Form for closure of purchase order

PO no.: 91722	PO date: 8/09/22	Req. no.: 193786		Advice Scan ID	
Barcoded PO available	□ Y/☑N	Invoice original available	□Y/☑N /□Copy available	POD available	☑Y/□ N

Data required from site/engineers:		
MRN nos. related to PO 113010, 114774		
☑ Part material received.	☑ Full material received.	□ Material not received.
☑ Close PO – Balance material will be re-ordered by new requisition.		
□ Cancel PO. Material not required.	□ Cancel PO. Material will be re-ordered by new requisition	
□ Keep PO open. Material required.	□ Keep PO open. Work under progress.	
Remarks by engineer: ~~Total~~ Part material received. close this PO.		

Notes: 1. Provide details of material received by way of separate attachment. 2. Provide scanned copy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be scanned and sent to Ravi.

Prepared by: Basaveshwari	Sign:	Date: 10/03/23
Data required from accounts:		
□	Checked with E&D for receipt of bills.	
□ Bills not received against this PO.	☑ Part bill received against this PO.	□ All bills received against this PO.
□ Advance paid against this PO	Amount paid:	Date of payment:
Details of part bill received:		

Sl. No.	Bill no.	Bill date	Bill amount	Cr. given to supplier
1.	26,301	09/12/22	3,51,121/-	
2.	27682	19/12/22	1,44,144/-	
3.				

Remarks by Accountants:		
Prepared by: Rajyalakshmi	Sign:	Date: 14/03/23

Notes: 1. POs/WOs issued for turnkey works - may have been processed by E&D. Check before filling the above.

Prepared by:	Sign:	Date:

Remarks by Ravi + details of bills to be approved:

Sl. No.	Bill no.	Bill date	Bill amount	MRN no.
1.				
2.				
3.				

Remarks: close this P.O.		
Prepared by: Ravi	Sign:	Date: 15/3/23

Advice by MD - action to be taken.			
□ Get certified bill from supplier (not original).		□ Prepare bill in SSLLP for material supplied.	
□	Thereafter, prepare advice for credit to supplier and send to Soham for processing.		
☑	Close PO	□	Keep PO open. Material awaited
□	Accounts to be reconciled with supplier. Get supplier's ledger.		
Remarks:			
Approved by: Soham	Sign:	Date:	

APPROVED BY
16 MAR 20[illegible]3
SOHAM MODI
MANAGING DIRECTOR

ok

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Modi Realty Mallapur LLP

Site: G.M.R

DC No.	5034
Date	06/10/2022
Vehicle No.	TS08UH2976
P.O. / W.O. No.	91722
P.O. / W.O. Date	08/09/2022

Sl. No.	PARTICULARS	Quantity
1	Marbo opera Beige 600mm X 1200mm	216 sqm
2	Tagus Vitrified tile 600mm X 600mm	~~330 Boxes~~
3		475 sqm
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		

INWARD
MODI REALTY MALLAPUR LLP
Ward No 9662 Dt. 12/10/22
MRN No 113010 Dt. 21/10/22
Received By ... Sign ... 12/10/22

GSTIN :

Received the above materials in good condition.

Received by : Rahul. T

Stamp:

Date : 06/10/2022

For SUMMIT SALES LLP

Authorised Signatory

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Modi Realty Mallapur LLP

Site: G.M.R

DC No.	5238
Date	04/12/2022
Vehicle No.	
P.O. / W.O. No.	91722
P.O. / W.O. Date	8/9/2022

Sl. No.	PARTICULARS	Quantity
1	Marbo opera Beige 600mm x 1200mm	308 Sqm
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16	INWARD MODI REALTY MALLAPUR LLP	
17	Inward No 10229 Dt 06/12/22	
18	114774 9/12/22	
19	06/12/22	
20		

SUMMIT SALES LLP R.R. DIST. INWARD No: 85301 Date: 22/12/22 Sign:

GSTIN :

Received the above materials in good condition.

Received by : Rahul - T

Stamp: T. Rahul

Date : 04/12/2022.

For SUMMIT SALES LLP

Authorised Signatory

Purchase Order

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From Company :	**Modi Reality Mallapur LLP** 5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad. G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Summit Sales LLP	**Doc No**	91722	193786
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	08-09-2022	
	Quote No	Nill	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	08-09-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	822100 - TLFL-Tiles - Floor Tiles-Vitrified-Nitco-Marbo Opera Beige - 600X600mm - sqm *514 Boxes*	740.00	396.61	0.00	18.00	346,319.85
2	552500 - TLFL-Tiles - Floor Tiles-Vitrified-Nitco-Tagus - 600X600mm - sqm *514 Boxes*	740.00	446.09	0.00	18.00	389,525.79
					Total Order Value . . .	**735,845.64**

Rupees : Seven Lakh(s) Thirty Five Thousand Eight Hundred Fourty Five and Paise Sixty Four Only.

Terms and Conditions :-

Specification /	Brand will be nitco, box sft is 15.5 four in a box
Payment Terms	After delivery
Tax	GST included
Delivery Date	With in a day
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, 8309938133
Penality For Delay	Nil
Transportation	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for 101to108,108to201,301to308,401to408,501to508,601to608 corridor tiles florring work
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	26801	10/10/22	3,51,121
2.			
3.	27682	9/1/23	1,66,144
4.			
5.			384,725 Balance

Books of accounts verified and no bills wrt this PO were received by accounts
Name: Rajyalakshmi
Sign:
Date: 29/11/22

For *Modi Reality Mallapur LLP*
Authorised Signatory

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ____________ Name : ____________ Date : __/__/____

Contact - -

5238/ 6/12/22 — 10229

Requisition Form

Company Name:	MRMLLP		
Site & Phase :	GMR	Date:	07.09.22
Unit No./Block No.	Flat no. 101 to 108, 201 to 208, 301 to 308, 401 to 408, 501 to 508 & 601 to 608. / D Block	Time:	
Supplier:			
Material required before date:	Urgent	Req. No.	193786
		ID No.	

S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	TLFL8221-Tiles-Floor Tiles-Vitrified-Nitco-Marbo Opera Beige-600X600MM-sqm	740	0	740		
2	TLFL5525-Tiles-Floor Tiles-Vitrified-Nitco-Tagus-600X600MM-sqm	740	0	740		
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: Flat no. 101 to 108, 201 to 208, 301 to 308, 401 to 408, 501 to 508 & 601 to 608 corridor tiles flooring work.

Prepared By:	Engineer			
Approved By:	Rahul.T	Project Manager	Purchase	MD
Sign & Date:	07.09.22	07 SEP 2022	APPROVED 18 NOV 2022 P. VENKATESHWARLU MANAGER PURCHASE	