Remarks from site on the 'Requisition by Site Report' of purchase division

		Ken	narks from site o	n the Requis	ition o	y site report o	Puls			
Compar	Company: MI		HPLSOV		Date:		18-03-2023			
Site: Silv		Silver	ver Oak Villas part-III		Prepared by:		B.Meenakshi Goud			
Report From / To 10-		10-03	-03-2023 to 18-03-2023		Approved by:		K Purshotham			
Report I		(Fri to	o sat)			,				
List of p	Jate conject	18-03-	-2023							
List of re	equisitions nu	mbers n	-2023 nissing in the rep	port*:						
Reg N	quisitions W	icre PO	WO not prepare	d 3 working	days a	ifter requisition:				
	Req No. Req Date		Serial flo of		Item Description		Reason for not preparing PO/WO#			
			item in Req							
List of re	quisitions wh	iona Dev	and a							
Req N	o. Rec	Doto	WO is prepared	and items ha	ve not	been received a	t site be	evond the le	ad time:	
		Date	Serial no of	`	nd items have not been received at site b			Details of discussion with supplier <sup>s</sup>		
18540	1 27-0	02-23	item in Req.		,		betains of discussion with supplier			
		2.5	1-2 G		Golden Durantha & Carpet Grass		Material ready at supplier			
18540	185405 02-03-2		1.2					delivery by monday		
18541		3-2023	1-2	F	RMC M-20 and M-10			Work Under Process		
	08-0	3-2023	1		opper	pper cable 2.5sqmm				
18541	2 00.0	2 2022			PP st date 2.55qmm			Present Material not required at		
		3-2023	Sate			ety pad locks		Site Material dell'		
185413	10-0	3-2023	1					Material delivery by monday		
10544					Lawn mover 3HP			Payment cheque not prepared		
185415	10-0	3-2023	1		Focour			after it will be delivered		
					Fescue grass		Material ready at supplier			
185416	35416 10-03-202		3 1		RMC M-20		delivery by monday			
185418	13-0	3-2023						Work Und	rk Under Process	
No of gate	No. of gate passes issued this				Tando	door rough stone		Material delivery by next week		
Deliver	passes issue	this w	veek:	0/5		From No.				
Denvery va	an site visit o	n:		11-03-23	3 (Sati	urday), 13-03-23	Mono	lay) 15 02	o No. Nill 23(wednesday) and	
Inward ran	() (D) I/			18-03-23	3(Satu	rday)	/(1410110	1ay), 13-03-	23(wednesday) and	
Thward repo	on (MRN/ot	her) & s	stock report ema	ailed in pdf fo	ormat	to purchase?			Yes	
Tiems not o	rdered but re	ceived:				1			1 68	
Other corre	ctions & ren	narks:								
Details of s	teel & cemen	nt stock								
Sl. No	Tor size		Wt per mtr	Wt. for 40feet		Stock at site	Stool	r ot sits i		
			kgs	rod – kgs		- no of rods	Stock at site in		Previous stock in Kgs	
1.	8mm		.395		4.50		Kgs			
2.	10mm		.617		7.50		-		-	
3.	12mm		.89		$\frac{7.50}{0.67}$	-	-		-	
4.	16mm		1.58		8.96		-		-	
5.	20mm		2.47			-	-		-	
6.	25mm					-	-		-	
7.	32mm		3.86		6.30	-	-		•	
			6.32		6.67	-	-		•	
8.	Binding wire					Nill	Nill		Nill	
PC stock	Nill		OPC last	Nill		PPC/PSC - stock -			PPC/PSC last -	
			weeks stock						weeks stock	
etails	tails		Project Manager			Admin Officer/Manager		ager	Admin Audit	
ign	gn		R			Munapil.				
ate		1	18-03-2023			18-03-2023				
			10-03-2023			10-03-2023				

Notes: 1. \* Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to <u>purchase@modiproperties.com</u>, <u>ashaiya@modiproperties.com</u> and <u>rajkumarn@modiproperties.com</u> on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis.

5. Mention PO & MRN no. on DC's / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks – For technical details from site, For negotiations/quotations, Local purchase, For MD's approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted/, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply

to this report within one week. 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE!

## Remarks from site on the 'Requisition by Site Report' of purchase division

		1 001	Oak Villas LL	p	Date	,	18-03-2023	,		
Company:		Silver	et-III	and a second transfer of the second transfer		B.Meenakshi Goud				
and the second s	and the second s		Oak Villas pa -2023 to -18-0	03-2023			K Purshotham			
Report			sat)							
Report I	Date	18-03-					as an or of or			
List of vo	vanicitio	ne number	s missing in th	ie report':	NILL					
List of re	quisitio	ns where F	O/WO not pr	epared 3 w	orkin/	g days after requis	ition:			
	Req No.		Serial no	of	Item Description		Reason for not preparing			
			item in Re	q			PO/WO#			
								Control Control		
List of re-	quisitio	ns where P	O/WO is prep	pared and it	ems l	nave not been recei	ved at site bey	ond the lead time:		
Req N	Req No.		Serial no d	of	Item Description		Details of discussion with supplier <sup>5</sup>			
			item in Re			to large entire all an arrigin transfer transfer data and a finite real districts and a finite real	Material Available Delivery by			
21210	01	21-02-23	1-2		Floor Tiles Kajaria Williams grey & Olimpia Benge					
2121		22 22 22					Monday Material not Available at ssllp			
21213	36	28-02-23	1-7	CP Ang	-	ck 15 nos pending	The second of the second or the second of th			
21213	39	06-03-23	1		RN	ис-м25	Work under	AND THE RESIDENCE OF THE PROPERTY OF THE PROPE		
21214	46	10-03-23	1-4	1	WPC door frames			Supplier arranging for material		
21214	18	11-03-23	1-15	Bras	ss Ball	l cock material	Material delivery by monday			
21214	212149 1		1-13	45		e 63mm 5 nos	Material Delivery by today			
24245	242452		-			ending	evening Material delivery by next week			
21215		13-03-23	1		Tandoor rough stone		Material not Available at ssllp			
21215		13-03-23	1	Ang		cks-12 balance				
21215		14-03-23	1		RMC-M25		Work under progress			
20230315		15-03-23	1-5		UPVC windows		Supplier arranging for material			
20230315		15-03-23	1-4		Z angle templates		Supplier arranging for material			
20230315		15-03-23	1-4		Z angle templates		Supplier arranging for material			
20230315	20230315054 1		1-4	7	Z angle templates		Supplier arranging for material			
20230316	20230316029 1		1-5	UPV		Cwindows	Supplier arr	ranging for material		
No. of gate	No. of gate passes issued this			2/5			4121 To No. 4122			
Delivery va	ın site v	isit on: <b>3</b> da	ays	11-03-2	3 (Sat	urday), 13-03-23(Mo				
				18-03-2	3(Satu	ırday)	• /	7)		
Inward rep	ort (MR	(N/other)	& stock repor	t emailed	in pdf	format to		Yes		
purchase?										
Items not o										
Other corre										
Details of st	eel & ce	ement stoc	k							
Sl. No	ttt			Wt. for 12	2	Stock at site -	Stock at	Previous stock in		
				mtr rod – kgs		no of rods	site in Kgs	Kgs		
1.	8mm		.395		4.74	507	2400	-		
2. 10mi			.617		.404	433	3200	-		
3. 12mr			.89		0.68	96	1020	-		
4. 16mr			1.58		8.96	33	625	-		
5.	20mm		2.47		9.64		-	-		
6.	25mm		3.86		6.32	_				
7.	32mm		6.32	-	5.84		-	•		
			0.34	/	5.04	_	-	-		

8.	Binding wire Nill	-		Nill	Nill	Nill	
OPC stock		OPC last weeks stock	Nill	PPC/PSC stock	332	PPC/PSC last weeks stock	297
Details Sign Date		Project Manager 18-03-2023		Admin Officer/Manager		Admin Audit	

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