

PURCHASE DIVISION
Advice for approval for credit to supplier



Date:		14/3/23		Prepared by		Deepa		Serial no.		15805	
Supplier name		Shubham enterprises						HO inward no.			
Firm/Company		MMR&HP		Project		GHT		HO received date			
PO/WO date		27/2/23		PO/WO No.		97612		Scan ID.			
Sl no.	Bill no.			Bill date		Bill amount			Original attached		
1.	SE/22-23/4694			6/3/23		12,555/-			☒ Yes ☐ No		
2.									☐ Yes ☐ No		
3.									☐ Yes ☐ No		
4.									☐ Yes ☐ No		
Amount A – Bills total (Excluding Transport & Hamali Charges):								12,555/-			
Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report											
MRN nos.:		118176				Proof of delivery matches MRN			☒ Yes ☐ No		
Amount B – Other Credits : Transportation charges								-			
Amount C – Other Debits :								-			
Amount D (D=A+B-C) – Amount to be credited to the supplier:								12,555/-			
Amount E – PO / WO value:								12,555/-			
Amount F – Difference (A – E):								-			
Quantity received as per PO / WO				☒ Yes ☐ Excess received ☐ Short received ☐ Part received							
Close PO / WO				☒ Yes ☐ No – wait for balance material ☐ Other							
Payment – due date				20/3/23							
Remarks: find bill											
Approved by		Purchase Officer		Purchase Manager		M D		Accountant		Accounts Manager	
Name:		Deepa									
Sign:											
Date		14/3/23									
Approval limit		Upto 20k		Above 20k		Above 100k		Upto 20k		Above 20k	

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Ph : (O) : 66318150
: 66568151
: 66568150



SHUBHAM ENTERPRISES

5-2-282/301, 3rd Floor, Mahavir Complex, Hyderbasti, R.P. Road, Secunderabad-500 003. T.S.
E-mail : shubhamentp1999@yahoo.co.uk

MSME UAN : TS020055126

Invoice No. : SE/22-23/4694

Date : 6-Mar-23

P.O. No. PO NO : 97612 // 142669 Date 6-Mar-23

Reverse Charge (Y/N) : No

D.C. No. : BY MAIL

Date 6-Mar-23

State : Telangana

State Code : 36

Vehicle No. :

E-Way Bill No. :

Bill to Party : MEHTA & MODI REALTY KOWKUR LLP
5-4-187/ 3&4 II FLOOR , MG ROAD SOHAM MANSION
SEC-BAD
State: Telangana(36)

Ship to Party : **MEHTA & MODI REALTY KOWKUR LLP**
5-4-187/3&4 II FLOOR , MG ROAD SOHAM MANSION
SEC-BAD
State: Telangana(36)

GSTIN No.: 36ABLFM7631F1Z3

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SUDHAKAR
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**AKG**

Bharat M.S. Pipes

**HAVELLS**

**CASING 'N' CAPPING | CONDUIT PIPES
TRUNKINGS | TAPES | FLEX FIT**

1. Goods once sold will not be taken back.
2. Interest 24% p.a. will be applicable after due date.
3. Subject to Secunderabad Jurisdiction.
4. **Cheque return Charges Rs. 500/-**
5. **Bank Details : PUNJAB NATIONAL BANK, Account**

E.&O.E.

For **SHUBHAM ENTERPRISES**



Purchase Order



16.02.23 5:15:18

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27-02-2023 16:26:44

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Shubham Enterprises
5-2-288/D,Hyderbasti,R.P. Road,Lane Opp.Arya Samaj,sec-bad-500 003

GSTIN 36AELFS6374J1ZC

6656-8151..

040-66318150/23468151

9849153774

Doc No	97612	142669
Doc Date	27-02-2023	
Quote No	Nil	
Quote Date	25-02-2023	
SupplyType	Supply	

Kind Attn : Viral.

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 533300 - ELEC-Electrical - RCCB-4 pole- - 32A 300mAh - Nos	4.00	2,660.00	0.00	18.00	12,555.20
Total Order Value . . .					12,555.20

Rupees : Twelve Thousand Five Hundred Fifty Five and Paise Twenty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for model flats fixing use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

Name :

Veeel

Name :

Accepted the above Terms And Conditions

For **Shubham Enterprises**

Date : / /

Requisition Form

Company Name:		MMRK LLP		Date:		25-02-23	
Site & Phase :		GHT		Time:		17:00	
Supplier				Req. No.		142669	
Material required before date:		26-02-2023		ID No.		84672	
No	Description	Size	Quantity	Units	Inward No	Date	
1	4P 32A RCCB/300mh		04	No			
2							
3	97612						
4							
5							
6							
7	Note: As per MEP team advice.						
8							
9	97555, 97363						
10							
Remarks: - GHT Modal Flats fixing purpose.							
Prepared By		A Suresh		Approved by			
Sign. & Date		25-02-2023		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
27 FEB 2023
P. VENKATESHWARLU
MANAGER PURCHASE

GSTIN : 36AELFS6374J1ZC
PAN No. : AELFS6374J

TAX INVOICE

Ph : (O) : 66318150
: 66568151
: 66568150



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[illegible]

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Despatched Through :
Destination :

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E.&O.E.

For **SHUBHAM ENTERPRISES**

4. Cheque return Charges Rs. 500/-

5. Bank Details : **PUNJAB NATIONAL BANK**, Account No. : 3631001600000013
IFS Code : PUNB0363100

