --825 Wx2075Hmmx32mm-Nos	10 ✓	46
2	DOOR9498-Doors-Panel door-2Panel --975 Wx2025Hmmx32mm-Nos	20 ✓	4
3			20
4			
5			
6			
7			
8			
9			
10			
Remarks: For Stock Replenishing purpose			
Engineer			
Prepared By: M.Asha jyothis			
Approved By: Minish			
Sign & Date:			

90697626

APPROVED BY
25 FEB 2023
SOHAM MODI
MANAGING DIRECTOR