

Form for closure of purchase order

PO no.: <u>93368</u>	PO date: <u>29/10/22</u>	Req. no.: <u>208144</u>	Advice Scan ID
Barcoded PO available ☒ Y/ ☐ N	Invoice original available ☒ Y/ ☐ N	Copy available ☐ Y/ ☒ N	POD available ☐ Y/ ☒ N
Data required from site/engineers:			
MRN nos. related to PO			
☐ Part material received.		☐ Full material received.	
☒ Material not received.			
☐ Close PO – Balance material will be re-ordered by new requisition.			
☐ Cancel PO. Material not required.		☒ Cancel PO. Material will be re-ordered by new requisition	
☐ Keep PO open. Material required.		☐ Keep PO open. Work under progress.	
Remarks by engineer: <u>material not received. close this po.</u>			
Notes: 1. Provide details of material received by way of separate attachment. 2. Provide scanned copy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be scanned and sent to Ravi.			
Prepared by: <u>Bagavathar</u>	Sign: <u>[Signature]</u>	Date: <u>10/03/23</u>	
Data required from accounts:			
☐ Checked with E&D for receipt of bills.			
☒ Bills not received against this PO.		☐ Part bill received against this PO.	
☐ All bills received against this PO.			
☐ Advance paid against this PO		Amount paid:	
Date of payment:			
Details of part bill received:			
Sl. No.	Bill no.	Bill date	Bill amount
1.	<u>26647</u>		<u>2</u>
2.			
3.			
Remarks by Accountants:			
Prepared by: <u>Rajyalakshmi</u>	Sign: <u>[Signature]</u>	Date: <u>14/03/23</u>	
Notes: 1. POs/WOs issued for turnkey works - may have been processed by E&D. Check before filling the above.			
Prepared by:	Sign:	Date:	
Remarks by Ravi + details of bills to be approved:			
Sl. No.	Bill no.	Bill date	Bill amount
1.			
2.			
3.			
Remarks: <u>cancel this p.o.</u>			
Prepared by: <u>Ravi</u>	Sign: <u>[Signature]</u>	Date: <u>15/3/23</u>	
Advice by MD - action to be taken.			
☐ Get certified bill from supplier (not original).		☐ Prepare bill in SSLP for material supplied.	
☐ Thereafter, prepare advice for credit to supplier and send to Soham for processing.			
☒ Close PO		☐ Keep PO open. Material awaited	
☐ Accounts to be reconciled with supplier. Get supplier's ledger.			
Remarks:			
Approved by: <u>Soham</u>	Sign:	Date: <u>16/03/23</u>	

APPROVED BY
16/03/23
SOHAM MODI
MANAGING DIRECTOR

Purchase Order

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09-02-2023 10:21:16

Original / Office Copy / Purchase Div.Copy

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	93368	208144
Doc Date	29-10-2022	
Quote No	NIL	
Quote Date	27-10-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 474600 - CHEM-Chemical - Araldite-- - 450gms - Nos	24.00	630.00	0.00	18.00	17,841.60
2 515300 - CHEM-Chemical - Jantha Paste-Epoxy--Bharat Polymers - 400gms - Nos	12.00	84.00	0.00	18.00	1,189.44
3 411900 - CHEM-Chemical - Tile grout cement based-White-MYK - 1Kg - Kgs	20.00	50.40	0.00	18.00	1,189.44
4 625100 - CHEM-Chemical - Tile grout cement based-Silk-MYK - 1Kg - Kgs	20.00	50.40	0.00	18.00	1,189.44
5 368900 - GENE-General Items - Sponges-- - 12pack - Nos	10.00	9.00	0.00	18.00	106.20
6 352000 - PAIN-Paints - Red Oxide--Asian - 1Kg - bags	6.00	84.00	0.00	18.00	594.72
Total Order Value . . .					22,110.84
Rupees : Twenty Two Thousand One Hundred Ten and Paise Eighty Four Only.					

Terms and Conditions :-**Specification / Brand** As per details given in the quotation.For **Modi Reality Mallapur LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

Date : __/__/__

Purchase Order

Page(s) 2 Of 2

09-02-2023 10:21:16

Original / Office Copy / Purchase Div.Copy

Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _____, 8309938133
Penalty For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for D-block fire safety door & 13 passenger lift work purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Modi Reality Mallapur LLP**
Authorised Signatory

Accepted the above Terms And Conditions
For **Summit Sales LLP**

Name : _____

Name : _____

Date : __/__/__

Purchase Order



93368

18.10.22 2:23:37

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05-11-2022 1:53:29 PM

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	93368	208144
Doc Date	29-10-2022	
Quote No	NII	
Quote Date	27-10-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

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3 411900 - CHEM-Chemical - Tile grout cement based-White-MYK - 1Kg - Kgs	20.00	50.40	0.00	18.00	1,189.44
4 625100 - CHEM-Chemical - Tile grout cement based-Silk-MYK - 1Kg - Kgs	20.00	50.40	0.00	18.00	1,189.44
5 368900 - GENE-General Items - Sponges-- - 12pack - Nos	10.00	9.00	0.00	18.00	106.20
6 352000 - PAOX-Paints - Red Oxide--Asian - 1Kg - bags	6.00	84.00	0.00	18.00	594.72
Total Order Value . . .					22,110.84
Rupees : Twenty Two Thousand One Hundred Ten and Paise Eighty Four Only.					

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Next Working Day.**Delivery Location** Gulmohar Residency

Survey No 19, Mallapur, Hyderabad. Next to NFC Railway Over Bridge

Phone. Contact: Security _____, 8309938133

Penalty For Delay Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications.Above order for D-block fire safety door & 13 passenger lift work purpose.**Completion Date** NA**Measurment** NA**Security** Nil**Remarks** Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoiceFor **Modi Reality Mallapur LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

Date : ____/____/____

Purchase Order

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05-11-2022 1:53:29 PM

Original / Office Copy / Purchase Div.Copy

to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Modi Reality Mallapur LLP**

Authorised Signatory ^

Name : 10/11/22

Accepted the above Terms And Conditions

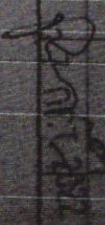
For **Summit Sales LLP**

Name : _____

Date : / /

Requisition Form		Date:	27.10.2022
Company Name:		MRLLP	
Site & Phase :		GMR	Time: 12:00
Unit No./Block No.		D-block fire safety door & 13 passenger lift work purpose.	
Supplier:		Req. No.	208144
Material required before date:	Urgent	ID No.	80934
S No	Item	Qty required	Qty available at site
1	CHEM6602-Chemical-Tiles Adhesive--25Kgs-Bags	50	0
2	CHEM2022-Chemical-CC Bonding Agent--RBR Roft-5Ltrs-Ltrs	10	0
3	CHEM4746-Chemical-Araldite--450gms-Nos	24	0
4	CHEM5153-Chemical-Jantha Paste-Epoxy--Bharat Polymers-400gms-Nos	12	0
5	CHEM4119-Chemical-Tile grout cement based-White-MYK-1Kg-Kgs	20	0
6	CHEM6251-Chemical-Tile grout cement based-Silk-MYK-1Kg-Kgs	20	0
7	GENE3689-General Items-Sponges--12pack-Nos	10	0
8	PAIN3520-Paints -Red Oxide--Asian-1Kg-Bags	6	0
9			
10			
Remarks:		D-block fire safety door & 13 passenger lift work purpose.	

Engineer	Project Manager	APPROVED
Prepared By: Rahul	Reviewed	
Approved By:		
Date: 27.10.22		


P. VENKATESHWARLU
 MANAGER PURCHASE